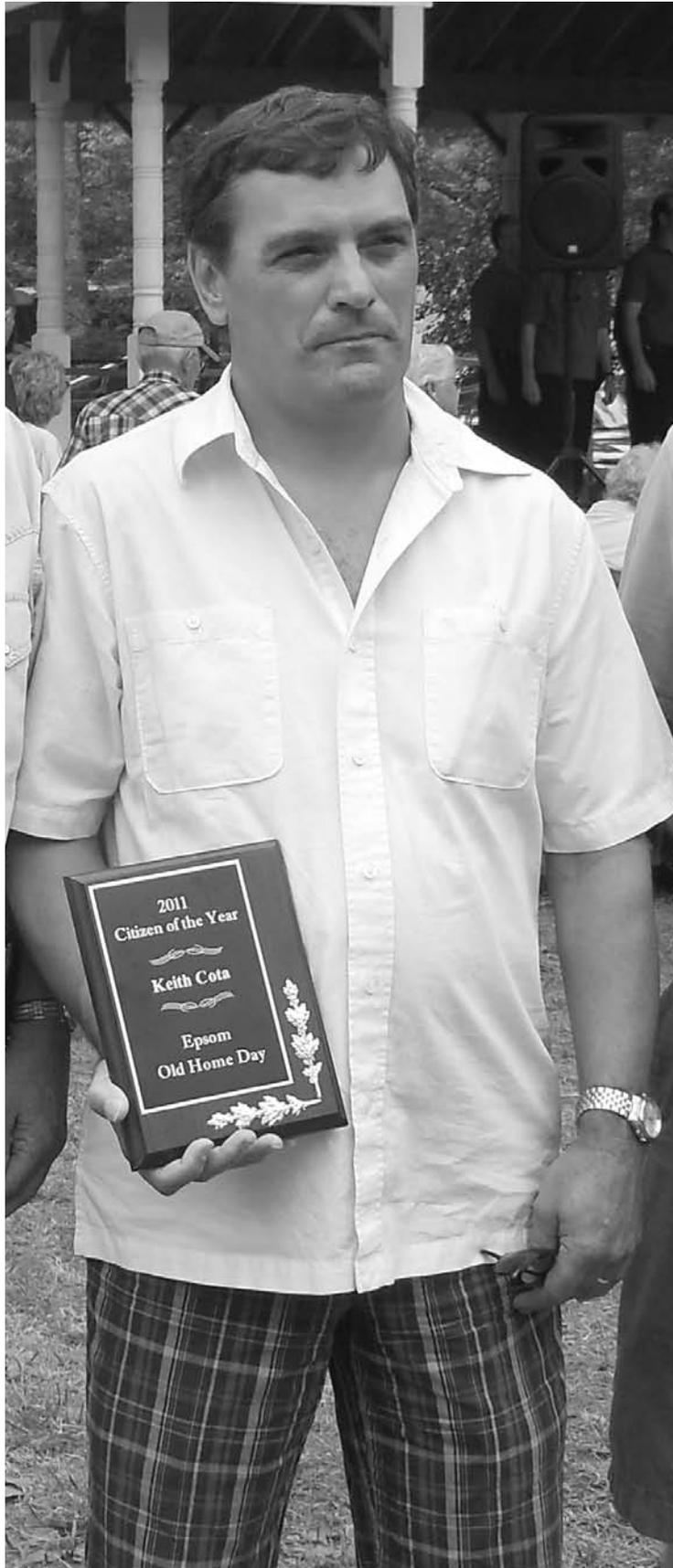


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7/26/2011

I recommend Keith Cota for your consideration as Epsom Citizen of the Year for 2011. I have had the opportunity to work with Keith over the last 10 years and have witnessed a man who has dedicated thousands of hours of service to the Town of Epsom. I first met Keith when he was the coach of my daughter's EYAA softball team. He taught the girls the basics of the game but it was his efforts to instill teamwork and good sportsmanship in his team that set him apart from other coaches that I have observed. His players moved on with skills that would be helpful throughout their lives.

Keith served for many years as a member of the Epsom School Board, most of them as the chairman. It was during his tenure on the Board that the quality of education and the level of test scores rose considerably and it was not a coincidence. His attention to detail and setting goals for the Board and the staff at the school set the tone for improvement. His mastery of financial matters resulted in a cost to the taxpayers that was lower than most schools in the state. His hard work was noticed by the Pembroke School Board who called on Keith to chair the building committee for the addition to Pembroke Academy.

After several years on the Zoning Board of Appeals Keith was elected to the Board of Selectmen at a time when the Town needed a seasoned leader. They got that in Keith. He continues in that role today and the quality of service provided to the residents of Epsom continues to set the standard for the area. It is Keith's hard work and years of experience that is the driving force on the Board. He is a mentor to many of us who work on boards and committees in Epsom. His years of service in roles that are often times thankless and demanding illustrate a man who puts the best interests of his community as his top priority. He is a true monadnock. Hopefully he will serve the town for many more years.

Respectfully submitted,

  
Don Hart

149 North Pembroke Road

**TOWN OFFICERS AND COMMITTEES**

**SELECTMEN**

ROBERT BLODGETT 2013  
KEITH COTA 2012  
DONALD HARTY 2014

**MODERATOR**

JEFF KEELER  
ASST. JOHN MOULTON

**SUPERVISORS OF CHECKLIST**

JOSHUA VIRGIN 2014  
NANCY CLARIS 2012  
LINDA SAWYER 2016

**TOWN CLERK TAX COLLECTOR**

DAWN BLACKWELL 2012  
DEPUTY LINDA MARKIEWICZ

**TREASURER**

PAULA SMITH 2012  
DEP. LINDA MARTEL

**INSPECTOR OF ELECTIONS**

JEANNE FOSTER 2012  
LINDA MARTEL 2012  
SONYA NOYES 2012

**TRUSTEE OF TRUST FUNDS**

TIMOTHY HARKNESS 2014  
S. LADD-BENNETT 2013  
M. LAFLEUR-KEANE 2012

**HEALTH OFFICER**

CECIL CURRAN

**CEMETERY TRUSTEES**

CAROL MCQUIRE 2014  
KENNETH BROWN \*R 2013  
WILLIAM STEVENS \*R 2012  
WILLIAM CLARK, SEXTON \*R  
HUGH CURLEY 2012  
GREGG FOSS 2012

**OVERSEER OF WELFARE**

LEE BARTLETT 2012

**ROAD AGENT**

GORDON ELLIS 2013

**LIBRARY TRUSTEES**

DIANE BIRD 2014  
ROBERT PAINE, JR. 2013  
VALERIE LONG 2012

**EMERGENCY MANAGEMENT DIRECTOR**

RICHARD BILODEAU

**ZONING COMPLIANCE OFFICER**

JOHN HICKEY

**PLANNING BOARD**

JOHN KEANE 2012  
JOHN HICKEY 2014  
PHILIP DEMERITT, JR. 2014  
DEIRDRI DAVIS 2012  
JOHN DODGE 2013  
SHARON BURNSTON 2013  
KEITH COTA SELECTMAN

**ZONING BOARD OF APPEAL**

GLENN HORNER 2013  
RICKY BELANGER 2013  
ANDREW RAMSDELL 2014  
GEORGE CARLSON 2012  
ALAN QUIMBY 2012  
MICHAEL HOISINGTON 2013

**TOWN OFFICERS AND COMMITTEES**

Page 2

**BUDGET COMMITTEE**

DAVID FIORENTINO	2013	VIRGINIA DREW	2013
MARYLOU KEANE	2014	JOYCE HECK	2012
RALPH WEEKS	2014	BRADLEY KEYES	2012
CAROL BROWN	2014	PENNY GRAHAM	2013
ROBERT SAWYER	2012	DONALD HARTY	SELECTMEN

**CONSERVATION**

ALISON PARODI-BIELING	2012	ELSIE FIFE	2012
SARAH BARNUM	2012	CALVIN PRESTON	2013

**WEBSTER PARK COMMISSION**

GARY PERRY	PETER MUISE	MARY FRAMBACH
RICHARD FRAMBACH	RICHARD VERVILLE	

**FRIENDS OF EPSOM'S HISTORIC MEETING HOUSE**

RICHARD FRAMBACH	PENELOPE GRAHAM	SHARON BURNSTON
CHARLES YEATON	HARVEY HARKNESS	BRUCE GRAHAM
PHILIP YEATON	GLENN NUTTER	

**RECORDS RETENTION COMMITTEE**

DAWN BLACKWELL	BARBARA CLARK	PAULA SMITH
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**WEBSITE COMMITTEE**

NORM GENTRY	2011	MATHEW FRENCH	2011
	AARON VAROOM	2011	

\*R denotes RESIGNED DURING TERM

## 2011 Board of Selectmen Report

2011 was a busy year for the Town and the Board of Selectmen (BOS). No year would be complete without being impacted by weather related problems. Although we escaped the severe damage from Tropical Storm Irene that battered our surrounding states the Town did receive several hours of high winds that brought down trees and interrupted power for several days in many sections of town. Our Police, Fire, and Highway Departments were on patrol throughout the storm responding to problem areas. The Emergency Management Center was on standby in case the storm hit with a more powerful punch than was forecast. Many in town dealt with power outages from just hours to several days, but there was no major damage and no serious injuries. The BOS is very appreciative of the dedicated employees and volunteers that respond in these emergencies to serve the people of Epsom.

Another recurring issue facing the town was the problems resulting from the Suncook River avulsion that occurred in 2006. The Selectmen have worked closely with neighboring Town Selectmen and Town officials to keep this issue as a high priority for the State and Federal governments as they are capable of funding solutions that are out of the financial reach of our local communities. The State continues along with proposed studies but has yet to step forward with concrete plans to stop further damage to properties along the river and frequent flooding during smaller storm events that has continued to plague the river towns downstream of Epsom's boundaries in recent years. It will take a continued rigorous advancement of this cause by the local towns to set the wheels in action and time is running out for many of the residents that have been impacted by this disaster. Selectman Cota has invested hundreds of hours in this cause and hopefully his time and effort will bear fruit.

The State has had another impact on Epsom residents with their State budget cutting effort this year. Despite promises of no impact on cities and towns, Epsom has been saddled with thousands of dollars of costs that we must now absorb due to funding cuts from the state. These are dollars that at the end of the day will appear in residents property tax bills. With this in mind and realizing that the poor economy is still having a huge negative impact on many Epsom residents the BOS have gone to extra lengths to control spending and reduce the town budget. Spending freezes were imposed earlier in the year and as the budget was prepared for 2012 the BOS made cuts that are unprecedented. Keeping the cost of local government as low as possible while still providing the core services that are needed has become a major goal of the BOS. Keeping costs down has been greatly helped by the efforts of volunteers that donate their time and expertise for the betterment of their community. Dozens of residents serve on Boards and Committees that in many towns are paid positions. The BOS appreciates the dedication of all these volunteers and extends sincere thanks for all that you do. Without the selfless work of the folks involved with Old Home Day, Webster Park, the Town Forest, and the historic buildings most of the wonderful things involving these places and events would not happen.

The Board would also like to express its appreciation to all of the Town employees. They are the ones that make the day-to-day operation of the town happen. We are fortunate to have the excellent department heads that make our job a lot easier. These employees are vital to ensuring that Epsom continues to be one of the best towns in the area to live in.

As we head into the New Year there are many challenges facing the town. One of these is the town road network. We have made good progress over the past few years rebuilding our worst roads but the work still needed exceeds the funds that we can dedicate to these projects. This challenge will require the support of taxpayers for years to come. Another major challenge is to provide a Town Office location so that we will no longer have to pay rent year after year with nothing to show for it. 2012 is the year that we should be making a decision as to what direction we are going to head on this issue. Our lease on the current Town Office is only 3 years away from the point at which we can move in to our own facility. Three years will pass by quickly if we do not start the process soon and make a decision. We look for your input and advice as we face these and other challenges this year. We welcome and encourage your attendance at our weekly meetings each Monday evening at 6:15pm. Many of the decisions that we make are difficult and receiving input and feedback from residents helps us to bring into focus the different sides of a particular issue. Please feel free to contact any of us if you have any questions or concerns. Our contact information is on the Town website.

The Department Liaisons for 2011 were as follows:

Chairman, Keith Cota: Planning Board, Suncook River Study Committee, Zoning Board of Adjustment, Zoning Compliance Officer, Legal and Hazard Mitigation Committee

Vice Chairman, Don Harty: Budget Committee, Cable Committee, Office Staff, Library, Police Department, Suncook Valley Regional Town Association, and Meetinghouse Committee

Selectman, Bob Blodgett: Conservation Commission, Highway Department, Fire Department, Parks & Recreation, Cemetery Trustees, BCEP, Welfare, Emergency Management and Health Officer

Respectfully submitted,

Epsom Board of Selectmen

Keith Cota  
Chairman

Don Harty  
Vice Chairman

Robert Blodgett  
Selectman

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 13, 2012

TOWN CLERK

SELECTMAN

For 3 Years                      Vote for ONE

JOHN F. KLOSE

ELIZABETH A. BOSIAK

\_\_\_\_\_ (Write-in)

TREASURER

For 1 Year                      Vote for ONE

PAULA S. SMITH

\_\_\_\_\_ (Write-in)

TOWN CLERK/TAX COLLECTOR

For 3 Years                      Vote for ONE

DAWN BLACKWELL

\_\_\_\_\_ (Write-in)

OVERSEER OF PUBLIC WELFARE

For 1 Year                      Vote for ONE

DAWN THULIN

LEE BARTLETT

\_\_\_\_\_ (Write-in)

LIBRARY TRUSTEE

For 3 Years                      Vote for ONE

CAROLE M. BROWN

\_\_\_\_\_ (Write-in)

CEMETERY TRUSTEE

For 3 Years                      Vote for ONE

HUGH CURLEY

\_\_\_\_\_ (Write-in)

CEMETERY TRUSTEE

For 1 Year                      Vote for ONE

\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE

For 3 Years                      Vote for THREE

ROBERT E. SAWYER, JR

MARY E. FRAMBACH

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

TRUSTEE OF TRUST FUNDS

For 3 Years                      Vote for ONE

MARYLOU J. LAFLEUR-KEANE

\_\_\_\_\_ (Write-in)

PLANNING BOARD

For 3 Years                      Vote for TWO

\_\_\_\_\_ (Write-in)

\_\_\_\_\_ (Write-in)

SUPERVISOR OF THE CHECKLIST

For 6 Year                      Vote for ONE

NANCY Y. CLARIS

\_\_\_\_\_ (Write-in)

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 13, 2012

TOWN CLERK

**2012 EPSOM ZONING BALLOT QUESTIONS**

**ARTICLE 1:** Are you in favor of an amendment to rezone the area on the southerly side of Route 4, from Cass Road to NH Route 107 from Residential/Commercial to Residential/Agriculture? (Recommended by the Planning Board)

YES NO

**ARTICLE 2:** Are you in favor of an amendment to Article III, G. e. Single Family Accessory Dwelling Unit to read: One (1) accessory dwelling unit may be constructed within or attached to a single-family resident unit sharing one common wall and kitchen facilities? (Recommended by the Planning Board)

YES NO

**ARTICLE 3:** Are you in favor of an amendment to Article III, M, 8 Signs by inserting: "along with any and all associated structures and materials"? (Recommended by the Planning Board)

YES NO

**ARTICLE 4:** Are you in favor of an amendment to Article IV, C Definition of Terms by inserting: "Accessory Structure" means a small, detached structure that is incidental and subordinate to the principal structure and Article IV, D., 5 Administration by the insertion of Elevation and Administrative requirements for "Accessory Structure"? (Recommended by the Planning Board)

YES NO

**ARTICLE 5:** Are you in favor of an amendment to Article VI, F. Driveways by inserting: "A driveway permit shall be obtained before any construction of any driveway. Decisions regarding issuance of a driveway permit by the Road Agent shall be appealable to the Planning Board in accordance with the public hearing procedures? (Recommended by the Planning Board)

YES NO

**ARTICLE 6:** Are you in favor of an amendment to Article XI (Growth Ordinance), J. Sunset: by deleting "2012" and inserting "2017"? (Recommended by the Planning Board)

YES NO

**TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON  
FEBRUARY 4, 2012**

**ARTICLE 1:** Shall the Town of Epsom raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,769,441? Should this article be defeated, the operating budget shall be \$2,772,491, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Not recommended by the Selectmen 0-3

Recommended by the Budget Committee 11-1

YES NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 13, 2012

TOWN CLERK

**ARTICLE 2:** Shall the Town of Epsom vote to raise and appropriate the sum of two thousand five hundred dollars (\$2,500.00) to purchase and install a new server and updated software for the Town Office, and further vote to authorize the withdrawal of the same amount of two thousand five hundred dollars (\$2,500.00) of interest from the Town Morrison Fund for that purpose, no amount to be raised from taxes? **Majority vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES NO

**ARTICLE 3:** Shall the Town raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.00), to be added to the previously established Capital Reserve Fund for the purpose of reconstruction and improvements to town roads? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES NO

**ARTICLE 4:** Shall the Town of Epsom vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of ninety-three thousand ninety-four dollars (\$93,094.00) payable over a term of four (4) years for a one-ton truck with dump body, plow and sander, and to raise and appropriate the sum of twenty-three thousand two hundred seventy-three and 50/100 dollars (\$23,273.50) for the first year's payment, and to authorize the withdrawal of that same amount of \$23,273.50 from the Capital Reserve Fund for Highway Motorized Vehicles and Equipment for that purpose? Payments for the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> years to be raised from taxes. **3/5 Ballot vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES NO

**ARTICLE 5:** Shall the Town of Epsom raise and appropriate the sum of thirty-six thousand dollars (\$36,000.00) to be added to the previously established Capital Reserve Fund for Revaluation in anticipation of the next required revaluation in 2015? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES NO

**ARTICLE 6:** Shall the Town of Epsom raise and appropriate the sum of two hundred thousand dollars (\$200,000.00) to purchase a new Ambulance with major equipment, including Lifepak defibrillator, and further authorize the withdrawal of the same amount of two hundred thousand dollars (\$200,000.00) from the Fire and Rescue Apparatus Fund for that purpose; no funds to be raised from taxes? **Majority vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES NO



OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 13, 2012

YES TOWN CLERK  
NO

**ARTICLE 13:** There presently exists a Special Revenue Fund known as the Fire and Rescue Apparatus Fund that receives all of the revenue from providing ambulance services. Shall the Town of Epsom vote to limit the amount of revenue deposited each year to this fund to one hundred twenty-five thousand dollars (\$125,000.00) and deposit the revenue over that amount in the Town's General Fund to offset taxes? **Majority vote required.**

Recommended by the Selectmen 2-1 Not recommended by the Budget Committee 6-6  
YES NO

**ARTICLE 14:** There presently exists a fund known as the Epsom Historical Fund established in 1990 for use by the Historical District Commission. This Commission no longer exists. Shall the Town of Epsom vote to discontinue the fund known as the Epsom Historical Fund and transfer the balance of \$7,246.21, along with any accrued interest, to the General Fund? **Majority vote required.**

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 11-0-1  
YES NO

**ARTICLE 15:** Shall the Town of Epsom raise and appropriate the sum of six hundred dollars (\$600.00) from the General Fund, which is the total amount of cemetery plot sales for 2011, to be added to the previously established Cemetery Maintenance Expendable Trust Fund? No amount to be raised by taxes. **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0 Recommended by the Budget Committee 11-1  
YES NO

**ARTICLE 16:** Shall the Town of Epsom vote to adopt RSA 79-F, "Taxation of Farm Structures and Land Under Farm Structures"? **Majority vote required.**  
YES NO

**ARTICLE 17:** We, who have affixed our signatures below, support the following article: "Shall the Town of Epsom create Town Office space in the historic meetinghouse? No money is attached to this article." **By Petition. Majority vote required.**  
YES NO

EPSOM DELIBERATIVE SESSION  
OFFICIAL MINUTES  
FEBRUARY 4, 2012

The annual deliberative session was called to order at 9:00 AM on Saturday, February 4, 2012 by Moderator, Jeff Keeler.

The Moderator stated with the voters' permission he will move Article 1 until after all the other warrant articles.

The Moderator read Article 2.

**ARTICLE 2:** Shall the Town of Epsom vote to raise and appropriate the sum of two thousand five hundred dollars (\$2,500.00) to purchase and install a new server and updated software for the Town Office, and further vote to authorize the withdrawal of the same amount of two thousand five hundred dollars (\$2,500.00) of interest from the Town Morrison Fund for that purpose, no amount to be raised from taxes? **Majority vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0

There being no discussion, Article 2 shall appear on the ballot as presented.

The Moderator read Article 3.

**ARTICLE 3:** Shall the Town raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.00), to be added to the previously established Capital Reserve Fund for the purpose of reconstruction and improvements to town roads? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0

There being no discussion, Article 3 shall appear on the ballot as presented.

The Moderator read Article 4.

**ARTICLE 4:** Shall the Town of Epsom vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of ninety-three thousand ninety-four dollars (\$93,094.00) payable over a term of four (4) years for a one-ton truck with dump body, plow and sander, and to raise and appropriate the sum of twenty-three thousand two hundred seventy-three and 50/100 dollars (\$23,273.50) for the first year's payment, and to authorize the withdrawal of that same amount of \$23,273.50 from the Capital Reserve Fund for Highway Motorized Vehicles and Equipment for that purpose? Payments for the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> years to be raised from taxes. **3/5 Ballot vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0

There being no discussion, Article 4 shall appear on the ballot as presented.

The Moderator read Article 5.

**ARTICLE 5:** Shall the Town of Epsom raise and appropriate the sum of thirty-six thousand dollars (\$36,000.00) to be added to the previously established Capital Reserve Fund for Revaluation in anticipation of the next required revaluation in 2015? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0

There being no discussion, Article 5 shall appear on the ballot as presented.

The Moderator read Article 6.

**ARTICLE 6:** Shall the Town of Epsom raise and appropriate the sum of two hundred thousand dollars (\$200,000.00) to purchase a new Ambulance with major equipment, including Lifepak defibrillator, and further authorize the withdrawal of the same amount of two hundred thousand dollars (\$200,000.00) from the Fire and Rescue Apparatus Fund for that purpose; no funds to be raised from taxes? **Majority vote required. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0

Chief Yeaton stated that this is to replace ambulance 1. They will trade in the oldest ambulance and keep the other one as a backup. Many times both ambulances are out at the same time.

There being no further discussion, Article 6 shall appear on the ballot as presented.

The Moderator read Article 7.

**ARTICLE 7:** Shall the Town of Epsom raise and appropriate the sum of thirty-one thousand nine hundred dollars (\$31,900.00) to pay for six (6) months' wages, benefits and equipment for one (1) additional full time firefighter/paramedic? **Majority vote required. This appropriation is in addition to the operating budget.**

Not recommended by the Selectmen 1-2

Recommended by the Budget Committee 8-4

Chief Yeaton stated our call volume is close to 1,000. He stated they currently have two full-time staff and about 25 volunteers, 18 who are really active. It is getting harder for the volunteers to back up the staff. In the future we will need four full-time workers to cover around the clock coverage.

There being no further discussion, Article 7 shall appear on the ballot as presented.

The Moderator read Article 8.

**ARTICLE 8:** Shall the Town of Epsom raise and appropriate the sum of thirty thousand nine hundred dollars (\$30,900.00) to pay for six (6) months' wages, benefits and equipment for one (1) additional full time police officer? **Majority vote required. This appropriation is in addition to the operating budget.**

Not recommended by the Selectmen 0-3 Not recommended by the Budget Committee 3-8-1

Chief Preve stated he has been asking for another officer for the past four years. He thinks the reason the Selectmen and Budget Committee did not recommend this article is because they feel he doesn't need an additional officer if he can't keep the ones he has. It is hard to keep officers with what the Town pays. Overtime has increased quite a bit. The hiring process is quite extensive and requires new officers be trained and attend the Police Academy. The Academy runs three sessions per year. The seventh officer would help with detective work and provide additional coverage on shifts. The surrounding towns except Chichester have more officers than Epsom does.

There being no further discussion, Article 8 shall appear on the ballot as presented.

The Moderator read Article 9.

**ARTICLE 9:** Shall the Town of Epsom establish an Expendable Trust Fund for the maintenance of historic Town-owned buildings to include the Old Town Hall, the Old Library building and the Meetinghouse, and raise and appropriate the sum of ten thousand dollars (\$10,000.00) for this purpose, and appoint the Board of Selectmen as agents to expend this fund? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0      Recommended by the Budget Committee 11-0-1

There being no discussion, Article 9 shall appear on the ballot as presented.

The Moderator read Article 10.

**ARTICLE 10:** Shall the Town of Epsom raise and appropriate the sum of twenty-five thousand dollars (\$25,000.00) to pay for materials for site and building improvements, including but not limited to subsurface disposal system, building materials, fuel reimbursement, and state permits, at the Historic Meetinghouse? **Majority vote required. This is a Special Non-lapsing Warrant Article and will not lapse until the funds are expended or December 31, 2014, whichever is sooner. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 2-1      Recommended by the Budget Committee 11-0-1

There being no discussion, Article 10 shall appear on the ballot as presented.

The Moderator read Article 11.

**ARTICLE 11:** Shall the Town of Epsom vote to establish an Expendable Trust Fund for the purpose of purchasing and/or replacing Emergency Management equipment, and raise and appropriate the sum of five thousand dollars (\$5,000.00) for this purpose, and appoint the Board of Selectmen as agents to expend this fund? **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Not recommended by the Selectmen 0-3      Not recommended by the Budget Committee 1-11

There being no discussion, Article 11 shall appear on the ballot as presented.

