

Town of Epsom  
Epsom, New Hampshire  
Budget Committee

2017 Department Liaison Assignments

Responsibilities of Budget Committee Liaisons

1. Contact and introduce yourself to department head. Exchange e-mail and telephone numbers.
2. Establish dates and times to meet. Defer to their work schedules and commitments. Contact should be made at least once a month.
3. Become thoroughly informed with your department's budget including all allocations and expenditures. Monthly status reports are produced for the Select Board by Nancy Wheeler based on each department's expenditures up to that point. These reports are available at the town office or at the monthly select board/department head meetings. Please contact Nancy Wheeler if you would like a copy.
4. Become familiar with your department's long range plan as described in the Epsom Capital Improvement Plan. This plan is available at the Town Office.
5. Become knowledgeable of revenues generated by your department and to what use those funds are applied.
6. Become an independent source of information to the Budget Committee to assist us in our work and decision making.

## Liaison Assignments for 2017-18

BCEP Transfer/Recycling Center	Penny Graham
Cemetery Trustees	Gary Kitson
Conservation Commission	Lenny Gilman
Epsom Public School District	Bill Yeaton
Fire Department/Emergency Medical Services	Joyce Heck
Emergency Management	Joyce Heck
Highway Department	Dave Fiorentino
Parks Department/Swimming Lessons	Dave Fiorentino
Planning Board	Mary Frambach
Police Department	Joni Kitson
Public Library	Mary Frambach
Select Board	Hugh Curley
Town Clerk/Tax Collector	Joni Kitson
Village Water District	Gary Kitson
Welfare Office	Joyce Heck
Zoning Compliance/Zoning Board of Appeal	Ralph Weeks