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2023 CHARTER FOR THE EPSOM ECONOMIC DEVELOPMENT COMMITTEE

Interested citizens of the Town of Epsom are appointed by the Board of Selectmen (BOS) to study, identify and make recommendations for bringing new businesses to Epsom and expand existing businesses to increase the tax base. Upon approval of the BOS the Economic Development Committee (EDC) will plan, coordinate and assist in implementing approved recommendations.

Town of Epsom establishes and activates an Economic Development Committee.

1. The EDC will: define in detail the strengths and weaknesses of the existing business climate in Epsom; identify successful models in similar communities to bring in new business; make recommendations for the short term and long term increase of businesses in town. Recommendations will consider existing zoning regulations, possible changes and the Epsom Master Plan. The committee will remember that while an increase in businesses will expand the tax base, the ideal situation would encourage that while allowing for a controlled increase in new housing.
2. The EDC will meet and report to the BOS as required to implement this Charter, but no less often than once per month. The EDC will provide a draft copy of all minutes to the Administrative Assistant at the Selectmen's Office no later than 72 hours following a meeting, and the final committee approved copy no later than 72 hours after approval of the EDC at the next meeting.
 - a. The EDC will meet with Departments; Highway, Police, Fire, Zoning and Planning regarding what changes, if any, are needed to facilitate business prosperity.
 - b. The EDC will vote at their first meeting to elect a chairperson, vice-chair, and recording secretary. Other positions and sub-committees may be created by vote as needed. Following the initial meeting, a chairperson will supply to the Administrative Assistant a list of all members of the committee. Members must individually sign their appointment paper and be sworn in by the Town Clerk. No member may subsequently vote until they have been sworn in.
 - c. Citizen interest and active participation is critical to the success of this committee. Any member of the committee who misses three (3) consecutive meetings may be removed from the committee at the discretion of the Selectmen.

- d. The Selectmen may allocate available funds from the budget for approved expenses. Monies for next year will have to be requested in the budget. Contracts signed this year can carry over into next year's budget or default budget.
3. We Selectmen anticipate this committee's full recommendations no-later than _____ 2023.
4. We request that all involved citizens participate with an open mind; set aside old prejudices and feuds and cooperate with each other and the committee to complete the work properly, and in a timely fashion. Committee members should be given every opportunity to use their expertise. However, members will make every effort to adhere to the Code of Ethics, minimize potential conflicts of interest between committee members and individual business gain.
5. Thank you for volunteering.
6. All meetings shall be held in public in accordance with "right to know" status.

Reports:

The Committee shall create a final report and present it to the Board of Selectmen.

This Charter is adopted under our hands and seal on this 6th day of March, 2023.

Epsom Board of Selectmen,

Virginia J. Drew, Chair

Cheryl C. Gilpatrick, Vice Chair

Meadow Wysocki, Selectman

The Charter may be amended from time to time with due notice and proper hearing consistent with New Hampshire law.