The Moderator read Article 12.

**ARTICLE 12:** Shall the Town of Epsom vote to discontinue the Salt and Sand Shed Capital Reserve Fund created in 2004? Said funds with accumulated interest to date of withdrawal will be transferred to the Town's General Fund. **Majority vote required.**

Selectmen Keith Cota stated the purpose of this fund was to build a salt shed for the Town Highway Department. Gordon has built the salt shed facility on the current site on Route 4 accomplishing the purpose of the fund. We now have excess funds sitting in an account that is no longer required or needed. Therefore, we want to close out this account. Keith stated the balance is around \$20,000 and this money would go into the general fund and could be used next year to offset taxes.

Gordon Ellis invited everyone to come and see the new salt shed. He stated it increased our volume of salt by 7 fold, 700 tons versus 100 tons. Most of the lumber came from the New Orchard Road project. It was a lot of hard work and much of the work was done by volunteers.

Recommended by the Selectmen 3-0                      Recommended by the Budget Committee 12-0

There being no further discussion, Article 12 shall appear on the ballot as presented.

The Moderator read Article 13.

**ARTICLE 13:** There presently exists a Special Revenue Fund known as the Fire and Rescue Apparatus Fund that receives all of the revenue from providing ambulance services. Shall the Town of Epsom vote to limit the amount of revenue deposited each year to this fund to one hundred twenty-five thousand dollars (\$125,000.00) and deposit the revenue over that amount in the Town's General Fund to offset taxes? **Majority vote required.**

Recommended by the Selectmen 2-1                      Not recommended by the Budget Committee 6-6

Frank Markiewicz stated it seems that this fund was established as a modified revolving fund; which allows all revenue from the fire department to go into a reserve fund for equipment, but taxation and appropriations support this department. He questioned when this fund was established. Frank also asked if the Fire Department has a replacement plan for equipment and if so, how this \$125,000 fits into this plan?

Selectmen Don Harty answered stating that this fund was set up a couple of years ago with the objective to replace equipment without going to the Town for huge requests for money. A monetary cap was asked for this year as the ambulance service does cost money to operate and the money now is coming out of tax dollars. There is \$288,000 in that fund, which is enough to pay for an ambulance this year. With the \$125,000, in the year 2016 there would be \$513,000 in this fund. The Capital Improvement Plan in 2012 is to replace the ambulance. In 2015 another ambulance is scheduled to be purchased for \$250,000. In 2016 the Capital Improvement Fund will have \$900,000 for a ladder truck. The Chief feels a smaller truck at a cost of approximately \$700,000 would better meet the needs of the town. The yearly \$125,000 will provide almost all the money needed for these purchases, but might require the Chief to come forward to appropriate some money for the next ambulance or equipment. He stated that the fire truck was not free as it was paid for out of tax money as we did not get the revenue to offset taxes. The Selectmen think that by capping this fund at \$125,000 approximately \$170,000 from ambulance service will go into the general fund to offset taxes and keep the tax rate down.

Chief Yeaton stated the fund was established in 2007. Since then they have purchased two ambulances and a fire engine. He never said it was free. The department recommends equipment they feel the town needs for emergency medical and fire coverage. He doesn't mind capping the amount, but doesn't believe this is the year to touch this fund due to cuts in Medicare and Medicaid.

Nancy Wheeler answered the question that the total revenue from the ambulance service goes to that fund and no expenses come out of the fund.

George Foster stated he has concerns about the cap after hearing what Chief Yeaton said about the Federal government cutting back and equipment costs going up. He proposed an amendment to change the figure from \$125,000 to \$175,000. The amendment was seconded by Bob Sawyer.

Chief Yeaton stated he appreciated the thought, but if we increase the cap and don't bring in that revenue, we would have to fund the balance from taxes. He does not want to touch the amount to be capped.

Gorge Foster, in light of those facts, withdrew his motion. Bob Sawyer withdrew his second.

The Moderator stated the motion was withdrawn.

There being no further discussion, Article 13 shall appear on the ballot as presented.

The Moderator read Article 14.

**ARTICLE 14:** There presently exists a fund known as the Epsom Historical Fund established in 1990 for use by the Historical District Commission. This Commission no longer exists. Shall the Town of Epsom vote to discontinue the fund known as the Epsom Historical Fund and transfer the balance of \$7,246.21, along with any accrued interest, to the General Fund? **Majority vote required.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 11-0-1

Chris Porter asked if these funds could be diverted to the fund that would be created in Article 9 or to the fund in Article 10.

Nancy Wheeler answered that one of the rules on warrant articles is that you cannot change the purpose of the warrant article at deliberative session. You can't transfer money from one fund to another fund as that would change the purpose. A warrant article would have been needed to discontinue the fund and transfer the money to the general fund. A second article would have been needed to establish another fund or to transfer the money from the general fund into another fund.

There being no further discussion, Article 14 shall appear on the ballot as presented.

The Moderator read Article 15.

**ARTICLE 15:** Shall the Town of Epsom raise and appropriate the sum of six hundred dollars (\$600.00) from the General Fund, which is the total amount of cemetery plot sales for 2011, to be added to the previously established Cemetery Maintenance Expendable Trust Fund? No amount to be raised by taxes. **Majority vote required. This is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 11-1

There being no discussion, Article 15 shall appear on the ballot as presented.

The Moderator read Article 16.

**ARTICLE 16:** Shall the Town of Epsom vote to adopt RSA 79-F, "Taxation of Farm Structures and Land Under Farm Structures"? **Majority vote required.**

Don Harty stated there are approximately six or seven farms that could take advantage of this. The law was recently passed by the State to enable towns to help preserve the farm industry in New Hampshire. It allows farmers to apply for a special exemption for the property that is under the farm structure, not the whole property. This property would be assessed at 10%. At the present time the farmer would have to take that property out of current use and pay a penalty in order to build a barn. This law would allow farmers to build the barn without taking the portion under the structure out of current use. The cost to the Town would be approximately \$500 to \$700 per year. It could be a wash as more farmers may build a barn and the Town would have a new structure to tax.

Tim Riel spoke as a farmer in support of this article. This is something they have been talking about for a couple of years.

Tony Soltani stated this idea was done to give local option to the towns and to help the farmers. People who just let their land go wild don't qualify, you have to have a farm and a minimum of ten acres. The cost to the Town is small.

There being no further discussion, Article 16 shall appear on the ballot as presented.

**ARTICLE 17:** We, who have affixed our signatures below, support the following article: "Shall the Town of Epsom create Town Office space in the historic meetinghouse? No money is attached to this article." **By Petition. Majority vote required.**

Sharon Burnstein, Meetinghouse Committee Member, feels as a town we need to have a clear vision of where we want to go with the meetinghouse. This is a will of the people question and will give us a sense of where we want to go.

Tony Soltani answered the question as to whether this is a binding article. He stated there are no funds being appropriated so there is no binding authority on that. If there are volunteers that want to do this work, the Selectmen are the keepers on every property in town and will have to approve the work and make sure it is done according to the regulations. It is more a sense of what the community wants than a binding vote.

Don Harty stated he has been a strong supporter of the Meetinghouse Committee since he has been on the Board of Selectmen. We have a 10 year lease on the town office with a 5 year opt out clause. Beginning in 2016 we can move out if we move to a town owned building that is larger than the facility we are currently in. He does not support this article, but feels it should be considered as one option, but not the only option. He measured the current office space, but did not include the meeting room at the town office or the meeting room at the meetinghouse. The space at the meetinghouse is 42% less than what we have now. That is inadequate for town offices now and certainly inadequate in the future.

Bruce Graham says the article asks for the town to create office space in the meetinghouse, it does not say jam everything in. We have the town hall which is handicap accessible, it has an office, kitchen and meeting space and there are also other buildings in town that can accommodate other town office space. The meetinghouse could be used as part of the town office.

Keith Cota stated, as a citizen, that the Moderator, himself and others in the room participated in many committees to see what was needed for our town office needs. We did town studies. A report was completed before the building was moved and determined it could fit on the town property. An evaluation was done of what it would take to use the existing meetinghouse or a new building. All these reports are available. There are more than donations needed; we need a thorough understanding as to what it would take, how that money is going to be spent as well as know who is going to design it and to see if we are going to be in compliance with the American Disabilities Act. We have a fair understanding of the Fire Safety Code but it still costs a lot of money to meet those requirements. We have a very busy library and at times there will be competition for parking. We need to know how we are going to handle that and if the DOT will grant us a permit for the expanded use of the property. He asks, is splitting the offices into the meetinghouse and old town hall an efficient operation for the town offices? He concludes we need a well thought out plan to see what it is going to take to use those buildings on that site.

Mike Tinsley stated there is a lot of work, but we need to check into it to see who is available to help. He is sure we can find someone in town to draw plans cheaply. This is an opportunity so the building does not just sit there.

After much discussion, Article 17 shall appear on the ballot as presented.

**ARTICLE 1:** Shall the Town of Epsom raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,769,441? Should this article be defeated, the operating budget shall be \$2,772,491, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Not recommended by the Selectmen 0-3      Recommended by the Budget Committee 11-1

Don Harty stated the Selectmen asked the departments to make sure that anything that comes forward to the voters is an absolute necessity. They instructed department heads to look at their budgets line by line and not bring anything forward just because it was in last year's budget, to make sure it is pertinent to this year. The department heads brought the budget down and the Selectmen trimmed it further.

The Selectmen then presented the budget to the Budget Committee and it is the Budget Committee's Budget. The bottom line of the budget is \$2,769,441. From the beginning we are \$37,422 in the hole based on what the State cut that the Town has to pay for retirement for police and firefighters along with other things they cut. Under the Executive budget the telephone line was reduced by 28% due to a proposal to go with a different carrier for our phone service. This will carry through all the departments that have telephone service. The rental of the town office is going up 8%, \$2,500. The Moderator is getting a salary increase of 20% up to \$250 per year. The Trustee of Trust Funds salary is up 28% to \$300 per year. In the Election section the printing cost is up about \$2,800 due to the fact that there are four

elections. The Ballot Clerk line is up \$468 due to four elections. We are proposing a 17% decrease in the Legal line. Planning and Zoning has been cut 20% based on a slower economy, less building and less people coming before the town with their projects. General Government Buildings; which includes repairs to the old town hall, old library and meetinghouse have been increased up to \$5,600. The Public Safety line is up 20%, \$4,000 because gasoline prices have gone up. A major difference in the police budget is in the past we have bought a brand new cruiser each year. This year and this year only we have eliminated the cruiser. The \$30,000 that was proposed for the police cruiser has been moved to the Highway Department for more paving. Next year it will be moved back into the police line for a new cruiser. Retirement is up 20%, \$10,000 because of the State cuts. The Fire Chief stipend has always been under the volunteer stipends, this year the Selectmen broke it out into a separate line. In 2011 the stipend we paid Chief Yeaton was \$13,775. The Selectmen moved it up this year to \$15,093. The Budget Committee added another \$10,000 to bring it up to \$24,960. Retirement in the Fire Department budget is up 20%, \$7,800. Emergency Management is down by 7.73%. The Highway Department full-time position line is going up 7% in salary. This was agreed upon last year to make the job more competitive. Subcontractors are going up 8.9% for snowplowing and other work they do. We added a new paving line and funded it with \$40,000 and then took \$40,500 from the Road Maintenance Fund. Salt and sand is down 45% based on the fact that we have a good stockpile from last year. Fuel is up \$1,000. The Welfare Administration is down .07%. Vendor services; which include rents, fuel and items for people in need are down \$14,850. The Library budget is up 1.9%. The total proposed budget is an increase of 1.64%.

Don Harty stated there are basically four differences between the Selectmen and Budget Committee budgets. Based on previous year's expenditures and the fact that the budget was never spent at the full amount, the Budget Committee removed \$4,600 from the Planning Board Budget. The Budget Committee removed \$6,000 from the Welfare Vendor Services line. Don stated COLAS are based on the employee handbook and the Northeast Regional number which for the year 2012 is 4.4%. The Board of Selectmen, after hearing input from the residents, department heads and town employees said there was no way they could justify doing a COLA of 4.4%. The Board of Selectmen came forward with a 2.5% COLA which they thought was fair based on doing half of what the employee handbook recommends and the quality of service they get from our town employees. The Budget Committee lowered it to 1.5%. The Selectmen increased the Fire Chief's stipend, the Budget Committee increased it another \$10,000.

Don stated he supported increasing the Fire Chief's stipend. He and the rest of the Selectmen disagree with the COLA, hence the no recommendation of this budget. The COLA is part of the town policy that is administered by the Board of Selectmen. The Board felt they could not support the budget with the COLA decrease.

Ralph Weeks, Budget Committee Member, stated that one of the things looked at when recommending a 1.5% COLA was the fact that the town employees have gotten raises in previous years and a very large number of our citizens have not received a raise or cost of living adjustment in over three years.

Bob Sawyer, Budget Committee Member, stated he has been on the Fire Department for 38 years and has worked with a number of fire chiefs. He spoke in defense of offering medical insurance to our fire chief. He stated Chief Yeaton is a manager, a leader and a doer. He runs the department efficiently, works on committees with other fire chiefs and inspires the people in the department to do their best work. Chief Yeaton puts in a lot of hours. The Budget Committee thought that paying for his medical insurance would be a wise thing to do.

Joyce Heck stated the Budget Committee recommendations were to the actual expenditure last year, not the budgeted amount. Most of the time, the expenditures were significantly less than what was budgeted.

There being no further discussion, Article 1 shall appear on the ballot as presented.

There being no further discussion, the meeting was adjourned at 11:00 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dawn Blackwell". The signature is written in black ink and is positioned above the printed name.

Dawn Blackwell

OFFICIAL RESULTS

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2011

RESULTS

Dawn Blackwell  
TOWN CLERK

702 VOTERS

SELECTMAN  
For 3 Years                      Vote for ONE  
DONALD HARTY                      601  
\_\_\_\_\_ (Write-in)

ROAD AGENT  
For 2 Years                      Vote for ONE  
GORDON ELLIS                      545  
\_\_\_\_\_ (Write-in)

TREASURER  
For 1 Year                      Vote for ONE  
PAULA S. SMITH                      601  
\_\_\_\_\_ (Write-in)

MODERATOR  
For 2 Years                      Vote for ONE  
Jeff Keeler (Write-in)                      85

OVERSEER OF PUBLIC WELFARE  
For 1 Year                      Vote for ONE  
DAWN E. THULIN                      218  
LEE BARTLETT                      418  
\_\_\_\_\_ (Write-in)

LIBRARY TRUSTEE  
For 3 Years                      Vote for ONE  
DIANNE BIRD                      586  
\_\_\_\_\_ (Write-in)

CEMETERY TRUSTEE  
For 3 Years                      Vote for ONE  
CAROL MCGUIRE                      342  
MARY FRAMBACH                      295  
\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE  
For 3 Years                      Vote for THREE  
RALPH H. WEEKS                      384  
CAROLE M. BROWN                      491  
MARY FRAMBACH                      320  
MARYLOU J. LAFLEUR-KEANE                      404  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE  
For 2 Years                      Vote for ONE  
DAVID FIORENTINO                      541  
\_\_\_\_\_ (Write-in)

BUDGET COMMITTEE  
For 1 Year                      Vote for ONE  
ROBERT E. SAWYER, JR.                      588  
\_\_\_\_\_ (Write-in)

TRUSTEE OF TRUST FUNDS  
For 3 Years                      Vote for ONE  
TIMOTHY HARKNESS                      568  
\_\_\_\_\_ (Write-in)

PLANNING BOARD  
For 3 Years                      Vote for TWO  
JOHN F. HICKEY                      503  
PHIL DEMERITT                      494  
\_\_\_\_\_ (Write-in)  
\_\_\_\_\_ (Write-in)

OFFICIAL RESULTS

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2011

RESULTS

702 VOTERS

TOWN CLERK

**2011 EPSOM ZONING BALLOT QUESTIONS**

**ARTICLE 1:** Are you in favor of an amendment to the Glossary of Terms which would require any accessory use building containing accommodation for human habitation to be attached to the primary building or structure by one interior wall common to both structures? (Recommended by the Planning Board)

YES 313 NO 322

**ARTICLE 2:** Are you in favor of an amendment to rezone the area southwesterly of the Epsom Circle bounded by the Chichester line, Route 4, Route 28, and a line from the northerly intersection of Elkins Road and Route 28 to the Chichester line from Residential/Agricultural to Residential/Commercial? (Recommended by the Planning Board)

YES 406 NO 239

**ARTICLE 3:** Are you in favor of amending the definition of motorized vehicles selling establishments within the Table of Uses to include the rental of the same or similar equipment? (Recommended by the Planning Board)

YES 465 NO 171

**ARTICLE 4:** Are you in favor of amending the definition of retail establishment for general merchandise within the Table of Uses to include the rental of the same or similar merchandise? (Recommended by the Planning Board)

YES 461 NO 172

**ARTICLE 5:** Are you in favor of an amendment to Article VI.E.5, Special Exception General Condition iii to read "The requested use will not impair the integrity or character of the immediate or adjoining areas."? (Recommended by the Planning Board)

YES 443 NO 177

**ARTICLE 6:** Are you in favor of an amendment to Article VI.E.5, Special Exception General Condition iv to read "The specific site is an appropriate location for the proposed use and the proposed use will not be detrimental to the health, morals, or general welfare of the immediate or adjoining areas."? (Recommended by the Planning Board)

YES 439 NO 174

**TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON  
FEBRUARY 12, 2011**

**ARTICLE 1:** Shall the Town of Epsom raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 2,723,543.00? Should this article be defeated, the operating budget shall be \$ 2,678,881.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 8-4  
YES 359 NO 297

**ARTICLE 2:** Shall the Town of Epsom raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.00) to be added to the Capital Reserve Fund previously

702 VOTERS  
TOWN CLERK  
established for the purpose of reconstruction and improvements to town roads? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0      Recommended by the Budget Committee 11-1  
YES 432    NO 225

**ARTICLE 3:** Shall the Town of Epsom raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the Capital Reserve Fund previously established for the purpose of purchasing motorized vehicles and equipment for the Highway Department? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0      Recommended by the Budget Committee 12-0  
YES 417    NO 238

**ARTICLE 4:** Shall the Town of Epsom raise and appropriate the sum of thirty thousand nine hundred dollars (\$30,900.00) to pay for six (6) months' salary, benefits, and equipment for one (1) additional police officer? **Majority vote required. This appropriation is in addition to the operating budget.**

Not recommended by the Selectmen 1-2      Recommended by the Budget Committee 7-5  
YES 234    NO 420

**ARTICLE 5:** Shall the Town of Epsom raise and appropriate the sum of five hundred thirty-eight thousand one hundred thirteen dollars (\$538,113.00) to purchase a new Fire Engine with major equipment, hoses and Jaws of Life, and authorize the withdrawal of the same amount of five hundred thirty-eight thousand one hundred thirteen dollars (\$538,113.00) from the Fire & Rescue Apparatus Fund for that purpose; no funds to be raised from taxes? **Majority vote required.**

Recommended by the Selectmen 3-0      Recommended by the Budget Committee 12-0  
YES 533    NO 129

**ARTICLE 6:** Shall the Town of Epsom raise and appropriate the sum of forty thousand dollars (\$40,000.00) to hire engineering and architectural services to evaluate the short and long term use options of the Meetinghouse and the surrounding land at Tax Map U4 – 52, and to prepare and present drawings and cost estimates for the occupancy and use of the Meetinghouse? **Majority vote required; this is a non-lapsing warrant article and will not lapse until March 31, 2012. This appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0      Not recommended by the Budget Committee 4-8  
YES 243    NO 447

**ARTICLE 7:** Shall the Town of Epsom raise and appropriate the sum of twelve thousand nine hundred dollars (\$12,900.00) to repair and paint the exterior of the Old Library Building, and withdraw six thousand four hundred fifty dollars (\$6,450.00) of interest from the Town Morrison Fund to pay half of the cost, and six thousand four hundred fifty dollars (\$6,450.00) to be raised from taxes? **Majority vote required. This appropriation is in addition to the operating budget.**

OFFICIAL RESULTS

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 8, 2011

RESULTS

702 VOTERS  
Recommended by the Selectmen 3-0

TOWN CLERK  
Recommended by the Budget Committee 12-0  
YES 309 NO 384

**ARTICLE 8:** Shall the Town of Epsom raise and appropriate the sum of eighteen thousand dollars (\$18,000.00) to be added to the previously established Capital Reserve Fund for Revaluation in anticipation of the next required revaluation in 2015? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 12-0  
YES 311 NO 374

**ARTICLE 9:** Shall the Town of Epsom establish an Expendable Trust Fund per RSA 31:19-a, for the purpose of cemetery maintenance and repair called the "Cemetery Maintenance Expendable Public Trust Fund" and raise and appropriate the sum of one thousand five hundred dollars (\$1,500.00) for this fund and name the Cemetery Trustees as agents to expend the Fund? **Majority vote required; this is a Special Warrant Article and its appropriation is in addition to the operating budget.**

Not recommended by the Selectmen 0-3

Recommended by the Budget Committee 10-1-1  
YES 265 NO 418

**ARTICLE 10:** Shall the Town of Epsom create a trust fund per RSA 31:19-a, for the purpose of cemetery maintenance and repair called the "Cemetery Trust Fund", the interest only to be expended, name the Cemetery Trustees as agents to expend, and to raise and appropriate the sum of zero dollars (\$0.00) from the General Fund? **Majority vote required.**

Not recommended by the Selectmen 0-3

Not recommended by the Budget Committee 0-11-1

YES 164 NO 513

**ARTICLE 11:** Shall the Town of Epsom create a trust fund per RSA 31:19-a, for the purpose of cemetery maintenance and repair called the "Cemetery Maintenance Expendable Trust Fund", principal and interest to be expended, name the Cemetery Trustees as agents to expend, and raise and appropriate the sum of seven thousand eight hundred dollars (\$7,800.00) from the General Fund, which is the equivalent to the total of the plot sale proceeds for 2006-2010, no funds to be raised from taxes? **Majority vote required.**

Recommended by the Selectmen 3-0

Recommended by the Budget Committee 11-0-1  
YES 439 NO 241

**ARTICLE 12:** Shall the Town of Epsom authorize the Board of Selectmen to accept in trust any gifts, legacies and devises made to the Town for any public purpose, until rescinded, per RSA 31:19? **Majority vote required.**

YES 501 NO 172

**ARTICLE 13:** To see if the town of Epsom will vote to revert Sanborn Hill Road back to its status before becoming a scenic Road under the provision of RSA 253:17 and 253:18. **BY PETITION. Majority vote required.**

YES 370 NO 295

**TOWN ASSESSMENT  
FROM FINAL TAX WARRANT**

LAND	205,350,800
CREDIT FOR LAND IN CURRENT USE	(42,395,428)
<b>TOTAL LAND</b>	<b>162,955,372</b>
BUILDINGS	270,841,900
EXEMPT PROPERTY VALUE	(20,339,700)
<b>TOTAL BUILDINGS</b>	<b>250,502,200</b>
<b>TOTAL LAND &amp; BUILDINGS</b>	<b>413,457,572</b>
APPLIED EXEMPTION VALUE	(7,940,819)
<b>NET VALUATION</b>	<b>405,516,753</b>
<b>PROPERTY TAXES</b>	<b>8,764,636</b>
LESS ADJUSTED FIRST WARRANT	(3,909,964)
PLUS INVENTORY PENALTIES	17,883
LESS APPLIED VETERANS CREDIT	(146,030)
<b>FINAL TAX WARRANT</b>	<b>4,726,525</b>

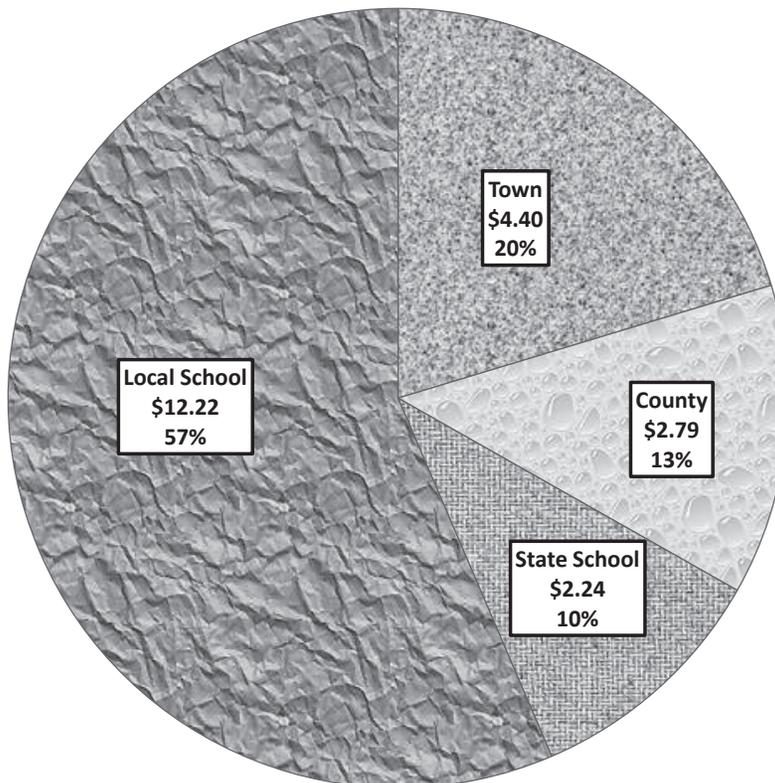
**TOWN PORTION OF TAX RATE  
DATA COMPARISON 2005 - 2011**

Year	Town Spending Voted in March	Revenue From Sources		Amount To Be Raised By Taxes	Total Town Property Valuation	Tax Rate
		Other Than Property Tax	Property Tax			
2005	2,492,292	1,691,768		1,127,160	432,861,927	2.61
2006	2,550,111	1,736,434		976,599	444,926,575	2.20
2007	2,581,581	1,719,088		1,029,891	455,666,571	2.26
2008	2,660,146	1,658,608		1,157,942	445,142,133	2.60
2009	2,867,189	1,213,983		1,822,739	451,564,593	4.03
2010	2,801,657	1,624,211		1,353,660	400,036,069	3.38
2011	3,429,456	1,823,354		1,783,205	405,516,753	4.40

**EPSOM TAX RATE**

	2005	2006	2007	2008	2009	2010	2011	CHANGE 2010-2011
TOWN	2.61	2.20	2.26	2.60	4.03	3.38	4.40	30.18%
COUNTY	1.80	1.97	2.12	2.51	2.41	2.58	2.79	8.14%
STATE SCHOOL	2.01	2.05	2.14	2.15	2.17	2.40	2.24	-6.67%
LOCAL SCHOOL	8.59	8.69	8.62	10.09	9.13	11.41	12.22	7.10%
<b>TOTAL</b>	<b>15.01</b>	<b>14.91</b>	<b>15.14</b>	<b>17.35</b>	<b>17.74</b>	<b>19.77</b>	<b>21.65</b>	<b>9.51%</b>

**2011 TAX RATE ALLOCATION - \$ 21.65**



TOWN PROPERTY

Map	Lot	#	Address	Building	Feature	Land	Total	Acres
R02	3		NEW RYE ROAD			6000		0.5
R02	37 A		WING ROAD			40400		23.9
R03	14		OLD MOUNTAIN ROAD			84700		14.9
R03	18 B		KETTLE ROAD ROAD			47600		12.9
R03	41-1		MOUNT DELIGHT ROAD			100500		18
R04	1,2,4		TARLETON ROAD TOWN FOREST			724300		448
R07	4		SUNCOOK VALLEY HWY			12600		7
R09	51		GRIFFIN ROAD			126000		12
R10	8 A		NORTH ROAD			19100		10.6
R10	22		LORDS MILL ROAD			81500		1.63
R12	5		DEER MEADOW ROAD			24400		2.3
R13	32		DEPOT RD/GOBORO RD			75100		4
R14	14		RANGE ROAD			71300		10
R14	19-1		LOCKES HILL ROAD			110500		84
U01	1		DOVER ROAD			58700		0.99
U01	21-1		RT 4 & NORTHWOOD TL			15000		0.5
U01	48		NORTHWOOD LAKE			11100		0.081
U01	50		NORTHWOOD LAKE			7000		0.051
U01	62		OAK RIDGE DRIVE			9300		0.069
U01	65		LAKE SITES DRIVE		5900	13900	19800	0.115
U01	68		NORTHWOOD LAKE			13700		0.239
<b>U04</b>	<b>41</b>	<b>1714</b>	<b>DOVER ROAD</b>	<b>295700</b>	<b>38200</b>	<b>90400</b>	<b>424300</b>	<b>0.59</b>
			<b>FIRE STATION</b>					
U04	43-2		RIDGEWOOD CIRCLE			70300		2.1
<b>U04</b>	<b>52</b>	<b>1598</b>	<b>DOVER ROAD TOWN HALL</b>	<b>193600</b>		<b>116500</b>	<b>310100</b>	<b>4.16</b>
			<b>1606 DOVER ROAD</b>	<b>672300</b>	<b>19100</b>		<b>691400</b>	
			<b>NEW LIBRARY</b>					
			<b>1598 MEETING HOUSE</b>	<b>253500</b>			<b>253500</b>	
<b>U05</b>	<b>5</b>	<b>1775</b>	<b>DOVER ROAD</b>	<b>127800</b>	<b>2200</b>	<b>91300</b>	<b>221300</b>	<b>0.26</b>
			<b>ORIGINAL LIBRARY BLDG</b>					
<b>U05</b>	<b>53</b>	<b>980</b>	<b>SUNCOOK VALLEY HWY</b>	<b>262100</b>	<b>3800</b>	<b>281300</b>	<b>547200</b>	<b>6.3</b>
			<b>POLICE DEPARTMENT</b>					
<b>U06</b>	<b>3</b>	<b>2029</b>	<b>DOVER ROAD HWY SITE</b>		<b>17300</b>	<b>64300</b>	<b>81600</b>	<b>3.8</b>
U07	2		GOBORO ROAD			69700		0.58
U09	11 1		GOBORO ROAD			70300		0.56
U10	95		SUNCOOK VALLEY HWY			46900		19.15
U14	28		SHORT FALLS ROAD			67500		2
U14	42		SHORT FALLS ROAD			73500		1.394
<b>U15</b>	<b>6,8,8-1</b>		<b>WEBSTER PARK</b>		<b>53700</b>	<b>434400</b>	<b>488100</b>	<b>25.5</b>
U15	29		1133 SHORT FALLS ROAD	162700	4600	81800	249100	7.5
U15	30		1135 SHORT FALLS ROAD		5500	75400	80900	2.2
			<b>SCHOOL PROPERTY</b>					
U11	3A,B,C		BLACK HALL ROAD			222000		15.38
U13	58	282	BLACK HALL ROAD	5425800	43600	471600	5941000	11
			<b>VILLAGE WATER DISTRICT</b>					
U04	34		DOVER ROAD WATER DIST BLDG		2300	132000	134300	3.93
U13	54		WATER STREET PUMP HOUSE		16700	89400	106100	14.4

**TITLE LXIV  
PLANNING AND ZONING**

**CHAPTER 674  
LOCAL LAND USE PLANNING AND REGULATORY POWERS**

**Regulation of Subdivision of Land**

**Section 674:39-aa**

**674:39-aa Restoration of Involuntarily Merged Lots. –**

I. In this section:

- (a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.
- (b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.
- (c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

- (a) The request is submitted to the governing body prior to December 31, 2016.
- (b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

**Source.** 2011, 206:4, eff. July 24, 2011.

## TOWN CLERK'S REPORT FOR 2011

There were 34 babies born in 2011 to residents of Epsom. 13 Epsom couples were married in 2011. 33 Epsom residents died in 2011. There were 1184 dogs licensed and 6,594 vehicles registered in town. As of 2012, 1997 vehicles no longer require titles.

I want to thank Donna Tencati-Kulacz for serving as Deputy Town Clerk/Tax Collector for three years. I wish her a long and happy retirement. Linda Markiewicz was appointed as Epsom's new Deputy Town Clerk/Tax Collector April 5, 2011. She is doing a great job.

Linda and I have attended boat registration training and have both been appointed Boat Agents for the Town of Epsom. We will begin doing boat registrations as soon as we get the final okay from the State.

The DMV Helpdesk has cut back their Saturday hours. They are not always open on the Saturday of a long weekend. Our office is not open if they are closed. There are too many instances when we would be unable to process a registration without the support of the DMV Helpdesk. Please check our website or answering machine before coming to our office on a holiday weekend.

## TAX COLLECTOR'S REPORT FOR 2011

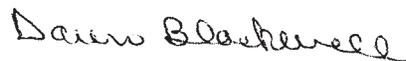
Our new tax rate is \$21.65 per \$1,000. This is an increase of \$1.88. The town rate is \$4.40, which is an increase of \$1.02. The local school rate is \$12.22, which is an increase of 81 cents. The state school rate is \$2.24, which is a decrease of 16 cents. The county rate is \$2.79, which is an increase of 21 cents.

Property tax warrants this year totaled \$8,637,753.00 and 10% of these taxes are unpaid. Warrants for Current Use totaled \$16,740.00. Warrants for Timber Tax totaled \$4,200.09.

\$331,459.42 was liened in 2011. One property was deeded to the Town. This property has been redeemed by the previous owner.

Tax information is now available online. You can view the status of your taxes and even calculate the amount of interest that would be due on a specific date. You just need to follow the link on our website, [epsomnh.org](http://epsomnh.org).

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector

TOWN CLERK'S REPORT  
For the year ending December 31, 2011

Motor Vehicle Permit Fees	\$693,667.63
Motor Vehicle Title Fees	1,026.00
Motor Vehicle E-Reg Fees	145.00
Municipal Agent Fees	18,174.00
Dog License Fees	4,534.50
Dog Fines	234.00
Dog Civil Forfeitures	1,475.00
UCC Filing Fees	1,950.00
Miscellaneous	112.13
Marriage License Fees	147.00
Vital Records Certified Copies Fees	460.00
Interware E-Reg Fees	742.00
State Dog License Fees	2,494.50
State Marriage License Fees	823.00
State Vital Records Certified Copies Fees	1,200.00
State Motor Vehicle Fees	370,391.47
TOTAL RECEIPTS	\$1,097,576.23

Respectfully submitted,

*Dawn Blackwell*

Dawn Blackwell  
Town Clerk

## TAX COLLECTOR'S REPORT

For the Municipality of                     EPSOM                     Year Ending                     12/31/2011                    

**DEBITS**

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR 2011	PRIOR LEVIES		
			2010	2009	2008+
Property Taxes	#3110	xxxxxx	\$ 669,599.14	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 26,360.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	xxxxxx	\$ 14,428.71	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		( \$ 5.04 )			
This Year's New Credits		( \$ 13,531.00 )			

**TAXES COMMITTED THIS FISCAL YEAR**

Property Taxes	#3110	\$ 8,637,753.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 16,740.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 4,200.09	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

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**OVERPAYMENT REFUNDS**

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 13,508.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 5,988.34	\$ 48,618.28	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 8,664,653.39</b>	<b>\$ 759,006.13</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## TAX COLLECTOR'S REPORT

For the Municipality of                      EPSOM                      Year Ending                      12/31/2011                     

## CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2011	2010	2009	2008+
Property Taxes	\$ 7,870,414.06	\$ 373,370.10	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 16,436.58	\$ 26,290.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 3,560.50	\$ 3,244.77	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 5,988.34	\$ 48,618.28	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 304,299.98	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	( \$ 5.04 )			

## ABATEMENTS MADE

Property Taxes	\$ 2,988.98	\$ 3,183.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 303.42	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CURRENT LEVY DEEDED</b>	<b>\$ 2,494.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

## UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 761,855.96	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 639.59	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	( \$ 23.00 )	XXXXXX	XXXXXX	XXXXXX
<b>TOTAL CREDITS</b>	<b>\$ 8,664,653.39</b>	<b>\$ 759,006.13</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.  
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

## TAX COLLECTOR'S REPORT

For the Municipality of                     EPSOM                     Year Ending                     12/31/2011                    

### DEBITS

UNREDEEMED & EXECUTED LIENS	2011	PRIOR LEVIES		
		2010	2009	2008+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 225,313.43	\$ 105,737.21
Liens Executed During FY	\$ 0.00	\$ 331,459.42	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 3,258.26	\$ 16,206.41	\$ 32,346.63
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 334,717.68</b>	<b>\$ 241,519.84</b>	<b>\$ 138,083.84</b>

### CREDITS

REMITTED TO TREASURER	2011	PRIOR LEVIES		
		2010	2009	2008+
Redemptions	\$ 0.00	\$ 57,029.83	\$ 56,966.75	\$ 92,166.21
Interest & Costs Collected #3190	\$ 0.00	\$ 3,258.26	\$ 16,206.41	\$ 32,346.63
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Liens Deeded to Municipality	\$ 0.00	\$ 5,451.09	\$ 5,914.01	\$ 538.57
Unredeemed Liens End of FY #1110	\$ 0.00	\$ 268,978.50	\$ 162,432.67	\$ 13,032.43
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>	<b>\$ 0.00</b>	<b>\$ 334,717.68</b>	<b>\$ 241,519.84</b>	<b>\$ 138,083.84</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE Dawn Blackwell DATE 1/9/12  
Dawn Blackwell

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: TOWN OF EPSOM, NEW HAMPSHIRE

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012      to December 31, 2012     

or Fiscal Year From                                      to                                     

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 30, 2012

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Robert E. Saenger Jr  
Marilyn J. Keane  
Penelope Graham  
Carol M. Brown  
Dan J. Far  
Gary P. Vitar

[Signature]  
[Signature]  
[Signature]  
                                      
                                    

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

MS-7 Budget - Town of Epsom, New Hampshire FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		202,729	197,039	211,171		210,323	
4140-4149	Election, Reg. & Vital Statistics		47,328	45,985	52,111		51,784	
4150-4151	Financial Administration		152,973	146,666	154,889		154,071	
4152	Revaluation of Property		1	0	1		1	
4153	Legal Expense		20,000	8,554	16,500		16,500	
4155-4159	Personnel Administration		19,951	18,444	23,282		23,282	
4191-4193	Planning & Zoning		80,532	62,273	79,830		76,376	
4194	General Government Buildings		19,305	20,224	25,030		25,030	
4195	Cemeteries		15,500	10,215	10,010		10,010	
4196	Insurance		2,250	3,395	2,200		2,200	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police		584,595	572,288	575,889		572,128	
4215-4219	Ambulance							
4220-4229	Fire		440,543	424,030	454,825		463,006	
4240-4249	Building Inspection							
4290-4298	Emergency Management		9,054	6,899	8,354		8,354	
4299	Other (Including Communications)							
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration		112,815	108,648	116,291		115,325	
4312	Highways & Streets		571,106	571,541	601,676		601,676	
4313	Bridges		4,750	842	4,750		4,750	

MS-7 Budget - Town of Epsom, New Hampshire FY 2012

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS (Recommended)	SELECTMEN'S APPROPRIATIONS (Not Recommended)	BUDGET COMM. APPROPRIATIONS (Recommended)	BUDGET COMM. APPROPRIATIONS (Not Recommended)
<b>HIGHWAYS &amp; STREETS (cont.)</b>								
4316	Street Lighting		550	522	550		550	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		167,235	167,235	167,796		167,796	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other		20	0	20		20	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services		4,000	4,000	4,000		4,000	
4335-4339	Water Treatment, Conserv. & Other							
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration		7,915	7,768	8,845		8,779	
4414	Pest Control		816	0	416		416	
4415-4419	Health Agencies & Hosp. & Other		9,501	4,501	4,511		4,511	
4441-4442	Administration & Direct Assist.		16,601	14,666	16,730		16,589	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other		42,141	31,473	43,300		37,300	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation		27,335	26,984	27,535		27,535	
4550-4559	Library		155,592	155,686	160,180		158,564	
4583	Patriotic Purposes		1,020	813	1,020		1,020	
4589	Other Culture & Recreation		2,000	1,960	2,000		2,000	
<b>CONSERVATION</b>								
4611-4612	Admin. & Purch. of Nat. Resources		5,385	5,345	5,505		5,505	
4619	Other Conservation							
<b>REDEVELOPMENT AND HOUSING</b>								
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development				40		40	
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

MS-7 Budget - Town of Epsom, New Hampshire FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year (Not Recommended)
	<b>OPERATING TRANSFERS OUT (cont.)</b>							
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
	<b>OPERATING BUDGET TOTAL</b>		<b>2,723,543</b>	<b>2,617,996</b>	<b>2,779,257</b>		<b>2,769,441</b>	



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		38,454	15,000	15,000
3180	Resident Taxes				
3185	Timber Taxes		6,805	4,000	4,000
3186	Payment in Lieu of Taxes		18,506	22,325	22,325
3189	Other Taxes		112	100	100
3190	Interest & Penalties on Delinquent Taxes		106,332	92,000	92,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		4,378	4,400	4,400
3220	Motor Vehicle Permit Fees		715,239	710,000	710,000
3230	Building Permits		14,775	14,500	14,500
3290	Other Licenses, Permits & Fees		13,662	13,500	13,500
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		203,977	200,000	200,000
3353	Highway Block Grant		129,781	113,599	113,599
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,194		
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		22,529	22,529	22,529
3409	Other Charges		28,360	28,250	28,250
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		21,509	10,000	10,000
3502	Interest on Investments		7,171	6,000	6,000
3503-3509	Other		4,471	700	700
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds	6	531,262	200,000	200,000
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	4		23,274	23,274
3916	From Trust & Fiduciary Funds	2	2,500	2500, 2500	2500, 2500
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance	15	7,800	600	600
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>1,879,817</b>	<b>1,485,777</b>	<b>1,485,777</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	2,723,543	2,779,257	2,769,441
Special Warrant Articles Recommended (from pg. 6)	167,800	221,600	221,600
Individual Warrant Articles Recommended (from pg. 6)	538,113	225,774	257,674
TOTAL Appropriations Recommended	3,429,456	3,226,631	3,248,715
Less: Amount of Estimated Revenues & Credits (from above)	1,879,817	1,485,777	1,485,777
Estimated Amount of Taxes to be Raised	1,549,639	1,740,854	1,762,938

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 324,872\_\_\_\_  
(See Supplemental Schedule With 10% Calculation)

**2011  
COMPARATIVE STATEMENT  
TOWN BUDGET**

Description	2011 Appropriation	2011 Revenue or Grant	2011 Expenditure	Encumber 2012	Balance (Over)/Under
<b>Operating Budget</b>					
Executive	202,729	252,130	195,908	1,131	5,691
Town Clerk/Election	47,328	720,115	45,985		1,343
Tax Collector	46,808	170,208	45,495		1,313
Financial Administration	70,015	16,693	68,984		1,031
Auditing	18,000		17,617		383
Assessing/Mapping	18,150		14,570		3,580
Revaluation of Property	1		0		1
Legal Expense	20,000		8,554		11,446
Personnel Administration	19,951		18,761		1,190
Planning	23,593	3,491	9,089		14,504
Zoning Board of Adjustment	9,046	3,487	5,827		3,219
Zoning Compliance	47,893	17,700	47,357		536
Government Buildings	19,305		20,224		(919)
Cemeteries	15,500	600	10,215		5,285
Ins/Computer Maintenance	2,250		3,395		(1,145)
Police Department	584,595	10,960	568,389	3,899	12,307
Fire/Ambulance Department	440,543	8,755	421,788	2,241	16,513
Emergency Management	9,054		6,359	540	2,155
Highway Department	689,221	129,781	676,336	5,217	7,668
Solid Waste Disposal	167,235		167,235		0
Other Sanitation	20		0		20
Water Services	4,000		4,000		0
Health Administration	7,915	3,793	7,768		147
Pest Control	816		0		816
CRVNA & Community Action	9,501		4,501		5,000
Welfare Administration	16,601		14,666		1,935
Welfare Payments	42,141	4,105	31,473		10,668
Park & Recreation	27,335	130	26,984		351
Library	155,592		155,686		(94)
Patriotic Services	1,020		813		207
Band	2,000		1,960		40
Conservation Commission	5,345		5,345		0
Economic Development Admin	40		0		40
<b>Total Operations</b>	<b>\$2,723,543</b>	<b>\$1,341,948</b>	<b>\$2,605,285</b>	<b>\$13,028</b>	<b>\$105,230</b>
<b>Warrant Articles</b>					
Capital Reserves	160,000		160,000		0
Fire Truck & Equipment	538,113	531,262	531,262		6,851
Plot Sales to Cemetery Trust	7,800	7,800	7,800		0
<b>Total Town Budget</b>	<b>\$3,429,456</b>				
<b>Total Town Expenditures</b>			<b>\$3,304,347</b>		
<b>Total Expenditures &amp; Encumbrances</b>			<b>\$3,317,375</b>		

**Police Details - Revolving Fund  
2011**

Balance as of January 1, 2011		\$265.66
	<u>Receipts</u>	
Previous years' detail revenue received	\$1,855.00	
2011 Detail revenue received	15,925.00	
Total Receipts		\$17,780.00
	<u>Costs</u>	
Payroll	\$13,016.92	
Taxes and Retirement	2,739.09	
Administrative Expense	966.35	
Total Disbursements		<u>(\$16,722.36)</u>
Balance as of December 31, 2011		<u><u>\$1,323.30</u></u>

**2011  
TOWN RECEIPTS BY DEPARTMENT**

**TAX COLLECTOR**

Property Taxes	\$8,237,459
Property Tax Interest	48,775
Tax Liens	206,163
Tax Lien Interest/Costs	51,811
Payment In Lieu of Tax	18,506
Current Use Taxes	42,726
Yield Tax	6,805
Miscellaneous	112
Other Interest	5,746
<b>TOTAL</b>	<b><u>\$8,618,103</u></b>

**TOWN CLERK**

E-reg Fees	\$145
Motor Vehicle	693,678
Municipal Fees	18,174
Title Fees	1,026
UCC Fees	1,950
Dog Licenses	4,535
Marriage Licenses	147
Birth/Death Certificates	460
<b>TOTAL</b>	<b><u>\$720,115</u></b>

**POLICE DEPARTMENT**

Miscellaneous Revenue	\$120
Pistol Permits	1,220
Police Reports	2,525
Sale of Vehicle	2,640
Town Fines	160
Witness Fees	1,620
Civil Forfeitures	1,475
Dog License Fines	234
<b>TOTAL</b>	<b><u>\$9,994</u></b>

**FIRE DEPARTMENT**

Ambulance Revenue	\$190,136
Fire Station Rental	990
Miscellaneous Revenue	15
Paramedic Intercepts	5,250
<b>TOTAL</b>	<b><u>\$196,391</u></b>

**PARK & RECREATION**

Swimming Fees	\$130
<b>TOTAL</b>	<b><u>\$130</u></b>

**ZONING COMPLIANCE**

Building Permits	\$14,750
Business Permits	185
Junkyard Permits	300
Occupancy Permits	25
Sign Permits	100
Zoning Violation - Fines	2,340
<b>TOTAL</b>	<b><u>\$17,700</u></b>

**ZONING & PLANNING**

ZBA Fees	\$3,487
Planning Fees & Regs	3,491
<b>TOTAL</b>	<b><u>\$6,978</u></b>

**HEALTH OFFICER**

Food Service Licenses	\$3,793
<b>TOTAL</b>	<b><u>\$3,793</u></b>

**HIGHWAY**

Highway Block Grant	\$129,781
<b>TOTAL</b>	<b><u>\$129,781</u></b>

**MISCELLANEOUS**

Bad Check Charges	\$125
Boat Tax	7,046
Cemetery Lot Sales	8,400
Franchise Services	28,360
Grants & Gifts	255,991
Insurance Proceeds	8,785
Inter-Agency Transfers	306,794
Interest-General Fund	7,328
Police Details & Grants	32,018
Reimbursements & Refunds	15,442
Retired Insurance	14,106
Rooms & Meals Tax	203,977
State & Other Fees	375,651
State Grants & Reimbursement	2,194
Tax Deeded Property	18,269
Tax Overpayments	13,547
Town Office Receipts	1,524
Transfers from Other Funds	994,707
Transfers from Escrow	5,482
Welfare Revenue	4,105
<b>TOTAL</b>	<b><u>\$2,303,851</u></b>

**2011 TOTAL RECEIPTS**

**\$12,006,836**

**2011  
TOTAL PAYMENTS**

Executive Office	\$195,908
Election & Registration	45,985
Financial Administration	146,666
Revaluation of Property	0
Legal Expense	8,554
Worker's Comp & Sec. 125	18,761
Planning Board	9,089
Zoning Board of Adjustment	5,827
Zoning Compliance Officer	47,357
General Government Buildings	20,224
Cemeteries	10,215
Insurance/Maintenance Computers	3,395
Police Department	568,389
Fire/Ambulance Department	421,788
Emergency Management	6,359
Highway Department	676,336
Solid Waste Disposal	167,235
Water	4,000
Health Administration	7,768
Animal Control	0
Community Action Program	4,501
Welfare Administration	14,666
Welfare Vendors	31,473
Park & Recreation	26,984
Library	155,686
Patriotic Services	813
Band	1,960
Conservation	5,345
County Taxes	1,131,898
School Appropriation	5,606,419
Transfer to Capital Reserve, Conservation & Other Funds	172,140
Transfer to Fire & Rescue Apparatus Fund	168,928
Transfer due to Tax Liens	331,459
Payments from Retired Insurance Receipts	14,106
Payments from Insurance Proceeds	7,685
Payments from Capital Reserve	463,809
Payments from Conservation Funds	19,032
Payments from Donations	5,033
Payments from Escrow	5,482
Payments from Encumbered Funds	18,502
Payments from Fire & Rescue Apparatus Fund	531,262
Payments from Grants	269,672
Payments from Revolving Funds	17,255
Payments from Pass Throughs	490
Payments of Ereg Fees	811
Payments to NHDMV	370,391
Payments of Other State Fees	4,523
Payment from Undesignated Fund Balance - Legal	84,195
Prepaid Expenses for 2012	18,662
Less Prepaid Expenses for 2011	(65,238)
Refunds & Abatements	27,492
<b>TOTAL PAYMENTS</b>	<b>\$ 11,809,295</b>

## 2011 EMPLOYEE WAGES

<b>SELECTMEN</b>		<b>FIRE DEPARTMENT</b>	
Robert Blodgett	\$2,000.00	Nikolas Bassett	\$40,918.04
Keith A. Cota	\$2,000.00	Larry Barton	\$600.00
Don Harty	\$2,000.00	Richard Bilodeau	\$1,870.00
<b>RECORDING SECRETARIES</b>		James Calderone	\$4,052.00
Darlene Phelps	\$6,240.00	Derek Carignan	\$1,220.00
Elizabeth Bosiak	\$3,960.00	Charles J. Cosseboom	\$680.00
<b>EXECUTIVE ADMINISTRATION</b>		Dion DeCarli	\$46,066.13
Barbara Clark	\$39,080.63	Benjamin Durack	\$1,578.00
Debra Tibbetts	\$34,299.26	David Eastman	\$2,298.00
<b>FINANCIAL ADMINISTRATION</b>		Joel French	\$50,390.56
Nancy Wheeler	\$41,343.67	Zachary R. Gagnon	\$1,010.00
<b>TOWN CLERK/TAX COLLECTOR</b>		Chris Girouard	\$48.00
Dawn E. Blackwell	\$43,314.49	Corin Hallowell	\$120.00
Linda E. Markiewicz	\$9,156.00	Jacob Hanscom	\$4,001.00
Donna Tencati-Kulacz, Deputy	\$4,070.26	Sara Hardy	\$501.00
<b>TREASURER</b>		Karen Jacobi-Yeaton	\$2,216.00
Paula Smith	\$2,727.38	Colleen L. Jorgensen	\$60.00
<b>TRUSTEE OF TRUST FUNDS</b>		Shawn W. Lawrence	\$249.00
Marylou LaFleur-Keane	\$233.78	Robert Martel	\$159.00
<b>ELECTION</b>		Kaitlin McKechnie	\$1,551.00
Nancy Y. Claris	\$259.75	Matthew Moulton	\$60,882.33
Linda Sawyer	\$259.75	David Palermo	\$2,232.00
Joshua Virgin	\$259.75	Bruce Porter	\$400.00
Jeff Keeler	\$208.00	Dennis W. Rocheford	\$860.00
John Moulton	\$208.00	Warren Virgin	\$4,293.00
Jeanne Foster	\$52.00	R. Stewart Yeaton	\$13,724.88
Theresa Riel	\$52.00	<b>EMERGENCY MANAGEMENT</b>	
<b>HEALTH OFFICER</b>		Richard Bilodeau	\$2,000.00
Cecil Curran	\$6,105.84	<b>POLICE DEPARTMENT</b>	
<b>ZONING COMPLIANCE</b>		Ferdinand Cruz	\$34,450.55
Doug Blackwell	\$677.88	Dana R. Flanders, II	\$25,893.95
John Hickey	\$39,715.52	Matthew Fudala	\$44,915.55
<b>WELFARE OFFICER</b>		James N. Kear	\$51,242.87
Lorna Lee Bartlett	\$13,088.40	Brian Michael	\$71,030.09
<b>LIBRARY</b>		Wayne Preve	\$65,137.10
Vickie I. Benner	\$16,236.45	Gail Quimby	\$39,029.20
Nancy Y. Claris	\$36,860.30	<b>HIGHWAY DEPARTMENT</b>	
Margaret Faneuf	\$5,226.33	Scott Elliott	\$34,420.78
Janet Henry	\$8,267.46	Gordon Ellis	\$50,505.99
Linda Sawyer	\$5,874.61		
		<b>TOTAL WAGES</b>	<b>\$984,383.53</b>

### Report of Town Treasurer

Building Permits	\$ 14,800.00
Sign Permits	100.00
Business Permits	185.00
Planning Board & Zoning	3,490.60
ZBA	3,486.55
Junk Yard Permits	300.00
Pistol Permits	1,220.00
Food License	3,792.50
Occupancy Permit	<u>25.00</u>
	\$ 27,399.65

### Dawn Blackwell, Town Clerk

2011 Auto Permits	\$ 693,677.62
2011 Dog Tax State	2,494.50
2011 Dog Tax	4,534.50
2011 Dog Fines	234.00
Ucc Filings	1,950.00
Municipal Fees	18,174.00
Title Fees	1,026.00
Marriage Fees State	823.00
Marriage Fees Town	147.00
Vital Records State	1,200.00
Vital Records Town	460.00
Misc. Tax	112.13
E-Reg. Town Costs	145.00
E-Reg. Interware	742.00
Civil Fort.	1,475.00
State Wash Acct. (Motor Vehicles)	<u>370,391.47</u>
	\$ 1,097,586.22

### Dawn Blackwell, Tax Collector

Prior Year Redeemed Tax	\$ 149,132.96
Current Yr. Redeemed Tax	57,029.83
Redeemed Interest & Costs	<u>51,811.30</u>
	\$ 257,974.09

Prior Year Interest	\$ 48,860.25
Other Interest	5,746.37
Prior Yr. Prop. Tax	666,416.14
Prior Yr. Yield Tax	14,018.73
Prior Yr. Current Use	<u>26,360.00</u>
	\$ 761,401.49

2011 Property Tax	\$ 7,870,414.06
2011 Current Use	16,436.58
2011 Yield Tax	<u>3,970.48</u>
	\$ 7,890,821.12

#### State of NH

Highway Block Grant	\$ 129,780.98
Rooms & Meals Tax	203,977.13
St. Grant Reimb.	2,193.52
State Witness	1,620.00
State Grants DWI	9,373.59
State Grants – Speed	4,864.60
State – Town Fines	<u>60.00</u>
	\$ 351,869.82

#### Miscellaneous Receipts

Payment in Lieu of Taxes	\$ 18,505.60
Town Office Revenue	1,524.22
Ambulance Revenues	195,447.87
Franchise Income	28,360.04
NSF Charge	125.00
Interest on Checking	7,327.94
Police Reports	2,525.00
Rent of Fire Station	990.00
Reimb. Health Ins.	14,105.86
Escrow Accounts	4,160.00
Zoning Fines	2,340.00
Fire Dept. Revenue	15.00
Police Dept. Revenue	120.00
Webster Park Revenue	130.00
Sale of Cemetery Lots	8,400.00

Equip. Maintenance	166.38
Grounds Keeping	69.98
Office Supply	59.79
GGB Elec. Donations	50.00
Property Insurance	628.87
Boat Tax	7,045.92
Paramedic Revenue	5,250.00
Welfare Reimb.	1,737.43
Sale of Tax Deeded Property	18,269.21
Police Details	17,980.00
Misc. Police Fines	100.00
Ins. For Damaged Items Reimb.	8,785.27
Flood & Haz Mat Rev.	251,461.61
Pay Off Welfare Loans	2,367.61
Refund Taxes	13,525.96
Town Office Debts	54.79
Sale of Police Property	2,640.00
Food Pantry Donations	3,929.00
Reimb Police Car	350.00
Workers Comp.	2,245.86
Morrison Fire Dept.	2,500.00
Trans From Capital Reserve	463,808.94
Due From Park Revolving Fund	200.00
Due From Conservation Fund	19,032.00
Transfer from Spec. Ambulance Fund	509,956.20
Office/Equip Refund	23.39
Refund O/P Welfare	35.00
A/R Dept Hwy	139.90
Over Payments (Refund) Town Clerk	20.83
A/P FICA Refund	496.00
NHRS Audit Corrections	733.90
Transfer from Sub Acct	1,322.08
Donation Historical Assoc.	600.00
Undesignated Fund Balance	<u>121.49</u>
	\$ 1,619,783.94

TOTAL AVAILABLE RECEIPTS	\$ 12,006,836.33
Balance brought forward Jan. 2011	2,909,323.23
Less Selectmen's Orders	<u>- 11,809,294.57</u>
CASH ON HAND JANUARY 1, 2012	\$ 3,106,864.99

Respectfully submitted

Paula S. Smith  
Town Treasurer

**Conservation Fund**

Balance on Hand January 1, 2011	\$ 91,983.43
Interest	208.46
Deposit	9,043.59
Withdrawal	<u>-- 19,032.00</u>
Balance in Fund	82,203.48

**Fire and Rescue Apparatus Fund**

Balance on Hand January 1, 2011	\$ 460,287.16
Interest	588.42
Deposits	168,927.97
Withdrawals	<u>-- 509,956.20</u>
Balance in Fund	119,847.35

**Escrow Account AM Builders**

Balance on Hand January 1, 2011	\$ 11,795.66
Interest	<u>35.44</u>
Balance in Fund	\$ 11,831.10

**Water Expansion for Fire Protection**

Balance on Hand January 1, 2011	\$ 3,699.82
Interest	<u>9.57</u>
Balance in Fund	\$ 3,709.39

**Escrow Account King's Grant**

Balance on Hand January 1, 2011	\$ 13,529.55
Interest	<u>35.00</u>
Balance in Fund	13,564.55

**Escrow Account Conservation Reserve Fund**

Balance on Hand January 1, 2011	\$ 17,334.20
Interest	<u>44.86</u>
Balance in Fund	\$ 17,379.06

**Woodcoat Estates**

Balance on Hand January 1, 2011	\$ 335.90
Interest	<u>.88</u>
Balance in Fund	\$ 336.78

**Stillwater Account**

Balance on Hand January 1, 2011	\$ 83.77
Interest	<u>.22</u>
Withdrawal	<u>-- 83.99</u>
Balance in Fund	\$ .00

**Epsom 21<sup>st</sup> Century**

Balance on Hand January 1, 2011	\$ 962.04
Interest	<u>2.48</u>
Balance in Fund	\$ 964.52

**Water Feasibility**

Balance on Hand January 1, 2011	\$ 313.12
Interest	<u>.82</u>
Balance in Fund	\$ 313.94

**Epsom Historical**

Balance on Hand January 1, 2011	\$ 7,246.21
Interest	<u>18.74</u>
Balance in Fund	\$ 7,264.95

**Manny Alves**

Balance on Hand January 2011	\$ 413.75
Interest	<u>1.08</u>
Balance in Fund	\$ 414.83

**Dion Construction**

Balance on Hand January 2011	\$ 367.77
Interest	<u>1.11</u>
Balance in Fund	\$ 368.88

**Graystone North Road Improvements**

Balance on Hand January 2011	\$ 9,942.09
Interest	<u>29.89</u>
Balance in Fund	\$ 9,971.98

**Cobblestone Estates**

Balance on Hand January 2011	\$ 906.85
Interest	<u>2.34</u>
Balance in Fund	\$ 909.19

**Hoyt Road Estates**

Balance on Hand January 2011	\$ 2,022.87
Interest	5.51
Withdrawal	<u>-- 660.00</u>
Balance in Fund	\$ 1,368.38

**David Pelletier Escrow**

Balance on Hand January 2011	\$ 1,562.11
Interest	3.55
Withdrawal	<u>1,565.66</u>
Balance in Fund	\$ .00

**Graystone SFC**

Balance on Hand January 2011	\$ 2,977.50
Interest	<u>7.69</u>
Balance in Fund	\$ 2,985.19

**Ostia Real Estate**

Balance on Hand January 2011	\$ 973.29
Interest	<u>2.52</u>
Balance in Fund	\$ 975.81

**Medical Center Sitework**

Balance on Hand January 2011	\$ 2,083.77
Interest	<u>5.39</u>
Balance in Fund	\$ 2,089.16

**Kings Town Replacement Units**

Balance on Hand January 2011	\$ 43.66
Balance in Fund	43.66

**Timber Tax R9-19**

Deposit 2011	\$ 900.00
Interest	2.33
Withdrawal	<u>--- 902.33</u>
Balance in Fund	\$ .00

**Weldon North Road Buffer**

Deposit 2011	\$ 2,000.00
Interest	4.51
Withdrawal	<u>--- 2,000.00</u>
Balance in Fund	\$ 4.51

**Wead Timber Tax Bond**

Deposit 2011	\$ 1,395.00
Interest	2.68
Withdrawal	<u>--- 422.08</u>
Balance in Fund	\$ 975.60

**Drug Enforcement Fund**

Deposit 2011	\$ 1,012.00
Interest	<u>.34</u>
Balance in Fund	\$ 1,012.34

**Raymond Dumont**

Balance on Hand January 2011	\$ 750.16
Interest	<u>1.92</u>
Balance in Fund	\$ 752.08

**Webster Park Revolving Fund**

Balance on Hand January 2011	\$ 923.32
Deposits	895.00
Interest	3.29
Withdrawal	<u>---200.00</u>
Balance in Fund	\$ 1,621.61

**Woodcoat Estates Phaze IV**

Balance on Hand January 2011	\$ 4.53
Withdrawals	<u>-- 4.53</u>
Balance in Fund	\$ .00

**Cobblestone Roadway Construction**

Balance on Hand January 2011	\$ 7,736.27
Interest	<u>20.01</u>
Balance in Fund	\$ 7,756.28

Respectfully submitted

Paula S. Smith  
Town Treasurer

MS-9

## REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF Epsom, New Hampshire

FOR THE YEAR ENDING 31 DECEMBER 2011

Date of Creation	NAME OF TRUST FUND Start with common trust funds	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bonds, etc.	%	***PRINCIPAL***			***PRINCIPAL***	
					Balance Beginning of Year	New Funds Created	Cash Gains or Losses on Securities	Withdrawals	Balance End of Year
1	1903-2005	Cemeteries	Perpetual Care Maintenance	CD (TD Bank) - MMkt (TD Bank)	49,673.14			(7,800.00)	41,873.14
2	2011	Cemetery Maint. Exp. Trust	Cemetery Maintenance	CD (TD Bank)	-	7,800.00			7,800.00
3	2010	Gossville Cemetery Fund	Cemetery Maintenance	CD (TD Bank)	10,325.19				10,325.19
4	1926	Charles S. Hall	Benefit Library	CD (TD Bank)	200.00				200.00
5	1984	Gilbert H. Knowles	Benefit Library	CD (TD Bank)	1,000.00				1,000.00
6	1917	Mary A. Evans	Books	CD (TD Bank)	500.00				500.00
7	1961	May S. Brown	Books	CD (TD Bank)	500.00				500.00
8	1916	Susan EP Forbes	Books	CD (TD Bank)	2,000.00				2,000.00
9	1929	Warren Tripp	Benefit Library	CD (TD Bank)	200.00				200.00
10	1989	Lillian Morrison Estate	Town Epsom	CD (TD Bank)	120,000.00				120,000.00
11	1990	Lillian Morrison Estate	Fire Department	CD (TD Bank)	50,000.00				50,000.00
12	1990	Lillian Morrison Estate	Police Department	CD (TD Bank)	50,000.00				50,000.00
13	2010	Meetinghouse Historic Trust Fund	Meetinghouse	CD (TD Bank)	1,950.00	-	-	(600.00)	1,350.00
14		Total Trust Funds			286,348.33	7,800.00	-	(8,400.00)	285,748.33
15		Capital Reserve							
16	1997	Library Book Fund	Library Books	CD (TD Bank)	25,428.61		46.02	(5,000.00)	20,474.63
17	1997	Epsom Road Construction	Road Construct	CD (TD Bank)	508,284.96	150,000.00	591.16	(439,231.61)	219,644.51
18	1998	Epsom Revaluation Frnd	Revaluation	CD (TD Bank)	-				-
19	1998	Fire Apparatus Fund	Fire Apparatus	CD (TD Bank)	82,165.62		164.55		82,330.17
20	2000	Exp. General Cemeteries	Gen. Cemeteries	CD (TD Bank)	809.40		1.62		811.02
21	2000	School Construction Renov.	Epsom School	CD (TD Bank)	175,971.37		352.43		176,323.80
22	2007	School-Bldg Maint Fund	Epsom School	CD (TD Bank)	49,684.50		99.49		49,783.99
23	2002	Bridge Capital Reserve	Bridge	CD (TD Bank)	88,152.90		176.54		88,329.44
24	2002	Land Conservation Capital Reserve Fund	Conservation	CD (TD Bank)	35,884.51		71.87		35,956.38
25	2003	Highway Vehicle Equipment	Vehicle Equip.	CD (TD Bank)	35,544.32	10,000.00	72.78		45,617.10
26	2004	Salt & Sand Shed	Salt & Sand Shed	CD (TD Bank)	44,431.11		85.19	(23,787.34)	20,728.96
27	1996	Epsom School District	Technology	Passbook Savings - TD Banknorth	682.40		0.34		682.74
28	2006	Village District Fund	Tank Maintenance	CD (TD Bank)	4,281.05	2,000.00	11.57	(6,292.62)	-
29	2006	Village District Water System Update Fund	Water System Update	CD (TD Bank)	-	27,721.74	4.41		27,726.15
30	1990	Village District Tank Maint. Fund	Tank Maintenance	CD (TD Bank)	63,637.91	8,292.62	79.73		72,010.26
		Total Capital Reserve			1,114,958.66	198,014.36	1,757.70	(474,311.57)	840,419.15
		Total All Funds			1,401,306.99	205,814.36	1,757.70	(482,711.57)	1,126,167.48

## MS-9

## REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF Epsom New Hampshire

## FOR THE YEAR ENDING 31 DECEMBER 2011

Date of Creation	NAME OF TRUST FUND Start with common trust funds	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bonds, etc.	INCOME				Grand Total Principal & Income End of Year		
				Balance Beginning of Year	Income During Year		Expended During Year			Balance at End of Year
					%	Amount				
1903-2005	Cemeteries	Perpetual Care Maintenance	CD (TD Bank) - MMkt (TD Bank)	6,228.79		52.59	(339.34)	5,942.04	47,815.18	1
2011	Cemetery Maint. Exp. Trust	Cemetery Maintenance	CD (TD Bank)	-		10.48		10.48	7,810.48	2
2010	Gossville Cemetery Fund	Cemetery Maintenance	CD (TD Bank)	13.92		39.69		53.61	10,378.80	3
1926	Charles S. Hall	Benefit Library	CD (TD Bank)	25.48		0.41	(25.48)	0.41	200.41	4
1984	Gilbert H. Knowles	Benefit Library	CD (TD Bank)	127.20		2.09	(127.20)	2.09	1,002.09	5
1917	Mary A. Evans	Books	CD (TD Bank)	63.54		1.07	(63.54)	1.07	501.07	6
1961	May S. Brown	Books	CD (TD Bank)	63.54		1.07	(63.54)	1.07	501.07	7
1916	Susan EP Forbes	Books	CD (TD Bank)	254.26		4.22	(254.26)	4.22	2,004.22	8
1929	Warren Tripp	Benefit Library	CD (TD Bank)	25.48		0.41	(25.48)	0.41	200.41	9
1989	Lillian Morrison Estate	Town Epsom	CD (TD Bank)	24,405.78		289.22		24,695.00	144,695.00	10
1990	Lillian Morrison Estate	Fire Department	CD (TD Bank)	8,441.53		116.63	(2,500.00)	6,058.16	56,058.16	11
1990	Lillian Morrison Estate	Police Department	CD (TD Bank)	10,956.55		122.07		11,078.62	61,078.62	12
2010	Meetinghouse Historic Trust Fund	Meetinghouse	CD (TD Bank)	0.55		3.71		4.26	1,354.26	13
	Total Trust Funds			50,606.62		643.66	(3,398.84)	47,851.44	333,599.77	14
	Capital Reserve									15
1997	Library Book Fund	Library Books	CD (TD Bank)						20,474.63	16
1997	Epsom Road Construction	Road Construct	CD (TD Bank)						219,644.51	17
1998	Epsom Revaluation Fmd	Revaluation	CD (TD Bank)						-	18
1998	Fire Apparatus Fund	Fire Apparatus	CD (TD Bank)						82,330.17	19
2000	Exp. General Cemeteries	Gen. Cemeteries	CD (TD Bank)						811.02	20
2000	School Construction Renov.	Epsom School	CD (TD Bank)						176,323.80	21
2007	School-Bldg Maint Fund	Epsom School	CD (TD Bank)						49,783.99	22
2002	Bridge Capital Reserve	Bridge	CD (TD Bank)						88,329.44	23
2002	Land Conservation Capital Reserve Fund	Conservation	CD (TD Bank)						35,956.38	24
2003	Highway Vehicle Equipment	Vehicle Equip.	CD (TD Bank)						45,617.10	25
2004	Salt & Sand Shed	Salt & Sand Shed	CD (TD Bank)						20,728.96	26
1996	Epsom School District	Technology	Passbook Savings - TD Banknorth						682.74	27
2006	Village District Fund	Tank Maintenance	CD (TD Bank)						-	28
2006	Village District Water System Update Fund	Water System Update	CD (TD Bank)						27,726.15	29
1990	Village District Tank Maint. Fund	Tank Maintenance	CD (TD Bank)						72,010.26	30
	Total Capital Reserve								840,419.15	MS-9
	Total All Funds			50,606.62	-	643.66	(3,398.84)	47,851.44	1,174,018.92	Rev 12/10

Town of Epsom  
Trustee of Trust Funds  
Balances as of December 31, 2011

<u>Capital Reserve Accounts</u>	<u>Account Balance</u>	
Bridge Capital Reserve	88,329.44	
Cemetery Road Maint. Trust Fund	811.02	
Cemetery Maint. Expendable Trust Fund	7,810.48	
Fire Apparatus Fund	82,330.17	
Highway Vehicle Equipment CRF	45,617.10	
Land Conservation Fund	35,956.38	
Meetinghouse Historic Trust Fund	1,354.26	
New Library Collection Fund	20,474.63	
Re-evaluation of Property CRF	-	
Road Reconstruction CRF	219,644.51	
Salt & Sand Storage Shed	20,728.96	
School Bldg Maint & Repair Trust Fund	49,783.99	
School Repair & Improvement CRF	176,323.80	
Village District Pipe Cleaning Fund	-	
Village District Tank Maintenance Fund	72,010.26	
Village District Water System Update Fund	27,726.15	
Technology Fund - Epsom School District	682.74	
<u>Trust Funds</u>		
		<u>Principal Balances</u>
Lillian Morrison - Fire Fund	56,058.16	50,000.00
Lillian Morrison - Police Fund	61,078.62	50,000.00
Lillian Morrison - Town Fund	144,695.00	120,000.00
Library - Charles S Hall	200.41	200.00
Library - Gilbert H Knowles	1,002.09	1,000.00
Library - Mary A Evans	501.07	500.00
Library - May S Brown	501.07	500.00
Library - Susan EP Forbes	2,004.22	2,000.00
Library - Warren Tripp	200.41	200.00
Cemetery Perpetual Care- CD	44,165.54	
Cemetery Perpetual Care- MM	3,649.64	
Gossville Cemetery Fund - CD	10,378.80	
Total	<u>1,174,018.92</u>	



# Roberts, Greene & Drolet, PLLC

## INDEPENDENT AUDITOR'S COMMUNICATION OF SIGNIFICANT DEFICIENCIES

To the Members of the Board of Selectmen  
Town of Epsom  
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Epsom as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the Town's internal control to be significant deficiencies:

### **Deposits and Investments held by the Town Treasurer**

The Board of Selectmen has not adopted an investment policy for the Town Treasurer to follow in accordance with RSA 41:9-IV, which states "The selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies."

We recommend that the Board take steps to develop an investment policy and provide the policy to the Town Treasurer to follow.

### **Capital Assets**

We recommend that the Board of Selectmen formally develop and adopt a policy for the maintaining and accounting of its capital assets. Such a policy should include the minimum cost of the asset in order to be classified as a capital asset, useful lives and depreciation method for capital assets, accounting treatment for disposals and periodic adjustments to useful lives as needed.

### **Purchasing Policy**

We noted that the purchasing policy in place was not being followed in respect to the use of purchase orders. There were instances where a purchase order did not exist, when according to the policy, it should have, and other instances in which the purchase order was created after the goods or services were received. This defeats the purpose of a purchase order as an internal control mechanism. We recommend that the Board of Selectmen evaluate and modify the Town's purchasing policy, if necessary,

47 Hall Street ■ Concord, NH 03307  
603-856-8005 ■ 603-856-8431 (fax)  
[info@robertsgreenedrolet.com](mailto:info@robertsgreenedrolet.com)

to reflect the purchasing methods that the Board would like to have in place. During our audit, we did note that the Board had already started the review and modification of a new purchasing policy for the Town.

**Ambulance Billings**

We recommend that the Town record monthly billings and estimated write-offs for its ambulance billings. Monthly reconciliations should be made to the aging accounts receivable report as provided by the billing agent. A policy should be developed to determine when an account would be written-off, and monthly adjustments made in accordance with that policy.

This communication is intended solely for the information and use of management, the board of selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

August 4, 2011

*Roberts, Greene & Dredet, PLLC*

TOWN OF EPSOM, NEW HAMPSHIRE  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2010

	MAJOR FUNDS					Total Governmental Funds
	General Fund	Fire and Rescue Apparatus	Capital Reserves	Other Governmental Funds		
<b>ASSETS</b>						
Cash	\$ 2,362,947	\$ 460,287	\$ -	\$ 136,771	\$ 2,960,005	
Temporary Investments	713,354	-	794,471	355,201	1,863,026	
Taxes Receivable	1,034,338	-	-	-	1,034,338	
Accounts Receivable	-	49,127	-	1,915	51,042	
Due From Other Funds	55,270	168,928	-	20,602	244,800	
Prepays	14,782	-	-	-	14,782	
Restricted Assets: Cash and Temporary Investments	-	-	-	30,921	30,921	
Property by Tax Lien and Title	20,862	-	-	-	20,862	
<b>TOTAL ASSETS</b>	<b>\$ 4,201,553</b>	<b>\$ 678,342</b>	<b>\$ 794,471</b>	<b>\$ 545,410</b>	<b>\$ 6,219,776</b>	

(Continued)  
- Page 11 -

The Accompanying Notes are an Integral Part of This Financial Statement

TOWN OF EPSOM, NEW HAMPSHIRE  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2010

	MAJOR FUNDS					Total Governmental Funds
	General Fund	Fire and Rescue Apparatus	Capital Reserves	Other Governmental Funds		
<b>LIABILITIES AND FUND BALANCES</b>						
<i>Liabilities</i>						
Accounts Payable	\$ 116,593	\$ -	\$ -	\$ 121	\$ 116,714	
Accrued Liabilities	17,826	-	-	1,278	19,104	
Due to Other Governments	2,856,419	-	-	-	2,856,419	
Due to Other Funds	244,800	-	-	-	244,800	
Deferred Revenue	12,845	-	-	-	12,845	
<b>Total Liabilities</b>	<b>3,248,483</b>	<b>-</b>	<b>-</b>	<b>1,399</b>	<b>3,249,882</b>	
<i>Fund Balances</i>						
Reserved for Encumbrances	18,532	-	-	-	18,532	
Reserved for Prepaids	14,782	-	-	-	14,782	
Designated for Contingency	84,200	-	-	-	84,200	
Unreserved Reported in:						
General Fund	835,556	-	-	-	835,556	
Special Revenue Funds	-	678,342	794,471	203,175	1,675,988	
Capital Projects Funds	-	-	-	243	243	
Permanent Fund	-	-	-	340,593	340,593	
<b>Total Fund Balances</b>	<b>953,070</b>	<b>678,342</b>	<b>794,471</b>	<b>544,011</b>	<b>2,969,894</b>	
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 4,201,553</b>	<b>\$ 678,342</b>	<b>\$ 794,471</b>	<b>\$ 545,410</b>	<b>\$ 6,219,776</b>	

(Continued)  
- Page 12 -

The Accompanying Notes are an Integral Part of This Financial Statement

TOWN OF EPSOM, NEW HAMPSHIRE  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE  
TO NET ASSETS OF GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2010

\$ 2,969,894

*Total Governmental Fund Balances Above*

*Amounts Reported for Governmental Activities in the Statement of Net Assets Are Different Because of the Following Items:*

Capital Assets Used in Governmental Activities Are NOT Financial Resources and Therefore Are NOT Reported in the Funds.

4,243,899

Long-term Liabilities, including Bonds Payable and Unmatured Compensated Absences, Are NOT Due and Payable in the Current Period and Therefore Are NOT Reported in the Funds:  
Compensated Absences  
Bonds Payable

(24,603)

*Net Assets of Governmental Activities - Statement 1*

\$ 7,189,190

# Budget

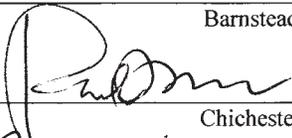
of the

## B.C.E.P. Solid Waste District

PO Box 426 - 115 Laconia Road - Pittsfield, NH 03263-0426  
(603) 435-6237

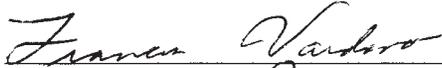
For the year ensuing, January 1, 2012 to December 31, 2012

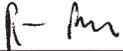
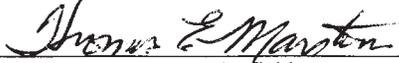
This is a true copy of the Budget Committee's recommendations for the ensuing year, 2012.  
Attest:

\_\_\_\_\_  
Barnstead  
  
\_\_\_\_\_  
Chichester  
Carol M. Brown  
\_\_\_\_\_  
Epsom  
Carolyn Aebischer  
\_\_\_\_\_  
Pittsfield

This is a true copy of the 2012 Adopted Budget of the B.C.E.P. Solid Waste District as adopted on December 14, 2011, with Expenditures of \$879,788.19, Non tax Revenue of 299,593.20 and Tax Revenue of 580,194.99.

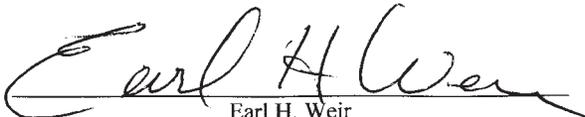
Attest:

  
\_\_\_\_\_  
Barnstead  
  
\_\_\_\_\_  
Chichester  
  
\_\_\_\_\_  
Epsom  
  
\_\_\_\_\_  
Pittsfield

  
\_\_\_\_\_  
Barnstead  
  
\_\_\_\_\_  
Chichester  
  
\_\_\_\_\_  
Epsom  
  
\_\_\_\_\_  
Pittsfield

### B.C.E.P Solid Waste District Committee

This is a true copy of the 2012 budget of the B.C.E.P. Solid Waste District, attest:

  
\_\_\_\_\_  
Earl H. Weir  
B.C.E.P. Solid Waste District Administrator

**B.C.E.P. Solid Waste District  
FY 2012 Budget - Approved**

Print Date 1/5/2012

Account	Current Year			Ensuing Year		
	2011 Adptd Budget	FY 2011	2011 Over (Under)	2012 Admin Budget	2012 Budget Committee	2012 Adptd Budget
<b>Income</b>						
<b>General</b>						
Demolition Fees	90,000.00	93,741.01	3,741.01	90,000.00	90,000.00	90,000.00
Disposal Fees	4,000.00	4,655.08	655.08	4,000.00	4,000.00	4,000.00
Electronics	5,000.00	5,505.00	505.00	5,000.00	5,000.00	5,000.00
<b>Grants</b>						
Grants		3,800.00	3,800.00			
Int. on Operating Account	30.00	28.06	(1.94)	25.00	25.00	25.00
Paint & Antifreeze	2,000.00	3,804.60	1,804.60	3,000.00	3,000.00	3,000.00
<b>Refunds &amp; Dividends</b>						
Register Over (Under)		7.01	7.01			
Reimbursements	5,000.00	9,482.93	4,482.93	5,000.00	5,000.00	5,000.00
Sale of Signs/Other	1,000.00	2,314.37	1,314.37	1,100.00	1,100.00	1,100.00
<b>Service Revenue</b>						
<b>Scale Minimum</b>						
Service Revenue	12,000.00	11,975.34	(24.66)	12,000.00	12,000.00	12,000.00
Petty Cash Out		(20.39)	(20.39)			
Prior Year Surplus-(Deficit)	19,394.01	10,315.26	(9,078.75)		1,168.20	1,168.20
Tires	9,000.00	5,280.00	(3,720.00)	8,000.00	8,000.00	8,000.00
Transfer in from Reserve	6,200.00	2,876.48	(3,323.52)	8,800.00	8,800.00	8,800.00
Unseparated Waste	30,000.00	35,634.12	5,634.12	30,000.00	30,000.00	30,000.00
<b>Total General</b>	<b>183,624.01</b>	<b>189,398.87</b>	<b>5,774.86</b>	<b>166,925.00</b>	<b>168,093.20</b>	<b>168,093.20</b>
<b>Recycling</b>						
<b>Aluminum</b>						
Aluminum Cans	20,000.00	21,977.82	1,977.82	20,000.00	20,000.00	20,000.00
Cardboard	25,000.00	31,894.13	6,894.13	24,000.00	24,000.00	24,000.00
<b>CFC's</b>						
<b>Compost</b>						
<b>Copper/Brass</b>						
<b>Resale of Items</b>						
Mixed Paper	20,000.00	42,553.98	22,553.98	20,000.00	20,000.00	20,000.00
Newspaper		7,008.81	7,008.81			
Non-Ferrous	10,000.00	13,350.62	3,350.62	10,000.00	10,000.00	10,000.00
Plastic	7,500.00	20,074.94	12,574.94	12,500.00	12,500.00	12,500.00
<b>Radiators</b>						
Scrap Metal	35,000.00	53,955.90	18,955.90	35,000.00	35,000.00	35,000.00
<b>Shop Wire</b>						
Tin Cans	5,000.00	24,177.06	19,177.06	10,000.00	10,000.00	10,000.00
<b>Wet Cell Batteries/Lead</b>						
<b>Total Recycling</b>	<b>122,500.00</b>	<b>214,993.26</b>	<b>92,493.26</b>	<b>131,500.00</b>	<b>131,500.00</b>	<b>131,500.00</b>
<b>Tax Revenue</b>						
Barnstead Tax	165,729.02	165,729.02		168,788.67	168,788.67	168,788.67
Chichester Tax	90,896.38	90,896.38		92,718.01	92,718.01	92,718.01
Epsom Tax	167,234.99	167,234.99		167,796.45	167,796.45	167,796.45
Pittsfield Tax	156,334.60	158,521.30	2,186.70	150,891.86	150,891.86	150,891.86
<b>Total Tax Revenue</b>	<b>580,194.99</b>	<b>582,381.69</b>	<b>2,186.70</b>	<b>580,194.99</b>	<b>580,194.99</b>	<b>580,194.99</b>
<b>Total Income</b>	<b>886,319.00</b>	<b>986,773.82</b>	<b>100,454.82</b>	<b>878,619.99</b>	<b>879,788.19</b>	<b>879,788.19</b>

**B.C.E.P. Solid Waste District  
FY 2012 Budget - Approved**

Print Date 1/5/2012

Account	Current Year			Ensuing Year		
	2011 Adptd Budget	FY 2011	2011 Over (Under)	2012 Admin Budget	2012 Budget Committee	2012 Adptd Budget
<b>Expense</b>						
<b>Administrative</b>						
<b>Accounting Fees</b>						
Payroll Expenses	549.50	549.50		550.00	550.00	550.00
Auditor Fees	3,300.00	3,300.00		3,300.00	3,300.00	3,300.00
<b>Total Accounting Fees</b>	<b>3,849.50</b>	<b>3,849.50</b>		<b>3,850.00</b>	<b>3,850.00</b>	<b>3,850.00</b>
<b>Administrator's Salary</b>	<b>61,660.00</b>	<b>62,582.52</b>	<b>922.52</b>	<b>61,660.00</b>	<b>61,660.00</b>	<b>61,660.00</b>
<b>Advertising</b>	<b>600.00</b>	<b>363.25</b>	<b>(236.75)</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>
<b>C. C. Charges</b>	<b>1,000.00</b>	<b>1,706.83</b>	<b>706.83</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>1,200.00</b>
<b>Dues</b>	<b>1,200.00</b>	<b>1,246.50</b>	<b>46.50</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>1,200.00</b>
<b>Legal Fees</b>	<b>50.00</b>		<b>(50.00)</b>	<b>50.00</b>	<b>50.00</b>	<b>50.00</b>
<b>Office Supplies</b>	<b>3,000.00</b>	<b>4,610.22</b>	<b>1,610.22</b>	<b>3,000.00</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>Office Furniture</b>						
<b>Permits &amp; Licenses</b>	<b>550.00</b>	<b>2,121.00</b>	<b>1,571.00</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>
<b>Postage</b>	<b>550.00</b>	<b>618.53</b>	<b>68.53</b>	<b>600.00</b>	<b>600.00</b>	<b>600.00</b>
<b>Reimbursed Expenditures</b>		<b>12,433.30</b>	<b>12,433.30</b>			
<b>Telephone</b>	<b>700.00</b>	<b>1,107.37</b>	<b>407.37</b>	<b>700.00</b>	<b>700.00</b>	<b>700.00</b>
<b>Treasurer's Salary</b>	<b>58,344.00</b>	<b>58,344.00</b>		<b>58,344.00</b>	<b>58,344.00</b>	<b>58,344.00</b>
<b>Unclassified Payments</b>		<b>315.68</b>	<b>315.68</b>			
<b>Water, Coffee, etc</b>	<b>1,500.00</b>	<b>2,260.58</b>	<b>760.58</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00</b>
<b>Total Administrative</b>	<b>133,003.50</b>	<b>151,559.28</b>	<b>18,555.78</b>	<b>133,704.00</b>	<b>133,704.00</b>	<b>133,704.00</b>
<b>Capital</b>						
<b>Bobcat</b>						
<b>Building</b>						
<b>Canister Roof System</b>						
<b>Canister Purchase</b>						
<b>Computers</b>						
				5,000.00	5,000.00	5,000.00
<b>Concrete at Z-Wall</b>						
<b>Forklift</b>	20,000.00	19,300.00	(700.00)			
<b>2005 Pickup</b>						
<b>Guard Rail</b>						
<b>Glass Crusher</b>						
<b>Hot Top/Guard Rail</b>						
<b>Loader</b>						
<b>New Burn Area</b>						
<b>Other Equipment Purchases</b>						
<b>Rip Rap N Slope @ Swamp</b>						
<b>Roll Off Truck</b>						
<b>Scales</b>						
<b>Swapshop</b>						
<b>Transfers Out to Reserve</b>						
<b>New Compactors</b>						
<b>Total Capital</b>	<b>20,000.00</b>	<b>19,300.00</b>	<b>(700.00)</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>5,000.00</b>
<b>Hauling</b>						
<b>Electronics Disposal</b>	3,000.00	1,440.32	(1,559.68)	1,000.00	1,000.00	1,000.00
<b>Demo Tipping Fees</b>	50,000.00	57,187.49	7,187.49	50,000.00	50,000.00	50,000.00
<b>MSW Tipping Fees</b>	160,000.00	155,754.51	(4,245.49)	160,000.00	160,000.00	160,000.00

**B.C.E.P. Solid Waste District  
FY 2012 Budget - Approved**

Print Date 1/5/2012

Account	Current Year			Ensuing Year		
	2011 Adptd Budget	FY 2011	2011 Over (Under)	2012 Admin Budget	2012 Budget Committee	2012 Adptd Budget
<b>Mercury Items</b>	1,000.00	1,117.44	117.44	500.00	500.00	500.00
<b>Paint/HazMat Removal</b>	1,500.00	5,293.00	3,793.00	2,500.00	2,500.00	2,500.00
<b>Refrigerant</b>	500.00	1,027.00	527.00	500.00	500.00	500.00
<b>Septage Removal</b>	600.00	1,065.00	465.00	1,000.00	1,000.00	1,000.00
<b>Tire Removal</b>	6,000.00	4,077.00	(1,923.00)	6,000.00	6,000.00	6,000.00
<b>Total Hauling</b>	<b>222,600.00</b>	<b>226,961.76</b>	<b>4,361.76</b>	<b>221,500.00</b>	<b>221,500.00</b>	<b>221,500.00</b>
<b>Landfill</b>						
<b>Contracted Services</b>						
<b>Engineering</b>						
<b>Land Purchase</b>						
<b>Groundwater Monitoring</b>	6,200.00	10,683.12	4,483.12	8,800.00	8,800.00	8,800.00
<b>Materials</b>						
<b>Total Landfill</b>	<b>6,200.00</b>	<b>10,683.12</b>	<b>4,483.12</b>	<b>8,800.00</b>	<b>8,800.00</b>	<b>8,800.00</b>
<b>Maintenance</b>						
<b>Air Compressor</b>	100.00		(100.00)	50.00	50.00	50.00
<b>Building</b>	3,500.00	8,028.84	4,528.84	3,500.00	3,500.00	3,500.00
<b>Cleaning Supplies</b>	800.00	806.49	6.49	800.00	800.00	800.00
<b>Compactors</b>	500.00	1,023.43	523.43	500.00	500.00	500.00
<b>Conveyer</b>	500.00		(500.00)	500.00	500.00	500.00
<b>Forklift</b>	500.00	184.52	(315.48)	500.00	500.00	500.00
<b>Fuel Tanks</b>	100.00		(100.00)	100.00	100.00	100.00
<b>Glass Breaker</b>	1,500.00	2,631.08	1,131.08	3,000.00	3,000.00	3,000.00
<b>Horizontal Bailer</b>	1,000.00	307.10	(692.90)	1,000.00	1,000.00	1,000.00
<b>Loader</b>	1,000.00	23.70	(976.30)	800.00	800.00	800.00
<b>Machinery &amp; Equipment</b>	4,000.00	926.03	(3,073.97)	3,000.00	3,000.00	3,000.00
<b>Oil Collection System</b>	100.00		(100.00)	50.00	50.00	50.00
<b>Pickup</b>	200.00	316.53	116.53	200.00	200.00	200.00
<b>Power Screen</b>	500.00		(500.00)	500.00	500.00	500.00
<b>Pressure Washer</b>	100.00		(100.00)	100.00	100.00	100.00
<b>Roll Off Truck</b>	8,000.00	7,501.58	(498.42)	8,000.00	8,000.00	8,000.00
<b>Scales</b>	1,000.00	1,158.00	158.00	1,000.00	1,000.00	1,000.00
<b>Site Work</b>						
<b>Skid Steer</b>	3,500.00	4,460.50	960.50	1,500.00	1,500.00	1,500.00
<b>Spare Parts &amp; Supplies</b>	5,000.00	5,011.48	11.48	5,000.00	5,000.00	5,000.00
<b>Tools</b>	1,000.00	38.52	(961.48)	500.00	500.00	500.00
<b>Total Maintenance</b>	<b>32,900.00</b>	<b>32,417.80</b>	<b>(482.20)</b>	<b>30,600.00</b>	<b>30,600.00</b>	<b>30,600.00</b>
<b>Operations</b>						
<b>Electric</b>	13,000.00	15,986.19	2,986.19	15,000.00	15,000.00	15,000.00
<b>Employee Training</b>	500.00	243.74	(256.26)	500.00	500.00	500.00
<b>FICA Company</b>	24,209.00	24,087.86	(121.14)	24,209.00	24,209.00	24,209.00
<b>Fuel</b>	17,000.00	22,842.22	5,842.22	19,000.00	19,000.00	19,000.00
<b>Health Insurance</b>	67,320.00	66,851.25	(468.75)	70,013.00	71,810.00	71,810.00
<b>HIT - Company</b>	5,663.00	5,633.44	(29.56)	5,663.00	5,663.00	5,663.00
<b>Incentive Plans</b>	13,050.00	18,441.15	5,391.15	13,050.00	13,050.00	13,050.00
<b>Liability Insurance</b>	6,500.00	6,412.89	(87.11)	6,500.00	6,500.00	6,500.00
<b>Machine Rental</b>						
<b>Materials Testing</b>						

**B.C.E.P. Solid Waste District  
FY 2012 Budget - Approved**

Print Date 1/5/2012

Account	Current Year			Ensuing Year		
	2011 Adptd Budget	FY 2011	2011 Over (Under)	2012 Admin Budget	2012 Budget Committee	2012 Adptd Budget
<b>Operations Wages</b>	254,444.00	253,304.81	(1,139.19)	254,444.00	254,444.00	254,444.00
<b>Pittsfield Service Fee</b>	9,000.00	9,526.19	526.19	9,526.19	9,526.19	9,526.19
<b>Propane</b>	2,500.00	4,040.78	1,540.78	3,500.00	3,500.00	3,500.00
<b>Purchase of Recyclables</b>		21,923.39	21,923.39			
<b>Retirement, District Share</b>	35,120.00	35,250.45	130.45	33,746.00	33,746.00	33,746.00
<b>Safety Equipment</b>	6,000.00	9,805.22	3,805.22	8,000.00	8,000.00	8,000.00
<b>Signs</b>		125.00	125.00			
<b>Unemployment</b>	7,559.00	6,486.00	(1,073.00)	7,181.00	6,482.00	6,482.00
<b>Workmans Compensation</b>	9,750.00	9,512.00	(238.00)	9,263.00	8,754.00	8,754.00
<b>Total Operations</b>	471,615.00	510,472.58	38,857.58	479,595.19	480,184.19	480,184.19
<b>Total Expense</b>	886,318.50	951,394.54	65,076.04	879,199.19	879,788.19	879,788.19

# B.C.E.P. Solid Waste District

*towns of*

**Barnstead – Chichester – Epsom – Pittsfield**

115 Laconia Road – P.O. Box 426 – Pittsfield, NH 03263-0426

Tel: (603) 435-6237 – Fax (603) 435-7258

[www.bcepsolidwaste.com](http://www.bcepsolidwaste.com)

December 15, 2011

BCEP TOWNS

Dear Board Members:

Below is your FY 2012 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 2011 actual revenues & expenditures have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2012.

## Apportionment

<u>Town</u>	<u>*Population</u>	<u>Percentage</u>	<u>Amount</u>
Barnstead .....	4,593	29.0917	168,788.67
Chichester .....	2,523	15.9805	92,718.01
Epsom .....	4,566	28.9207	167,796.45
Pittsfield .....	<u>4,106</u>	<u>26.0071</u>	<u>150,891.86</u>
<b>Totals .....</b>	<b>15,788</b>	<b>100.0000</b>	<b>580,194.99</b>

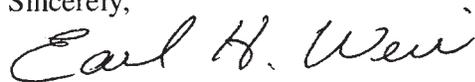
\*Populations are 2010 U.S. census.

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## Payment Schedule

<u>Date Due</u>	<u>Barnstead</u>	<u>Chichester</u>	<u>Epsom</u>	<u>Pittsfield</u>
01/10/2011	48,742.83	26,775.13	48,456.30	43,574.57
04/01/2011	40,015.28	21,980.96	39,780.05	35,772.43
07/01/2011	40,015.28	21,980.96	39,780.05	35,772.43
10/01/2011	<u>40,015.28</u>	<u>21,980.96</u>	<u>39,780.05</u>	<u>35,772.43</u>
<b>Totals</b>	<b>168,788.67</b>	<b>92,718.01</b>	<b>167,796.45</b>	<b>150,891.86</b>

Sincerely,



Earl H. Weir  
District Administrator

## BCEP Solid Waste District

[www.bcepsolidwaste.com](http://www.bcepsolidwaste.com)

### A Message from the District Committee

2011 was another quiet year at BCEP. Prices received for recyclables held steady at an excellent rate, which helped revenues, even as shipments again shrank. BCEP was able to obtain a \$3,800.00 grant, from New Hampshire the Beautiful, towards the purchase of a new forklift to replace an aging unit.

During 2012 the District Committee plans on conducting an overall review of operations at BCEP to see if any additional efficiency can be found. Some of the items suggested for review are hours open, employee compensation structure, charges for items brought to the facility, ongoing equipment updates and energy efficiency of the building.

The good news is the Committee has avoided increasing taxes for the 13th consecutive year, 2012. While each town's share has changed slightly due to population changes (2010 census), the total taxes collected by the District haven't increased since 1999.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month (except Nov. & Dec.) at the District facility at 7:00 PM. The November meeting is the Thursday before Thanksgiving, while the December meeting is posted in the Suncook Valley Sun. The Public is invited.

<b>Tonnage Comparisons</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Garbage	2,311.2	2,557.9	2,466.0	2,566.8	2663.2	2,583.8	2486.9
Demolition	1,108.6	993.7	876.3	997.6	887.7	836.6	931.8
Tires	<u>77.7</u>	<u>114.5</u>	<u>72.2</u>	<u>99.9</u>	<u>72.2</u>	<u>79.5</u>	<u>44.1</u>
<i>Total Waste</i>	<i>3,497.5</i>	<i>3,666.1</i>	<i>3,414.5</i>	<i>3,664.3</i>	<i>3,623.1</i>	<i>3,499.9</i>	<i>3,462.8</i>
Cardboard	173.2	194.1	238.5	275.4	430.1	181.1	155.4
Newspaper	104.2	109.0	90.8	89.1	111.4	43.9	33.4
Mixed Paper	287.6	315.7	426.9	426.2	343.8	343.8	339.2
Aluminum Cans	14.9	15.9	17.8	18.0	102.0	12.6	12.7
Tin Cans	43.1	43.2	42.7	42.6	145.6	43.7	54.4
Plastic	61.9	62.0	63.8	66.8	197.5	79.4	67.4
Scrap Metal	530.1	640.5	428.5	343.1	326.7	273.3	244.6
All Other Materials	<u>97.2</u>	<u>^276.0</u>	<u>^215.0</u>	<u>^232.0</u>	<u>^180.0</u>	<u>^310.3</u>	<u>^368.5</u>
<i>Tons Recycled</i>	<i>1,312.2</i>	<i>1,656.4</i>	<i>1,524.0</i>	<i>1,493.2</i>	<i>1,837.1</i>	<i>1,288.1</i>	<i>1,275.6</i>
<b>Total Tons Shipped</b>	<b>4,959.0</b>	<b>4,182.4</b>	<b>5,322.5</b>	<b>4,938.5</b>	<b>5,460.2</b>	<b>4,788.0</b>	<b>4,738.4</b>

^ Crushed glass & kitty litter weight added 2006 forward

<b>Tax Benefit</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Recycling Revenue	133,579.32	111,681.21	160,211.81	172,768.83	197,184.41	149,736.97	193,069.87
Avoided Tipping Fees	55,702.50	56,447.95	117,525.00	99,060.00	97,058.00	96,607.50	95,670.00
<b>Effective Tax Savings</b>	<b>\$189,281.82</b>	<b>\$168,129.16</b>	<b>\$277,736.81</b>	<b>\$271,828.83</b>	<b>\$294,242.41</b>	<b>\$246,344.47</b>	<b>\$288,739.87</b>

*Trivia: Annual cost in taxes to operate the District for 2011 is \$36.75 per resident for the year.*

**B.C.E.P. Solid Waste District**  
**TOWNS of BARNSTEAD-CHICHESTER-EPSOM-PITTSFIELD**  
**BOX 426-115 Laconia Road-Pittsfield, NH 03263-0426**

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**DISTRICT ADMINISTRATOR**

Earl H. Weir 798-5600  
40 Perry Road  
Chichester, NH 03258

**TREASURER/ADMIN ASSISTANT**

Lisa Stevens  
PO Box 271  
Nottingham, NH 03290

**PLANT MANAGER**

John Keane  
270 Center Hill Road  
Epsom, NH 03234

**STATE D.E.S.**

Main Number 271-3503

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***District & Budget Committee Members***

(S)=Selectman, (C)=Citizen, (A)=Alternate, (B)=Budget

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**BARNSTEAD**

*Selectmen's Office 269-4071*

*Fax 269-4072*

Francis Vardaro (S) 776-8131  
14 Brenton Lane  
Ctr. Barnstead, NH 03225  
*Appointment Expires 3/31/11*

Alan Glassman (C) 364-9780  
PO Box 14  
Gilmanton, NH 03837  
*Appointment Expires 3/31/11*

David Kerr (A) 435-7642  
204 Hartshorn Road  
Barnstead, NH 03218  
*Appointment Expires 3/31/11*

William Haynes (B) 776-0321  
1066 Suncook Valley Road  
Ctr. Barnstead, NH 03225  
*Appointment Expires 3/31/11*

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**CHICHESTER**

*Selectmen's Office 798-5350*

*Fax 798-3170*

Richard DeBold (S) 798-3210  
49 Staniels Road  
Chichester, NH 03258  
*Appointment Expires 3/31/11*

Dennis Call (C) 798-5725  
68 Canterbury Road  
Chichester, NH 03258  
*Appointment Expires 3/31/11*

Norman Larochelle (A) 798-4140  
13 Deer Run Road  
Chichester, NH 03258  
*Appointment Expires 3/31/11*

Paul Adams (B) 435-6089  
23 Kelley's Corner Road  
Chichester, NH 03258  
*Appointment Expires 3/31/11*

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**EPSOM**

*Selectmen's Office 736-9002*

*Fax 736-8539*

Robert Blodgett (S) 736-8388  
441 Black Hall Road  
Epsom, NH 03234  
*Appointment Expires 3/31/11*

Ricky Belanger (C) 736-6000  
P.O. Box 520  
Epsom, NH 03234-0520  
*Appointment Expires 3/31/12*

Jill Lavin (A) 736-4687  
P.O. Box 52  
Epsom, NH 03234  
*Appointment Expires 3/31/11*

Carol Brown (B) 736-4407  
PO Box 153  
Epsom, NH 03234  
*Appointment Expires 3/31/11*

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**PITTSFIELD**

*Selectmen's Office 435-6773*

*Fax 435-7922*

Edward L. Vien (S) 435-5052  
132 Ingalls Road  
Pittsfield, NH 03263  
*Appointment Expires 3/31/11*

Thomas E. Marston (C) 435-8698  
306 Webster Mills Road  
Pittsfield, NH 03263  
*Appointment Expires 3/31/12*

Mark Riel (A) 435-8500  
960 Catamount Road  
Pittsfield, NH 03263  
*Appointment Expires 3/31/11*

Carolyn Allhiser (B) 435-8481 Ext 4612  
107 South. Main Street  
Pittsfield, NH 03263  
*Appointment Expires 3/31/11*

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Town of Epsom  
Emergency Management  
2011

The Town of Epsom Emergency Management is tasked with preparing, projecting, responding, and recovering from any national or man-made disaster that may occur within the Town of Epsom. This is a team actively committed to jointly by the Fire, Police, and Highway departments, the Office of the Board of Selectmen and the Epsom School District. The Emergency Management team has been developing the Emergency Operations Center (EOC) that is located at the Epsom fire station over the past few years. With EOC operational department heads in one location we can manage an emergency in the town. This unified command allows for equal access to critical information that department heads need to make sound decisions during a crisis. This approach also eliminates duplication of efforts in responding to calls for service during the emergency. It allows for more efficient management of resources and supplies.

In the coming years it is our goal to continue to assure that all town employees have received the minimal training needed to be efficient at meeting our mandate to prepare, protect, respond, and recover from any disasters that may happen in Epsom.

Once again, I would like to thank all our men and women of the Fire Department, Police Department, and Highway Department for the quick and professional service to our citizens. I hope all of our citizens have a safe and event free 2012.

Respectfully submitted,

Richard Bilodeau  
Director of Emergency Management

## **EPSOM FIRE DEPARTMENT**

**2011**

### **OFFICERS**

<b>CHIEF</b>	<b>R. STEWART YEATON</b>	<b>FF/EMT-I</b>
<b>DEPUTY CHIEF</b>	<b>DAVID PALERMO</b>	<b>FF/EMT-B</b>
<b>CAPTAIN</b>	<b>MATTHEW MOULTON</b>	<b>FF/EMT-P</b>
<b>LIEUTENANT</b>	<b>LARRY BARTON</b>	<b>FF</b>
<b>LIEUTENANT</b>	<b>DEREK CARIGNAN</b>	<b>FF</b>
<b>LIEUTENANT</b>	<b>BRUCE PORTER</b>	<b>FF/</b>
<b>LIEUTENANT</b>	<b>DENIS ROCHEFORD</b>	<b>FF/EMT-I</b>

### **FOREST FIRE WARDEN**

**CHIEF R. STEWART YEATON FF/EMT-I**

### **FULL-TIME EMPLOYEES**

<b>CAPTAIN</b>	<b>MATTHEW MOULTON</b>	<b>FF/EMT-P</b>
<b>FIREFIGHTER</b>	<b>JOEL FRENCH</b>	<b>FF/EMT-I</b>
<b>FIREFIGHTER</b>	<b>DION DECARLI</b>	<b>FF/EMT-I</b>
<b>FIREFIGHTER</b>	<b>NIKOLAS BASSETT</b>	<b>FF/EMT-B</b>

# EPSOM FIRE & RESCUE

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1714 Dover Road • Epsom, New Hampshire 03234  
Telephone: (603) 736-9291 • Fax: (603) 736-9299



## Epsom Fire Department

2011 Year in Review

The Epsom Fire Department responded to 869 calls between January 1 and December 31, 2011. There were 54 fires, 595 medical emergencies, 50 hazardous conditions, 33 non-emergency public assists, 87 good intent calls, 64 false alarms and 8 severe weather incidents. Our fire and ambulance services were requested from the neighboring communities 184 times during the past year. The department consists of 26 volunteers, 4 fulltime staff and 7 Explorers. To continue delivering the highest level of care possible, the members attended many training classes totaling 3,217 man-hours. In addition to our regular weekly training sessions, some of the newer members took the following classes:

- 3 members attended and successfully passed Firefighter Level 1
- 2 members attended and successfully passed EMT-Basic
- 1 member attended and successfully passed EMT-Intermediate
- 12 members attended and successfully passed EMT- Refresher

The department took delivery of the new pumper the first of December. This new has a 1500 gallons per minute pump, carries 1000 gallons of water, and 2000 feet of hose. Additionally there are extrication tools (jaws of life), cribbing, generators, and absorbent booms for fuel and oil spills. The truck committee put many hours into planning and designing a pumper that would serve the community for the next 20 years.

The following pages will have a breakdown of the type of calls and time of day. As you will see the demands on your Fire and Rescue continue to increase. If any resident is interested in becoming a firefighter or an emergency medical technician please stop in and visit us.

In closing I would like to take this opportunity to thank the Fire Auxiliary members and the towns' residence for all your support and a sincere thank you to all the staff of the Epsom Fire department for all your hard work and dedication to serving your community over this past year. Your display of professionalism and team work are second to none.

Respectfully submitted

Chief R. Stewart Yeaton



Epsom Fire Department members proudly present 56 Engine 2, a 2011 Pierce Arrow XT PUC  
with the new Holmatro Extrication Rescue Tools

**Back Row:** Chief R. Stewart Yeaton, Lt Larry Barton, Lt Derek Carignan, Explorer Cam Smith, FF/EMT-I Joel French, Lt Dennis Rocheford,  
Explorer Briell Grant, FF/EMT-I Sara Hardy, FF/EMT-I Karen Jacobi-Yeaton, Captain Matt Moulton, EMT-I Jacob Hanscom,  
FF/EMT-I Rick Bilodeau, FF/EMT Shawn Lawrence, FF/EMT-I Dion DeCarli, FF Corin Hallowell, FF/EMT-I Ted Virgin,  
Deputy Chief Dave Palermo

**Front Row:** FF/EMT Bobby McKechnie Jr., Explorer TJ Virgin, FF/EMT Zach Gagnon, FF/EMT-I James Calderone,  
FF/EMT Jeff Cosseboom, Explorer Nick Angelone

# EPSOM FIRE & RESCUE

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1714 Dover Road • Epsom, New Hampshire 03234  
Telephone: (603) 736-9291 • Fax: 603) 736-9299



## EPSOM FIRE AND RESCUE AMBULANCE BILLING REPORT

Billing period of 01/01/11 to 12/31/11

TOTAL BILLED FOR 2011	\$260,002.94
AMOUNT RECEIVED	\$189,690.93
AMOUNT ADJUSTED	\$ 77,035.45
AMOUNT OUTSTANDING	\$ 42,404.07

Paramedic Intercepts given	intercepts	8
Paramedic Intercept Received	intercepts	8

**Epsom Fire Department**

**Alarm Time Analysis**

**Alarm Date Between {01/01/2011} And {12/31/2011}**

<b>Alarm Hour</b>	<b>Count</b>	<b>Percent</b>
00:00	13	1.49%
01:00	22	2.53%
02:00	13	1.49%
03:00	15	1.72%
04:00	19	2.18%
05:00	16	1.84%
06:00	17	1.95%
07:00	31	3.56%
08:00	39	4.48%
09:00	50	5.75%
10:00	62	7.13%
11:00	72	8.28%
12:00	49	5.63%
13:00	62	7.13%
14:00	56	6.44%
15:00	46	5.29%
16:00	47	5.40%
17:00	40	4.60%
18:00	36	4.14%
19:00	42	4.83%
20:00	41	4.71%
21:00	29	3.33%
22:00	35	4.02%
23:00	17	1.95%

**Epsom Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2011} And {12/31/2011}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
100 Fire, Other	2	0.23%	\$0	0.00%
111 Building fire	30	3.45%	\$35,600	100.00%
113 Cooking fire, confined to container	2	0.23%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	8	0.92%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	1	0.11%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	2	0.23%	\$0	0.00%
131 Passenger vehicle fire	3	0.34%	\$0	0.00%
140 Natural vegetation fire, Other	1	0.11%	\$0	0.00%
141 Forest, woods or wildland fire	2	0.23%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.11%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.11%	\$0	0.00%
	<b>53</b>	<b>6.09%</b>	<b>\$35,600</b>	<b>100.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
200 Overpressure rupture, explosion, overheat	1	0.11%	\$0	0.00%
	<b>1</b>	<b>0.11%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	497	57.19%	\$0	0.00%
322 Motor vehicle accident with injuries	30	3.45%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.11%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	65	7.47%	\$0	0.00%
341 Search for person on land	1	0.11%	\$0	0.00%
381 Rescue or EMS standby	1	0.11%	\$0	0.00%
	<b>595</b>	<b>68.46%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	2	0.23%	\$0	0.00%
411 Gasoline or other flammable liquid spill	4	0.46%	\$0	0.00%
412 Gas leak (natural gas or LPG)	3	0.34%	\$0	0.00%
421 Chemical hazard (no spill or leak)	1	0.11%	\$0	0.00%
424 Carbon monoxide incident	2	0.23%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.23%	\$0	0.00%
443 Breakdown of light ballast	1	0.11%	\$0	0.00%
444 Power line down	17	1.95%	\$0	0.00%
445 Arcing, shorted electrical equipment	18	2.07%	\$0	0.00%
	<b>50</b>	<b>5.75%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				

**Epsom Fire Department**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2011} And {12/31/2011}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>5 Service Call</b>				
500 Service Call, other	5	0.57%	\$0	0.00%
511 Lock-out	1	0.11%	\$0	0.00%
512 Ring or jewelry removal	1	0.11%	\$0	0.00%
520 Water problem, Other	2	0.23%	\$0	0.00%
521 Water evacuation	2	0.23%	\$0	0.00%
541 Animal problem	2	0.23%	\$0	0.00%
551 Assist police or other governmental agency	3	0.34%	\$0	0.00%
552 Police matter	1	0.11%	\$0	0.00%
554 Assist invalid	7	0.80%	\$0	0.00%
561 Unauthorized burning	8	0.92%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.11%	\$0	0.00%
	<b>33</b>	<b>3.79%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
600 Good intent call, Other	5	0.57%	\$0	0.00%
611 Dispatched & cancelled en route	77	8.86%	\$0	0.00%
631 Authorized controlled burning	1	0.11%	\$0	0.00%
651 Smoke scare, odor of smoke	4	0.46%	\$0	0.00%
	<b>87</b>	<b>10.01%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
700 False alarm or false call, Other	1	0.11%	\$0	0.00%
730 System malfunction, Other	1	0.11%	\$0	0.00%
736 CO detector activation due to malfunction	3	0.34%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.11%	\$0	0.00%
745 Alarm system activation, no fire -	37	4.25%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	3	0.34%	\$0	0.00%
	<b>46</b>	<b>5.29%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
800 Severe weather or natural disaster, Other	1	0.11%	\$0	0.00%
812 Flood assessment	1	0.11%	\$0	0.00%
813 Wind storm, tornado/hurricane assessment	1	0.11%	\$0	0.00%
814 Lightning strike (no fire)	1	0.11%	\$0	0.00%
	<b>4</b>	<b>0.46%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 869**

**Total Est Loss:**

**\$35,600**

## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

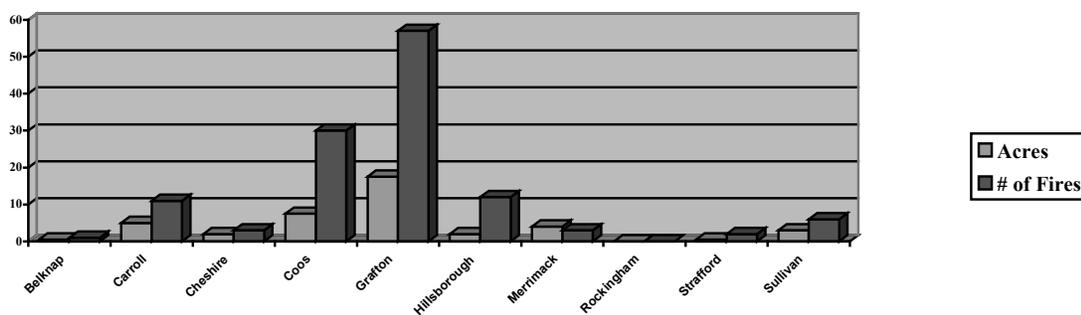
Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



### CAUSES OF FIRES REPORTED

		Total	Fires	Total Acres
Arson	7	<b>2011</b>	<b>125</b>	<b>42</b>
Debris	63	<b>2010</b>	<b>360</b>	<b>145</b>
Campfire	10	<b>2009</b>	<b>334</b>	<b>173</b>
Children	2	<b>2008</b>	<b>455</b>	<b>175</b>
Smoking	9	<b>2007</b>	<b>437</b>	<b>212</b>
Railroad	1			
Equipment	1			
Lightning	3			
Misc.*	29	(*Misc.: power lines, fireworks, electric fences, etc.)		

**ONLY YOU CAN PREVENT WILDLAND FIRE**



## **CAPITAL AREA MUTUAL AID FIRE COMPACT**



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

P.O. Box 3962

Email:

Telephone 603-225-8988

Concord, NH 03302-3962

[capareac1@myfairpoint.net](mailto:capareac1@myfairpoint.net)

Fax: 603-228-0983

### **2011 ANNUAL REPORT TO BOARD OF DIRECTORS**

The 2011 annual report is prepared for the Board of Directors of the Capital Area Fire Compact as a summary of general activities for the 2011 calendar year. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

This organization was created forty five years ago when a handful of fire chiefs decided they needed to work together by sharing equipment and personnel resources to provide better fire protection and quicker responses to their communities. In addition to fire protection, fire departments now provide emergency medical services as well. Approximately 70% of the Compact's call volume represents medical emergency responses.

The Compact provides 24/7 emergency dispatch service to its twenty member communities. This service is contracted with the City of Concord Fire Department's Communications Center utilizing eight shift dispatchers and the Dispatch Supervisor. Fire and Emergency Medical dispatched calls totaled 21,127 in 2011, an increase of 1.7% from the previous year. The detailed activity report by agency is attached.

The Compact's operational area is currently 711 square miles with an estimated resident population of 125,004. The latest Equalized Property Valuation published by NH Department of Revenue Administration is 12.2 billion dollars for our member area. All departments participate in automatic responses to other communities as needed.

The Chief Coordinator responded to 173 incidents in 2011, and provided command post assistance on major incidents. He also aids all departments with response planning and updating addressing information.

Current Compact officers, elected in January 2011, are:

President, Chief Ray Fisher, Boscawen  
Vice President, Chief George Ashford, Northwood  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Chief Daniel Andrus, Concord

105 LOUDON ROAD, BUILDING 1, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY  
WARNER · WEBSTER



## CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

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### **Page 2 (2011 Annual Report)**

Installation of the Homeland Security funded microwave point-to-point communications was completed in 2011. We also have grant approval for cross training of dispatchers of the Capital Area Fire Compact with the dispatchers of the Lakes Region Mutual Fire Aid dispatch center in Laconia. This provides redundancy for both systems in the event of a major failure for any reason at either site. These two dispatch centers provide fire and EMS dispatching to a large area of Central New Hampshire.

The 2011 Compact operating budget was \$ 932,187. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided by the member communities based on local property valuations and population.

The Training Committee chaired by Assistant Chief Dick Pistey, with members Chiefs Keith Gilbert, Gary Johnson, and Peter Angwin assisted all departments with mutual aid exercises. These joint drills provide valuable training in the delivery of our emergency services.

The Central New Hampshire HazMat Team represents 56 communities in Capital Area and the Lakes Region area and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments.

All departments are encouraged to send representation to all Compact meetings. Your input is Needed and your members need to be informed of all Compact activities and planning.

We thank all departments for your cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT  
cc: Fire Chiefs  
Boards of Selectmen

Encl. 1/06/2012

105 LOUDON ROAD, BUILDING 1, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON  
EPSOM · HENNIKER · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY  
WARNER · WEBSTER

## Capital Area Mutual Aid Fire Compact 2010 Incidents vs. 2011 Incidents

ID #	Town	2010 Incidents	2011 Incidents	% Change
50	Allenstown	675	697	3.3%
51	Boscawen	177	175	-1.1%
52	Bow	1178	1083	-8.1%
53	Canterbury	236	238	0.8%
54	Chichester	468	399	-14.7%
55	Concord	7002	7526	7.5%
56	Epsom	887	869	-2.0%
57	Dunbarton	222	224	0.9%
58	Henniker	706	802	13.6%
60	Hopkinton	1016	1191	17.2%
61	Loudon	983	818	-16.8%
62	Pembroke	360	340	-5.6%
63	Hooksett	2159	2292	6.2%
64	Penacook RSQ	695	775	11.5%
65	Webster	174	161	-7.5%
66	Central NH Haz Mat	5	10	100.0%
71	Northwood	603	660	9.5%
72	Pittsfield	811	747	-7.9%
74	Salisbury	128	131	2.3%
79	Tri-Town Ambulance	1447	1132	-21.8%
80	Warner	340	367	7.9%
82	Bradford	272	265	-2.6%
84	Deering	230	225	-2.2%
		<b>20774</b>	<b>21127</b>	<b>1.7%</b>

## Epsom Conservation Commission Report 2011

***Epsom has beautiful areas to explore. The Epsom Conservation Commission wants you to know about one of the Town's gems. The Epsom Town Forest. If you are a hiker; lover of; nature, flora, fauna, archeology, farm history, hunting, native trout fishing, snowmobiling, snowshoeing, cross country skiing, mountain biking, birding, geo caching, or steward of land, you might be familiar with this Town owned property.*** The Epsom Town Forest consists of over 460 acres of land which is protected from future development. The Conservation Commission promotes conservation and protection of natural resources, land; forest and wildlife. The Town Forest exemplifies these values while providing many forms of recreation. Maps are available at the Town office and Library and at the parking area on Tarlton Road for the town forest.

I am surprised when I hear that residents are not aware of the opportunities we have in Epsom to explore nature and our open spaces. The Town Forest has features you might be interested in experiencing. There are numerous foundations, the Mill Pond and Blake's Brook descending first in a cascade then meandering through the forest, remnants of a mill sluice paralleling the brook that leads to a mill foundation, as well as a new hiking trail that was built by the NH Conservation Corp in 2010 and completed in 2011. What a great addition to the trail system.

If you hike to the highest point on the land you are on Neville Peak, named for the scoutmaster who donated 140 acres of the land to the town. On a clear day you can see as far away as Franconia Notch and Mount Washington. There are blueberry ledges at the top, and if you a competent navigator and observer you will find diverse and interesting flora, trees, features, and signs of the many animals who traverse this beautiful property. It is through Epsom residents who convey Conservation Easements on their property that more lands are being protected and many available to citizens to enjoy.

Since 1990 the ECC has coordinated Epsom's Roadside Clean-up. In the last 3 years we partnered with NH the Beautiful and Litter Free NH. A special thanks to all who participate by picking up trash on our roadsides and community areas. Participants were supposed to receive a lilac plant for their participation and due to an error NH the beautiful will be sending them to us this spring. We are sorry about the delay.

 As part of the Epsom Conservation Commission (ECC) Report we would like to remind citizens that before you disturb, develop, harvest, fill or alter the landscape and water resources, it is important to consult with the agencies, organizations or experts and understand the process and any applications that are necessary before work can begin. Contact the Town Office or the Conservation Commission or governing agency if you have questions about how to proceed with a project. Please get involved! Join the conservation commission. Do what you can to conserve the rural atmosphere and character that people say make Epsom a great place to live. Please contact the ECC.



Left: The blueberry ledges on Neville Peak  
Right: Snowshoeing the new Mill Sluice Trail

Submitted by the ECC: Elsie Fife, Cal Preston, Sarah Barnum and Alison Parodi-Bieling

Yearly Summary 2011  
Epsom Health Department

During 2011, your Health Officer was involved in the following public health related issues. His credentials are:

- Bachelor of Science, Industrial Microbiology, 1979
- 33 years of Industrial Microbiology Experience
- Vice President, NH Health Officer Association
- Governor's Council on Environment and Public Health
- Food Service Manager Certified 2001
- Certified Pool Operator 2002
- New Hampshire Septic Installer 2002, License # 4208
- New Hampshire Septic Evaluator 2004, Certificate # 42
- New Hampshire Septic Designer 2007, License # 1743
- Incident Command System Training, 2006
- FDA Food Code 2009 Training, 2010

Type of Inspections (number conducted in 2011)

Food Service (63)

Inspect food service facilities to ensure compliance with State of NH Food Code He-P2300 and FDA Food Code 2009 (by reference). This included inspection of OLD HOME DAYS food vendors.

Septic (6)

Inspect suspect septic systems when reported by community.

Obtained State required training to maintain: Septic Evaluator, Installer and Designer licenses.

Day Care, Foster Care and Schools (8)

Inspect these facilities for compliance with PART He-C 4001 NH RESIDENTIAL CHILD CARE LICENSING RULES, PART He-C 4000 NH RESIDENTIAL FOSTER CARE LICENSING RULES.

Housing Code Violations (8)

Inspect property to determine compliance with RSA 48.

Training HO EXECUTIVE, Department Head, Adoption of FDA Food Code 2009, WNV/EEE, Hazard Mitigation, Budget (44)

Attended seminars or training sessions on all sections related to Health Department and Public Health.

Landlord vs. Tenant Issues (1)

Inspect property to determine compliance with RSA 48.

Animals; Flood; Water or Well Issues; Trash; (0): No inspections were required.

Outdoor Wood Boiler (2)

Contact property owners to determine compliance with House Bill 1405.

Public Nuisance (2)

Inspect home and contact property owners regarding mitigation of public health hazards RSA 147: e.g. EEE or WNV hazard generated by 'stagnant' private swimming pool.

Cec Curran, Health Officer, Town of Epsom

(prepared Jan 6, 2012)

Town of Epsom  
Road Agent Report  
2011

This year turned out a lot better than I thought it would. We had a good amount of snow in January and the rest of the winter using most of my winter budget. We held money from the summer budget to cover November and December. We had the one October storm of 18" downtown and 22" up on the mountain.

Most of my summer outside of normal maintenance was spent on Mount Delight Road cutting trees and brush, ditching, culvert replacement, putting thousands of rocks back on the stone walls, graveling and paving. Funny when you write it on a piece of paper it doesn't do justice to what was actually done.

We also did some culvert replacements on New Rye Road, Old Town Road, Yeaton Lane and Wendler Drive. We did some paving on New Rye Road, Old Town Road and Old Town Road Extension, Ridgewood Circle, Sherburne Hill Road, Highland Drive and Oak Ridge Drive.

The old salt shed was at the point of collapse, so we built a new one with a lot of volunteers. Over the past 5 years we have been gathering materials for this project. Most of the lumber came from the New Orchard Road project; we took trees and had them milled at the Epsom Highway Department.

In 2012 we are planning on doing drainage work on Center Hill Road, Chestnut Pond Road and Sanborn Hill Roads with 75% FEMA funds. We will also be doing extensive drainage on Goboro Road in preparation of road improvements in the future.

I want to thank all of you that helped this year in so many ways. The list is long and you know who you are. I am happy to be an Epsom resident.

Your Road Agent

Gordon Ellis

**EPSOM HIGHWAY DEPARTMENT  
2011 OPERATING COSTS**

**ADMINISTRATION**

Gordon Ellis	\$50,505.99
Scott Elliott	34,420.78
Social Security	5,389.34
Medicare	1,260.61
LGC HealthTrust	7,299.00
Insurance Buy Back	2,000.00
NH Retirement Systems	7,772.74

**Total** **\$108,648.46**

**SNOW REMOVAL/CONTRACT LABOR**

Eric Reeves	\$6,495.00
Gerard Goodwin/Goodwin Auto	3,158.00
Hammer 'N Hand Gen. Contractors	10,116.50
Phil Nardi	442.00
Steven MacRae	4,590.00

**Total** **\$24,801.50**

**SNOW REMOVAL/RENTALS & LEASES**

Advanced Excavating & Paving, Inc.	\$3,687.50
DBU Construction, Inc.	2,340.00
D Cote Construction LLC	10,680.00
Eric Reeves	12,989.00
Gerard Goodwin/Goodwin Auto	7,507.00
Hammer 'N Hand Gen. Contractors	20,120.50
Phil Nardi	884.00
Steven MacRae	9,180.00

**Total** **\$67,388.00**

**PIPE & CULVERT**

E. J. Prescott, Inc.	\$20,700.00
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**Total** **\$20,700.00**

**ENGINEERING SERVICES**

French Engineering, LLC	\$5,475.00
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**Total** **\$5,475.00**

**HIGHWAY MAINTENANCE**

Advanced Excavating & Paving, Inc.	\$181,287.91
Allenstown Aggregate	15,251.76
B.I.I. Fence & Guardrail	1,033.00
Bert Morse	7,572.50
Buckeye Blasting Corp	700.00
Clark's Grain Store, Inc.	514.75
Continental Paving, Inc.	133.50
Don Cote Construction LLC	120.00
E. J. Prescott, Inc.	1,988.31
Environmental Services Inc.	1,017.50
Eric Reeves	1,040.00
F. L. Merrill Construction, Inc.	170.85
Hammer 'N Hand Gen. Contractors	4,249.50
Herbert Bartlett	200.00

**EPSOM HIGHWAY DEPARTMENT  
2011 OPERATING COSTS**

John Harrington	175.00
Matt Bosiak	87.00
Pike Industries, Inc.	2,853.40
Shawn Pelletier dba Trees Are Us Solutions	3,950.00
	8,334.90
<b>Total</b>	<b>\$230,679.88</b>
 <b>RENTALS &amp; LEASES</b>	
Airgas East	\$95.00
B & S Septic, LLC	1,260.00
<b>Total</b>	<b>\$1,355.00</b>
 <b>RECONSTRUCTION OF HIGHWAYS</b>	
Advanced Excavating & Paving, Inc.	\$91,158.72
David Fiorentino	350.00
<b>Total</b>	<b>\$91,508.72</b>
 <b>SAND &amp; SALT</b>	
Advanced Excavating & Paving, Inc.	\$9,473.86
Allenstown Aggregate	1,227.30
Clark's Grain Store	189.99
Continental Paving, Inc.	1,531.74
International Salt Co., LLC	48,256.01
<b>Total</b>	<b>\$60,678.90</b>
 <b>FUEL</b>	
Davis Fuels of Epsom - Diesel	\$16,556.34
Evans Expressmart - Gasoline	220.90
<b>Total</b>	<b>\$16,777.24</b>
 <b>VEHICLE MAINTENANCE</b>	
Across NH Mobile Repair LLC	\$2,525.00
Carparts Distribution Center of Epsom	844.16
David E. Heath Auto Body	330.00
E. W. Sleeper Company	166.00
Gerard W. Goodwin/Goodwin Auto	1,625.00
Gordon Ellis, Reimbursement	50.00
Grappone Automotive Group	3,613.24
Larry D. Barton/NE Drill Tech	195.00
M & M Ford	220.00
Peter A. Pelillo	260.00
Sanel Auto Parts	1,407.07
Scott Elliott, Reimbursement	20.00
Sullivan Tire Co.	984.64
Superior Interiors, Inc.	475.00
<b>Total</b>	<b>\$12,715.11</b>
 <b>EQUIPMENT MAINTENANCE</b>	
Across NH Mobile Repair LLC	\$1,153.75
Carparts Distribution Center of Epsom	106.30
E. W. Sleeper Company	5,871.42
Gerard W. Goodwin	2,490.00
Gordon Ellis, Reimbursement	10.00

**EPSOM HIGHWAY DEPARTMENT  
2011 OPERATING COSTS**

Hammer 'N Hand Gen. Contractors	300.00
Hank & Al's Small Engine Repair	67.23
Heritage Hardware LLC	9.67
Howard P. Fairfield, Inc.	166.38
Jordan Equipment Co.,	597.02
Peter A. Pelillo	1,529.50
Scott Elliott - Reimbursement	14.30
Southworth-Milton, Inc.	9,946.28
<b>Total</b>	<b><u>\$22,261.85</u></b>
<b>GENERAL OPERATIONS</b>	
<b>Telephone</b>	
FairPoint Communications	\$582.22
Verizon Wireless	753.97
<b>Total</b>	<b><u>\$1,336.19</u></b>
<b>Building Expense</b>	
A & B Lumber	\$94.99
A.H. Harris & Sons, Inc.	524.50
Advanced Excavating & Paving, Inc.	4,445.00
Barton Lumber Co., Inc.	103.82
Buckeye Blasting Corp	1,500.00
Continental Paving, Inc.	717.24
DML Construction, LLC	560.00
F.L. Merrill Construction, Inc.	123.30
Fastenal	549.71
Heritage Hardware, LLC	57.11
Michie Corporation	1,020.00
Rymes Propane & Oils, Inc.	744.85
Unitil	1,092.05
<b>Total</b>	<b><u>\$11,532.57</u></b>
<b>Training &amp; Conferences</b>	
UNH - Technical Training Center	\$240.00
<b>Total</b>	<b><u>\$240.00</u></b>
<b>Printing &amp; Publishing</b>	
Suncook Valley Sun	\$38.00
<b>Total</b>	<b><u>\$38.00</u></b>
<b>Operating Supplies</b>	
A & B Lumber	\$164.53
Airgas East	205.85
Bunten's Saw Shop & United Tire Co.	48.00
Carparts Distribution Center of Epsom	436.29
Clark's Grain Store	765.23
E.J. Prescott, Inc.	28.90
Gordon Ellis, Reimbursement	183.75
Hank & Al's Small Engine Repair	39.45
Heritage Hardware LLC	511.76
New England Barricade Co.	1,383.36
Scott Elliott, Reimbursement	18.64

**EPSOM HIGHWAY DEPARTMENT  
2011 OPERATING COSTS**

Tractor Supply		61.92	
U.S. Postal Service		50.00	
	<b>Total</b>	<b>\$3,897.68</b>	
<b>Uniforms</b>			
Heritage Hardware, LLC		\$25.16	
Scott Elliott - Reimbursement		\$129.99	
	<b>Total</b>	<b>\$155.15</b>	
<b>BRIDGE EXPENSE</b>			
A. H. Harris & Sons, Inc.		\$842.05	
	<b>Total</b>	<b>\$842.05</b>	
<b>STREET LIGHTING</b>			
NH Electric Cooperative		\$232.91	
Unitil		289.10	
	<b>Total</b>	<b>\$522.01</b>	
<b>TOTAL HIGHWAY DEPARTMENT</b>		<b>\$681,553.31</b>	

**CAPITAL RESERVE FUNDS  
USED TO COMPLETE PROJECTS IN 2011**

<b>Road Reconstruction Capital Reserve Fund</b>		
Mt Delight Road drainage & reconstruction project		\$343,359.53
New Rye Road drainage & reconstruction project		95,872.08
	<b>Total</b>	<b>\$439,231.61</b>
<b>Salt Shed Capital Reserve Fund</b>		
Salt Shed Construction		\$23,787.34
	<b>Total</b>	<b>\$23,787.34</b>

The Friends of Epsom's Historic Meetinghouse Committee  
Report 2011

The Friends of Epsom's Historic Meetinghouse have started the process of obtaining our permit of assembly for the meetinghouse. First, we hired Beverly Kowalik, PE of JCM Specialists LLC, who reviewed the building and life safety codes. The study was paid for by the private donations in the Meetinghouse account. After inspecting the building, both the main floor and the upper level, Beverly Kowalik and members of the committee met with Epsom's Board of Selectmen and Captain Matt Moulton of the Epsom Fire Department. The BOS and Captain Moulton reviewed the report and agreed that they would work with the committee in providing the assistance needed to bring the building up to code.

The report pointed out a few areas where we had to make some changes, but generally speaking there were not a lot of concerns to be addressed. The report did state that the building was in good condition, and we would not need a sprinkler system if certain conditions were met. One of the concerns was the restrooms and the ability to provide an adequate amount of toilets for the projected amount of people in attendance.

The Selectmen agreed to the plans to raise the grade around the side of the building and to provide handicap parking at the upper level.

The committee would like to thank Billy Clark, Don and Nick Wead and Bruce Graham for donating their time and heavy equipment and Ed Wyzinski who operated one of the excavators. George Carlson has continued to provide us with his expertise in surveying and septic system design.

All of these volunteers are helping us to move forward with our plans to meet the conditions of our commitment to LCHIP "to gain the functional use of the meetinghouse," starting with the development of the upper level. We will start working as soon as Article 10 passes, which asks for \$25,000 to buy material. Volunteer help will be needed for the inside work.

Any plans to develop the meetinghouse into town office space will be up to the voters.

Submitted by: Richard Frambach, FEHMC Chairman

**EPSOM PUBLIC LIBRARY**  
**ANNUAL REPORT OF THE TRUSTEES**

If you haven't been to the Epsom Public Library lately, the Library Trustees want to encourage you to come see what you are missing. If your home computer is on the fritz or your student has a school research assignment, come to the library – we have eight public use computers with the latest software and access to the internet. If you have a long car ride ahead of you and want something to keep you interested, come to the library – we have a variety of audiobooks to choose from. If bad weather or bad health has you cooped up for the weekend and you want a good movie to watch, come to the library – we have plenty of DVDs. And of course, if you're looking for something good to read, come to the library – we have thousands of books to appeal to readers of all ages. For 2011, 48,561 materials circulated among the library's 2,259 patrons.

If you belong to one of the organizations in town or have driven by the library after hours and noticed lots of cars in the parking lot, you are aware that the Library provides meeting space to many non-profit community groups. We were pleased to have more than 30 groups hold meetings this year including: Brownies, Cub Scouts, EYAA, Old Home Day Committee, Historical Association, Lions Club, Odd Fellows and the Meetinghouse Committee. If you belong to an organization that needs a place to meet, talk to the library staff to find out if the library is available for your meeting(s).

And don't forget all the programs the library offers. Story time, toddler time and arts & crafts are held regularly for children in town. Additional programs held for children this year include: Teddy Bear picnic, Polar Express event, family movies, Odds Bodkin and Nanny Rosebud. A variety of new adult programs were presented this year including: computer classes, couponing, travelogues of China and Africa, Hypnosis for Stress and Writing Your Memoirs. Ideas for other programming are always welcome.

This year the Trustees recognized that as we approach our fifth anniversary in our new building, it would be helpful to hear what townspeople and library patrons like and want in their library. We obtained input from patrons using a web-based survey and held a long-range planning session facilitated by a representative from UNH Cooperative Extension. Overall feedback was that the library is doing great things and people feel fortunate to have such a great library for the citizens of Epsom. Suggestions for changes or enhancements will be evaluated as part of the long-range plan being developed for the library.

The Trustees would like to thank everyone who supported our efforts to let the State know how valuable we consider the Interlibrary Loan Van service. Our letter and petition were included in the report the State Librarian presented to the legislature in November. We hope to be able to continue borrowing materials from area libraries and the State library to satisfy any requests you have.

The Trustees are grateful for the Library Director, Children's Librarian, staff and volunteers who make the Epsom Library run so smoothly and provide a welcoming experience for patrons. We heard loud and clear in our patron survey and long-range planning session that patrons value the staff and find them helpful, knowledgeable and informative.

We thank you for your support of the Epsom Library and look forward to offering great things in the future.

Respectfully submitted,

Dianne Bird  
Library Trustee

## EPSOM PUBLIC LIBRARY

### COLLECTION

Adult Books		14,360
Young Adult		548
Juvenile Books		9,387
Reference		874
Audio Books		659
Cassette	253	
CD	406	
Video		1,511
VHS	186	
DVD	1325	
Periodical Subscriptions		50
Newspapers		1
Public Use Computers		8
Passes - Compliments of the Friends of the Library		3
McAuliffe-Shepard Discovery Center		
Shaker Village		
SEE Science Center		

### CIRCULATION

Adult		12,743
Young Adult		1,001
Juvenile		13,955
Audio Books		2,298
eBooks		207
Video		12,434
Periodicals		3,084
Computer Use		2,816
Tickets		23
 Total		 48,561

### INTERLIBRARY LOAN

Loaned		656
Borrowed		406

Website: [www.epsomlibrary.com](http://www.epsomlibrary.com)    Email: [epl@metrocast.net](mailto:epl@metrocast.net)    Telephone: 736-9920  
 Hours: Monday – Thursday 10 a.m. – 7 p.m. & Saturday 9 a.m. – 1 p.m.

MONEY MARKET ACCOUNT

Beginning Balance				\$ (6.40)
Income				
Miscellaneous Income	\$	10.00		
Total Income			\$	10.00
Expenses				
Transfer to Non-Lapsing Fund (Close Account)	\$	3.60		
Total Expenses			\$	<u>3.60</u>
Ending Balance - Account Closed			\$	<u><u>-</u></u>

NON-LAPSING ACCOUNT

Beginning Balance				\$ 30,918.51
Income				
New Library Collection Fund	\$	5,000.00		
Book Sales	\$	896.72		
Copier	\$	227.05		
Damaged and Lost Books	\$	46.99		
Donations	\$	2,695.81		
Fines	\$	985.39		
Fundraising	\$	267.00		
Grants	\$	250.00		
Interest Income	\$	612.50		
Miscellaneous	\$	21.60		
Non-resident Cards	\$	640.00		
Transfer from Money Market Account	\$	3.60		
Total Income				\$ 11,646.66
Expenses				
Renovation-EPLHC	\$	-		
Books	\$	1,550.08		
Fundraising Expense	\$	45.00		
Fuel	\$	1,092.33		
Miscellaneous	\$	246.94		
Program Expense	\$	1,035.99		
Supplies	\$	213.74		
Technology	\$	895.00		
Utilities				
Electric	\$	534.44		
Water	\$	<u>190.00</u>		
Total Expenses				<u>\$ 5,803.52</u>
Ending Balance				<u><u>\$ 36,761.65</u></u>

MEMORIAL FUND

Anne Clark Memorial Fund				<u><u>\$ 5,588.35</u></u>
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## 2011 APPROPRIATIONS BUDGET

### CATEGORY

#### Resources

Books	\$15,539.85
Reference Materials	\$250.00
Periodicals	\$1,235.95
Audio Materials	\$2,168.68
Video Materials	\$2,127.50
Technology	\$3,013.16
Website	\$1,356.32
<b>Total Resources</b>	<b>\$25,691.46</b>

#### Maintenance

Building Maintenance	\$10,916.21
Cleaning	\$3,687.00
Electric	\$4,997.00
Fuel	\$8,637.81
Telephone	\$1,098.86
Fixtures/Equipment	\$3,506.18
<b>Total Maintenance</b>	<b>\$32,843.06</b>

#### Salaries

Health Insurance	\$7,299.00
Salaries & Wages	\$72,465.15
Social Security	\$4,462.53
NH Retirement	\$3,374.46
Medicare	\$1,043.55
<b>Total Salaries</b>	<b>\$88,644.69</b>

#### Other

Programs	\$2,664.03
Supplies	\$3,305.55
Postage	\$515.87
Professional Fees	\$1,459.95
Miscellaneous	\$1,174.58
Legal	\$0.00
<b>Total Other</b>	<b>\$9,119.98</b>

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<b>TOTALS</b>	<b>\$156,299.19</b>
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TOWN OF EPSOM  
PLANNING BOARD ANNUAL REPORT  
2011

Again the Planning Board did not have any large development applications in 2011. However, there have been several in-home and other non-residential site plans that have come before the Board that have taken time to consider. The Board continues to work to bring more commercial development to the Town.

The Board also has been diligently working on updating the Subdivision Regulations as they have not been updated in many years. The update requires research and thought to be sure the regulations meet updated Federal and State regulations and keeps the aesthetics of the Town.

There are several warrant articles for revisions to the zoning regulations. Many of these were brought to the Board to clarify the current regulations. There are also two revisions forwarded to the Town by the State or the Local Government Center to assist the Town in being compliant with the State or Federal Regulations.

In 2012 the Board will be updating the Capital Improvement Plan. Volunteers are needed for this committee to assist the Board. If you are interested in participating please leave your name at the Town Office.

Alternates are also needed to fill in at meetings if a regular member is absent. If you would like to dedicate volunteer time to the Town this would be a good way to learn about the Planning Board.

I would like to thank all the Board members for their dedication. They include John Keane, Vice Chairman, Deidre Davis, John Dodge, Sharon Burnston, Jay Hickey and alternates Norm Gentry, Dan Houde who joined us this year, Keith Cota our Selectman's representative and Betsy Bosiak our secretary.

The Board thanks all the citizens of Epsom for their continued support. Please consider getting involved, we all need to work to continue to make Epsom a great place to live.

Respectfully submitted,

Phil Demeritt  
Chairman  
Planning Board

**CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION**  
**28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301**  
**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ www.cnhrpc.org**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Epsom is a member in good standing of the Commission. Betsy Bosiak is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2011, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, and planning board process training.
- Undertook Hazard Mitigation Plan update development assistance in twelve communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM). In 2011, CNHRPC staff initiated assistance to the Hazard Mitigation Committee to update the 2009 Epsom Hazard Mitigation Plan.
- Provided assistance to the Suncook River Community Planning Team through funding and local match provided by NH HSEM and the New Hampshire Department of Environmental Services (NH DES). Staff also initiated work with the Suncook River Nomination Committee to seek designation of the river into the NH Rivers Management and Protection Program. More information on the project can be found at [www.suncookriver.org](http://www.suncookriver.org).
- Undertook energy planning assistance to local communities through the New Hampshire Energy Technical Assistance and Planning Program (ETAP) using ARRA funding provided through the NH Office of Energy and Planning. In partnership with CLF Ventures and Peregrine Energy Group, CNHRPC coordinated municipal building assessments, the development of energy inventories to monitor and track municipal energy use, and provided assistance in prioritizing and planning energy improvements. CNHRPC also formed and began coordination of regular meetings for a Central New Hampshire Roundtable for Local Energy Committees (LECs), where LECs can share information and explore opportunities for future collaboration.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC).
- CNHRPC staff worked with the TAC to complete the preparation of the 2013-2022 Regional Transportation Improvement Program (TIP). Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip.html](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip.html).
- Conducted 265 traffic counts throughout the region, including 14 in the Town of Epsom. Based on individual requests, these counts can consist of volume, speed, vehicle classification and direction. Historical traffic counts by town are available at [www.cnhrpc.org/gis-a-data/traffic-count-data.html](http://www.cnhrpc.org/gis-a-data/traffic-count-data.html).
- Following the recommendations of the 2010 Coordinated Transit and Human Services Transportation Plan, CNHRPC assisted in the development of an expanded volunteer driver program in the region in coordination with the Mid-State Regional Coordinating Council. The volunteer driver program provides rides at no cost to seniors and disabled residents of the Central NH Region. For more information see [www.midstatercc.org/volunteer-driver-program](http://www.midstatercc.org/volunteer-driver-program).

- Provided assistance to eleven communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects.
- Compiled information regarding the availability of broadband internet services throughout the region through funding provided by the National Telecommunications and Information Administration (NTIA). Planning for future broadband services, including the organization of a regional broadband stakeholders group, was initiated in 2011.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Completed assistance to the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC) in the development of the Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to implement additional objectives of the Upper Merrimack Management and Implementation Plan pertaining to buffer protection.
- Developed 2010 Census Data Fact Sheets for each community in the CNHRPC region. The fact sheets summarize population, housing, and race data for each community, the county, and the state from the 2010 Census. Fact Sheets are available at [www.cnhrpc.org/gis-a-data/census-data.html](http://www.cnhrpc.org/gis-a-data/census-data.html).
- Continued to host and provide staff support to "PATH" - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

**EPSOM POLICE DEPARTMENT  
2011 ANNUAL REPORT**

**POLICE CHIEF**

Wayne B. Preve

**SECRETARY**

Gail Quimby

**SUPERVISOR**

Sergeant Brian Michael

**ANIMAL CONTROL**

Police Department

**FULL TIME PATROLMEN**

Officer James Kear

Officer Matthew Fudala

Officer Dana Flanders

Officer Ferdinand Cruz  
(Left in October)

Another year has passed us by and it gives me great pleasure to present the Citizens of Epsom, the Police Department's 2011 Annual Report.

The year of 2011 began with a full staff with Officer Flanders in the Police Academy, only to lose Officer Cruz to Manchester Police Department in October. With the remaining four full time officers working overtime shifts we were able to still give the Town 24/7 coverage. This caused a high increase in overtime, and a considerable strain on all the officers. However, the Epsom Police Department strived to provide the best service that we were able to, for the Town of Epsom.

It was again a very busy year. The department handled a number of major incidents that required investigations, involving a number of drugs arrests, serious motor vehicle accidents and several theft cases.

The Police Department is a member of the Merrimack County DUI Task Force. Two sobriety checkpoints were conducted in the Town of Epsom and assisted with ten other sobriety checkpoints in the surrounding Towns. We also conducted six DUI Hunter Patrols, twenty two speed patrols, fifteen DUI patrols and eight Safe Commute Patrols which was funded by grant money.

We at the police department would like to thank the Citizens and Administration for the support you have shown as we enter the New Year with positive thinking and community intentions. I assure you that the Epsom Police Department will provide the highest degree of professional service.

Respectfully,

Wayne B. Preve  
Chief of Police



Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	0	0	0	1	0	0	1	2
2 AM	0	0	0	0	0	0	0	0
3 AM	0	0	0	1	0	1	0	2
4 AM	0	1	0	0	0	1	0	2
5 AM	0	0	0	0	0	0	0	0
6 AM	0	1	1	1	1	1	0	5
7 AM	0	0	1	3	1	0	1	6
8 AM	0	2	1	0	0	2	1	6
9 AM	1	0	0	3	1	1	1	7
10 AM	2	1	1	0	0	1	2	7
11 AM	2	0	2	1	2	2	1	10
12 PM	2	0	0	0	0	0	3	5
1 PM	0	1	1	1	1	1	0	5
2 PM	0	0	2	3	0	1	0	6
3 PM	0	2	0	0	3	3	2	10
4 PM	0	2	1	2	2	2	0	9
5 PM	2	3	1	1	2	1	2	12
6 PM	0	1	0	2	0	1	0	4
7 PM	2	0	1	0	0	3	0	6
8 PM	1	0	0	1	0	1	0	3
9 PM	1	0	1	0	1	0	0	3
10 PM	0	2	0	0	0	2	0	4
11 PM	1	0	1	0	0	1	1	4
12 AM	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<u>14</u>	<u>16</u>	<u>14</u>	<u>20</u>	<u>14</u>	<u>25</u>	<u>15</u>	<u>118</u>

Accident Particulars

	Occurrence (s)	Percentage
Average posted speed at the accident scene		37 MPH
Occurred at On-ramps	0	0.0
Occurred at Off-ramps	0	0.0
Occurred at an intersection	22	18.6
Occurred at a rotary	19	16.1
Occurred on a one lane road/highway	14	11.9
Occurred on a two lane road/highway	64	54.2
Occurred on a three lane road/highway	11	9.3
Occurred on a four lane road/highway	4	3.4
Occurred on other number of lanes	25	21.2
Involved OUI violation(s)	4	3.4
Photos were taken	80	67.8
Measurements were taken	4	3.4
Investigation took place	75	63.6
Involved Injuries	14	11.9
Involved Fatalities	1	0.8

**Crime and No Crime Incidents By Time of Day**

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	17	11	17	5	9	22	9	90
2 AM	11	7	8	3	3	15	9	56
3 AM	11	5	7		1	6	5	35
4 AM	2	2		5	6	5	4	24
5 AM	4	2	4	3	1	5	4	23
6 AM	2	8	7	6	3	3	4	33
7 AM	3	11	6	15	7	7	7	56
8 AM	12	12	11	15	11	9	13	83
9 AM	6	6	10	7	11	17	11	68
10 AM	7	17	11	9	10	16	15	85
11 AM	15	20	16	14	12	22	18	117
12 PM	13	17	13	12	12	15	20	102
1 PM	15	14	19	17	11	12	16	104
2 PM	20	11	12	19	14	14	9	99
3 PM	11	8	14	14	14	19	19	99
4 PM	20	19	12	17	18	35	23	144
5 PM	16	22	24	22	24	15	17	140
6 PM	13	21	17	31	24	16	16	138
7 PM	15	18	22	16	17	20	16	124
8 PM	15	17	18	21	20	13	14	118
9 PM	11	13	13	13	18	20	16	104
10 PM	15	15	15	13	10	15	8	91
11 PM	10	4	7	4	14	15	14	68
12 AM	16	10	11	10	10	15	17	89
TOTALS	<u>280</u>	<u>290</u>	<u>294</u>	<u>291</u>	<u>280</u>	<u>351</u>	<u>304</u>	<u>2090</u>

**Arrests On View & Based on Incident/Warrants By Time of Day**

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	7		1			1	2	11
2 AM	4			2	1	1	1	9
3 AM								
4 AM								
5 AM			1					1
6 AM	2	2	1		1		1	7
7 AM		1	2					3
8 AM	1	1		1	1			4
9 AM		2			2		1	5
10 AM			1					1
11 AM		2	2	1		1		6
12 PM	1	1	2	1	1	1	1	8
1 PM			2	1		1		4
2 PM				1				1
3 PM	1	1	1	1		2		6
4 PM	2	4	4	1	2	2		15
5 PM	4	3	2	3	1	2	2	17
6 PM	2	2	2		2	4	4	16
7 PM	1	2	3		1	1	1	9
8 PM	1	1	1	1	4	2		10
9 PM	1	1	4	1	1	1	2	11
10 PM			1	1		3	3	8
11 PM	2	3	1	2	2	3	5	18
12 AM	1	2	5	1	1	2	8	20
TOTALS	<u>30</u>	<u>28</u>	<u>36</u>	<u>18</u>	<u>20</u>	<u>27</u>	<u>31</u>	<u>190</u>

**Summons Arrests By Time of Day**

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	2		1					3
2 AM						1		1
3 AM								
4 AM								
5 AM							1	1
6 AM			1					1
7 AM					1		1	2
8 AM	1							1
9 AM	3							3
10 AM							1	1
11 AM				1				1
12 PM								
1 PM				1				1
2 PM							1	1
3 PM			1					1
4 PM		1	1				1	3
5 PM		1					1	2
6 PM	1					2		3
7 PM				1	1	2		4
8 PM								
9 PM							1	1
10 PM	1	1						2
11 PM		1				1	1	3
12 AM	1						1	2
TOTALS	<u>9</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>6</u>	<u>9</u>	<u>37</u>

**Protective Custody Arrests By Time of Day**

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	3						1	4
2 AM								
3 AM								
4 AM								
5 AM								
6 AM								
7 AM								
8 AM								
9 AM								
10 AM	1							1
11 AM							1	1
12 PM								
1 PM								
2 PM								
3 PM								
4 PM								
5 PM								
6 PM					1			1
7 PM		1						1
8 PM	1	2			2			5
9 PM	1	1						2
10 PM						1		1
11 PM								
12 AM					1	2		3
TOTALS	<u>6</u>	<u>4</u>	<u>    </u>	<u>    </u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>19</u>

## Citation Analysis by Day Time

From: 01/01/2011 Thru: 12/31/2011

<u>Time</u>	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
12 AM	54	24	21	4	10	17	57	187
1	39	2	11	2	7	20	33	114
2	18	9	1	0	2	8	9	47
3	1	2	0	1	0	1	3	8
4	3	15	4	2	0	7	2	33
5	7	35	37	5	3	26	17	130
6	16	54	60	25	10	53	24	242
7	9	46	41	29	17	27	10	179
8	30	26	20	17	16	8	32	149
9	36	12	16	13	3	12	36	128
10	37	2	6	3	2	0	19	69
11	24	4	3	2	6	3	32	74
12 PM	25	3	2	1	7	5	11	54
1	27	5	7	0	5	9	26	79
2	11	3	4	2	1	4	4	29
3	11	4	10	10	16	7	20	78
4	28	21	31	35	44	27	41	227
5	26	34	42	57	43	45	29	276
6	24	35	38	51	42	33	23	246
7	17	31	19	23	24	31	35	180
8	38	18	17	21	19	34	23	170
9	32	15	18	41	32	71	41	250
10	19	17	23	20	25	51	40	195
11	21	9	14	10	20	62	51	187
<b>TOTAL</b>	<b>553</b>	<b>426</b>	<b>445</b>	<b>374</b>	<b>354</b>	<b>561</b>	<b>618</b>	<b>3331</b>

## **Town of Epsom Red Cross Swimming Lessons**

**This year there were 65 students, an increase of 25 students over 2010. The water quality problems have improved measurably and lessons were held for 2 weeks with no bad weather days. The budget request for 2012 is based on an expected minimum increase of 40 more students. For the last 3 years Epsom Better Buddies had contracted to do their swimming lessons in another town when we had problems with the water quality and predictability of the lessons. As this situation has improved, they are going to come back to Epsom's swimming lessons. In previous years there has been an average of 40 Better Buddies enrolled. In order to budget for this we will need to expand the number of hours for teachers and aides which is reflected in the increase. We also have a few water safety aides who are ready to take the American Red Cross Lifeguarding class so we have increased the scholarship funds to help subsidize their class.**

**We really appreciate that the town provides this service to children in our community. Students learn beginner to advanced swimming and safety skills.**

## Webster Park Overview for 2011

This year we opened the swimming area with the same stipulations as last year. The Selectmen had concerns on how to keep the public safe from the dangerous debris and the changing water current areas. **They decided to open it with two posted signs warning of: potentiality hazardous conditions, shifting sands, swim at your one risk.**

The major project this year was the new foundation for a 2 bay garage to use for storing the skating rink, park equipment and tools. The location of the foundation is down past the playground on the Old Carriage Road. The town recently purchased a building with a pre-existing garage through FEMA due to its location in a flood plane. We will be dismantling the building and moving it to the park to be reassembled for Spring 2012. The only cost for the building will be for a new metal roof. We have also been constructing a new parking lot from the fill of the meetinghouse.

On the small Concession Stand near the Pavilion we added the first stage of a deck, which gives us access to the back door facing the playground. When completed the deck will wrap  $\frac{3}{4}$  around the building.

In late December the Webster Park Committee and volunteers reassembled the ice skating frames and put down the liner for this years winter 2011/2012 activities.

We had many reservations for the season such as band concerts, 4-H Dog Show, Antique Auto Show, company outings, Baseball, Football games, and family gatherings. Old Home Day was a wonderful success. Thanks to the Friends Of Webster Park and the Old Home Day Committee they were able to add a Circus on a July 26th that was enjoyed by so many families.

We are continuously caring for the trees at the park and removing any hazards to the public with the help of Joe Davis from Bartlett Tree Experts. I would also like to mention the outstanding job being done by Denis Volpe on maintaining the lawn care at the park and the swimming area.

We would like to thank the following persons/ businesses for their continued support:

- Fred Charlton (Master Electrician for overseeing in his spare time) his continued numerous hours working on the park's electrical system.
- Herb Bartlett, owner of Bartlett Construction for the use of all his equipment and the labor that he has donated to the park for any project we've needed.
- The Webster Park Committee & The Friends of Webster Park for their commitment & dedication.

A special thank you to all the volunteers that helped with the preparations for Webster Park this season. Your support is greatly appreciated.

Gary W. Perry  
Webster Park Committee Chairperson

## Welfare Administration 2011

The 2011 year of the Welfare Department brought a few unexpected changes that were handled as they came about. The Welfare Department spent approximately \$28,696.15 in vouchers this year due to the economy. There were nineteen applicants through the year ranging with requests for fuel assistance, electric, rent, pharmacy, water, telephone, food and shelter.

Two families worked 114 hours on our Workfare Program shelving food and helping to carry heavy packages. These hours were paid toward what they owed the Town. There was also one senior in high school that provided community service to help stock the food pantry.

Our food pantry remains full due to various donations brought in by various individuals and organizations via actual food items and monetary donations. I am especially grateful for the large donation of \$1,000 and the many churches and organizations in the area. Without their help the food pantry would not be there for emergency food assistance to our residents.

Town assistance is always a last resort for assistance after all other avenues have been exhausted. It is also not meant to be a reoccurring fund to be tapped into on a monthly basis. The Welfare Administration just doesn't give out money, but offers budget assistance or alternative ways to alleviate debt. This Welfare Administrator helped 3 people obtain employment by providing interview techniques, résumé and cover letter preparation. It is for emergency use and there are guidelines and qualifications. The guidelines are available for viewing through the Selectmen's Office.

Thanksgiving brought the Town together once again, we managed to collect and distribute seventeen baskets of food. Thank you for all the help once again.

There was a great deal of CHRISTmas wish lists but not as many as in previous years. We had a total of twenty two children. Thank you to the people who took hold of many wish lists and helped make a child's Christmas wish list come true. There are so many people in this town that are great givers. The parents expressed their gratitude to all.

Co-ordination of these wish lists and delivery is quite an exhausting task but very rewarding to know that it is done for a good purpose. Thank you for your confidence in me.

Sincerely,

A handwritten signature in black ink that reads "Lee Bartlett". The signature is written in a cursive, flowing style with a large loop at the end.

Lee Bartlett  
Welfare Administrator



# Community Action Program Belknap-Merrimack Counties, Inc.



P.O. Box 1016 ♦ 2 Industrial Park Drive ♦ Concord, NH 03302-1016  
Phone (603) 225-3295 ♦ Toll Free (800) 856-5525 ♦ Fax (603) 228-1898 ♦ Web www.bm-cap.org

September 19, 2011

Town of Epsom  
Board of Selectmen  
P.O. Box 10, 940 Suncook Valley Highway  
Epsom, New Hampshire 03234

Dear Selectmen:

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is funded by local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Epsom. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of Community Action Program Belknap-Merrimack Counties, Inc. programs with figures as to how many people from Epsom participated in these programs.

We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the more than \$417,610.15 worth of service dollars provided to residents of the Town of Epsom utilizing federal, state and private funds, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$4,501.00 for the continuation of services to the low income residents of Epsom through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Sincerely,

*Diane Moore JS*

Diane Moore, Area Director  
Suncook Area Center

DM:enr / Attachments

AC-Suncook Area Center Town Funding Letters

<b>ALTON</b>	<b>CONCORD</b>	<b>FRANKLIN</b>	<b>LACONIA</b>	<b>OSSIPEE</b>	<b>PLYMOUTH</b>
Elderly .....875-7102	Center ..... 225-6880	Center ..... 934-3444	Center ..... 524-5512	Family Planning .....539-7552	Family Planning ..... 536-3584
Prospect View Housing.....875-3111	Head Start/EHS..... 224-6492	Head Start ..... 934-2161	Head Start ..... 528-5334	Prenatal..... 539-7552	STD/HIV Clinics ..... 536-3584
<b>BELMONT</b>	Elderly ..... 225-9092	Elderly ..... 934-4151	Early Head Start..... 528-5334	STD/HIV Clinics..... 539-7552	<b>SUNCOOK</b>
Elderly ..... 267-9867	Concord Area Transit ..... 225-1989	Family Planning..... 934-4905	Elderly..... 524-7689		Center ..... 485-7824
Heritage Terr. Housing.....267-8801	Horseshoe Pond Place.....228-6956	STD/HIV Clinics ..... 934-4905	Family Planning..... 524-5453	<b>PITTSFIELD</b>	Elderly ..... 485-4254
	WIC/CSFP..... 225-2050	Riverside Housing..... 934-5340	Prenatal ..... 524-5453	Elderly ..... 435-8482	Head Start ..... 435-6618
<b>BRADFORD</b>	<b>EPSOM</b>	<b>KEARSARGE VALLEY</b>	STD/HIV Clinics ..... 524-5453		<b>TILTON/NORTHFIELD</b>
Elderly.....938-2104	Meadow Brook Housing ... 736-8250	Center ..... 456-2207			Head Start ..... 286-3435
		Head Start ..... 456-2208	<b>MEREDITH</b>		
		Kearsarge Housing ..... 456-3398	Center ..... 279-4096		
			Elderly..... 279-5631		

Community Action Program  
Belknap-Merrimack Counties, Inc.

**2012 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET**

**PERSONNEL**

Area Center Director	\$ 33,040
Outreach Worker	27,164
Part-time Office Clerk (29.5 hrs. per wk.)	16,874
Payroll Taxes/Fringe Benefits	<u>20,851</u>
Sub-Total:	\$ 97,929

**OTHER COSTS**

Program Travel (11,351 miles x .37)	\$ 4,200
Rent	14,100
Buildings/Ground Maintenance	250
Utilities	3,125
Telephone	2,735
Office Copier/Computer/Supplies	790
Publications	130
Pre-employment Screening	60
Liability/Contents/Bond Insurance	<u>475</u>
Sub-Total:	\$ 25,865

Total Budget: \$123,794

Federal Share:	\$ 65,056 (53%)
All Town Share:	<u>58,738</u> (47%)
	\$123,794

**SUMMARY OF SERVICES 2011  
PROVIDED TO  
EPSOM RESIDENTS  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	STATS NOT AVAILABLE		
<b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.89 per meal.	MEALS--538	PERSONS--48	\$ 3,706.82
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$7.02 per meal	MEALS--5873	PERSONS--39	\$ 41,228.46
<b>RURAL TRANSPORTATION</b> provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$11.93 per ridership.	RIDES--669	PERSONS--12	\$ 7,981.17
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--4767	PERSONS--227	\$ 23,835.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2010-11 program was \$759.00.	APPLICATIONS--168	PERSONS--394	\$128,850.00
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 7% to 70% on electric bills for income eligible households.	ENROLLED HH--140		\$ 77,503.55
<b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage and weekly stipend. Value to visitees is comparable to similar private sector services.	VISITEES--16 COMPANIONS--3	HOURS--3852	\$ 24,422.00
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services.	STATS NOT AVAILABLE		

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--7	PERSONS--18	\$ 26,784.90
<b>HOME</b> makes loans available to qualified income eligible homeowners to help them improve their homes as well as their communities. <b>HOME</b> loans are used for substantial rehabilitation.	HOMES--0	PERSONS--	
<b>EARLY HEAD START</b> is a family support program serving pregnant women and families with children under the age of three. Weekly home visits and a weekly center day for families are included along with transportation, health and developmental screenings and adult development groups. Value \$12,416 per child.	CHILDREN--5		\$ 62,080.00
<b>HEAD START</b> is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$8000 per child.	CHILDREN--1		\$ 8,000.00
<b>SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM</b> provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid for twenty hours of work weekly until appropriate unsubsidized employment is found.	HOURS--1789	PERSONS--2	\$ 12,970.25
<b>FAMILY PLANNING</b> provides confidential, comprehensive gynecological care, including complete medical examinations, breast exams, Pap smears, pregnancy testing, birth control and counseling.	NO STATS AVAILABLE		
<b>THE FIXIT PROGRAM</b> mobilizes volunteers, especially skilled occupations such as plumbers and electricians, to assist elderly clients with small household repairs.	HOUSEHOLDS--6	JOBS--5	\$ 248.00
	<b>GRAND TOTAL</b>		<b>\$417,610.15</b>
<b>INFORMATION AND REFERRAL--CAP</b> provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

## UNH Cooperative Extension Merrimack County

*We served 13,198 Merrimack County residents from October 2010 to September 2011 with all of our various programs such as 4-H, Nutrition Connections, agriculture, forestry, money management, and parenting -- reaching residents in all 27 towns in the county.*

### **Who we are:**

UNH Cooperative Extension, the public outreach arm of the University of New Hampshire, has engaged New Hampshire residents for 97 years with a broad variety of non-formal educational offerings. In 2011, Extension reached over 13,198 residents in Merrimack County with our various programs.

### **What we do:**

We offer programs in family finances, developmentally-based parenting strategies, food safety, home gardening, 4-H (including clubs, camps, special interest programs and after school programs for children and teens), nutrition education for low-income families, and community-based gardening education. We respond to the needs of forest landowners, commercial farmers, niche growers, farmers' markets, and many other groups.

UNH Cooperative Extension is a sought-after resource throughout Merrimack County where educators are called upon to provide technical assistance to towns and communities in municipal and community strategic planning, afterschool development and early childhood programming, town forests and community natural resources.

We provide guidance to community boards on current use, timber tax law, and other land-use issues. We also provide technical support and assistance to many community programs with the latest research and best practices.

### **How we do it:**

County Extension field staff bring these programs to county residents through hands-on workshops, site visits, seminars, conferences, phone consultations, video-conferences, printed materials, correspondence courses, a statewide toll free Info Line, and a large statewide Web site, as well as, partnering with other programs to bring the best to the citizens of Merrimack County.

UNH Extension trains and supports more than 5,000 volunteers statewide: 4-H leaders, master gardeners, wildlife coverts, community tree stewards, water quality monitors, marine docents, and others, who extend the reach of Extension programs into many domains of New Hampshire life.

### **Continued areas of emphasis:**

Self-sufficiency and a safe personal food supply continue to be on many citizens' minds; we held how-to workshops for growing your own food and raising backyard livestock, as well as, food preservation and canning. These were attended by well over 949 Merrimack County citizens.

Our state-wide Home & Garden Center toll-free Info Line staffed by volunteers fielded 418 calls alone from Merrimack County residents.

Bullying and Cyber-bullying has been much in the news and Extension responded with workshops and information for parents, community organizations, law enforcement and schools. Extension launched a research and curriculum project to develop a middle school anti-bullying program.

### **Connect with us:**

UNH Cooperative Extension  
315 Daniel Webster Highway  
Boscawen, NH 03303

**Phone: 603-796-2151 Fax: 603-796-2271**

UNH Cooperative Extension operates a statewide Education Center and Info Line (toll-free at 1-877-398-4769) which is staffed Monday through Friday, 9:00 a.m. – 2:00 p.m., and 5:00 p.m. to 7:30 p.m.

Extension also distributes a wide range of information from our Web site: [www.extension.unh.edu](http://www.extension.unh.edu).

THE STATE OF NEW HAMPSHIRE  
EXECUTIVE COUNCIL

**DANIEL I. ST. HILAIRE**  
EXECUTIVE COUNCILOR  
DISTRICT TWO



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, N.H. 03301  
(603) 271-3632

**TO:** All District Two Cities and Towns  
**FROM:** Executive Councilor Daniel St. Hilaire

As the year 2012 unfolds before us, I would like to take this opportunity to thank all of you for the support, concerns, comments and feedback you have given me in 2011. This public input is an important contribution to successfully run our state government.

Throughout the past year, I have issued a report that chronicles the Governor and Executive Council meetings. Included in the report are the agenda items we voted on with the items pertinent to District Two, our Executive Council District, highlighted. This past calendar year, the Executive Council approved 2,632 items/contracts totaling \$1,540,138,079.06. In addition to the contracts listed above, the Executive Council voted to authorize the Governor's Warrant and Expenditures requests (State operating expenses) in the accumulated amount of \$5,670,115,959. My legal background and experience has proven to be a significant asset when giving each and every item careful consideration before casting my vote. It has been my pleasure to provide these reports to you to keep you informed of the decisions that are being made by your elected officials on your behalf. The Reports can also be viewed at: [www.nh.gov/council/district2/reports](http://www.nh.gov/council/district2/reports)

Also this past calendar year, the Council appointed a total of 344 persons to serve on various Boards and Commissions for the State of New Hampshire, of which 28% were from District Two.

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office as well as copy to me at the Executive Council office. The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation. Please contact me with any concerns or to support individuals or projects coming before the Council.

I look forward to continuing my service to Executive Council District Two.

Sincerely,

A handwritten signature in black ink, appearing to read "D. St. Hilaire".

Daniel St. Hilaire  
Executive Councilor

# EPSOM VILLAGE WATER DISTRICT

P. O. Box 5, Epsom, New Hampshire 03234-0005

## Epsom Water Commissioners

Kevin Reeves - Term expires 2014

Gary Kitson – Term Expires 2013

Wayne Moore - Term expires 2012

## Treasurer / Clerk

Tara Brassaw - Term expires 2012

## Moderator

Alan Quimby - Term expires 2012

Water Systems Operators, Inc.  
405 Flanders Road  
P.O. Box 69  
Henniker, NH 03242

(603) 428-3525

In New Hampshire 1-800-268-2263

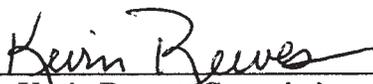
**THE STATE OF NEW HAMPSHIRE  
EPSOM VILLAGE DISTRICT WARRANT**

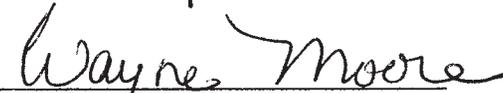
To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:

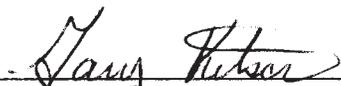
You are hereby notified to meet at the Water District Building in said Epsom on Wednesday, the seventh (7th) day of March, next at 7:00 pm of the clock to act upon the following subjects:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer/Secretary for the ensuing year.
4. To choose a Commissioner for a term of three (3) years.
5. To hear reports of Agents, Committees or Officers chosen and to pass any vote relating thereto.
6. To see what action The District will take upon the Budget as submitted by the Budget Committee.
7. To see if The District will vote to authorize the Commissioners to apply for, accept and expend money from State, Federal or another Government Unit or Private Source which becomes available during the year in accordance with the procedure set forth in RSA 31:95-B
8. To raise and appropriate four thousand dollars to be added to the following Capital Reserve Funds
  - a) Tank Maintenance CRF-\$2000.00
  - b) Water System CRF-\$2000.00
9. To transact any other business that may be brought before this meeting.

Given under our hand and seal, this second (17th) day of January, in the year of our Lord, two thousand and twelve:

  
\_\_\_\_\_  
Kevin Reeves, Commissioner

  
\_\_\_\_\_  
Wayne Moore, Commissioner

  
\_\_\_\_\_  
Gary Kitson, Commissioner

**Epsom Village District**  
**Treasurers Report**  
 January through December 2011

	<b>Jan - Dec 11</b>
<b>Opening Balance: January 1, 2011</b>	<b>87,275.48</b>
<b>REVENUE</b>	
Hydrant Rental	4,000.00
Interest Checking Account	0.00
Miscellaneous Income	4,361.82
Reimbursed Expense Income	414.86
Water Usage	112,940.94
Customer Overpayments	576.32
<b>Total Income</b>	<b>122,293.94</b>
<b>TOTAL REVENUE</b>	<b>209,569.42</b>
<b>EXPENDITURES</b>	
Bank Service Charges	
Billing and Finance	7,690.00
Electric	8,734.03
Heat	3,221.29
Insurance	1,552.90
Lab Testing	1,526.00
Land Aquisition	0.00
Long Term Debt Interest	0.00
Long Term Debt Principal	0.00
Materials	16,663.70
Office Expenses	3,406.05
Officer Salaries	1,800.00
Operator Contract	49,500.00
Professional Fees	860.00
Reimbursable Expenses	60.45
Relocate #2 Pump Control	0.00
Repairs/Maintenance	20,300.83
Tank Maintenance Fund	2,000.00
Telephone	1,158.72
Water System Update Fund	2,000.00
<b>Total Expense</b>	<b>120,473.97</b>
<b>Ending Balance as of 12/31/2011</b>	<b>89,095.45</b>

**Water System Update Fund Savings**

<b>Beginning Balance as of 01/01/11</b>		<b><u>25,664.19</u></b>
Interest on Water System Update Fund	57.55	
	Total	25,721.74
Transfer out Into Water System Update Trust December 15,2011	<u>25,721.74</u>	
<b>Ending Balance as of 12/31/11</b>		<b><u>0.00</u></b>

# BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: **March 7**

For Fiscal Year: **2012**

VILLAGE DISTRICT: **EPSOM**

County: **MERRIMACK**

In the Town(s) Of: **EPSOM**

Mailing Address: **PO BOX 5**

**EPSOM NH, 03234**

Phone #: **603-736-4416** Fax #:

E-Mail:

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.

2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

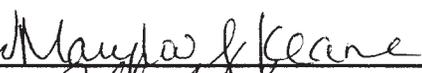
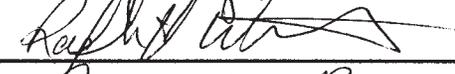
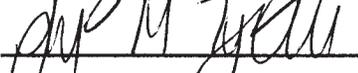
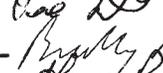
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

		
	Joyce Heck	
		
<b>THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT</b>		

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		57300	58990	57300		57300	
4150-4151	Financial Administration							
4153	Legal Expense		4000	860	4000		4000	
4155-4159	Personnel Administration							
4194	General Government Buildings		79900	53645.07	79900		79900	
4196	Insurance		1500	1552.9	1500		1500	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting							
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

MS-37 Budget - Village District of EPSOM FY 2012

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS (Recommended)	COMMISSIONERS' APPROPRIATIONS (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration		1800	1526	1800	1800		
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
<b>HEALTHWELFARE</b>								
4411	Administration							
4414	Pest Control							
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
<b>OPERATING BUDGET TOTAL</b>					144500	116473.97	144500	144500



Acct.#	SOURCE OF REVENUE	WARR. ART. #	Actual Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401	Income from Departments		4000	4000	4000
3402	Water Supply System Charges		112941	122000	122000
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		415	415	415
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other		4362	5000	5000
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		26782	17085	17085
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>148500</b>	<b>148500</b>	<b>148500</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	148500	144500	144500
Special warrant articles Recommended (from page 4)		4000	4000
Individual warrant articles Recommended (from page 4)			
TOTAL Appropriations Recommended		148500	148500
Less: Amount of Estimated Revenues & Credits (from above)	148500	148500	148500
Estimated Amount of Taxes to be Raised			

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

**Epsom Village District**  
**Balance Sheet**  
 As of December 31, 2011

Dec 31, 11

**ASSETS**

**Current Assets**

**Checking/Savings**

Checking Acct.#9241636385 89,095.45

**Total Checking/Savings** 89,095.45

**Accounts Receivable**

1200 · Accounts Receivable -576.32

**Total Accounts Receivable** -576.32 Over payment on account Dec 31, 2011

**Total Current Assets** 88,519.13

**Fixed Assets**

**Capitol Improvements**

Water Street Well 31,921.62

**Total Capitol Improvements** 31,921.62

**Water System Update Trust Fund** 25,721.74

**Total Fixed Assets** 57,643.36

**TOTAL ASSETS** 146,162.49

**LIABILITIES & EQUITY**

**Equity**

**Net Assets** 50,164.23

**Transfers In** 10,000.00

**3000 · Opening Bal Equity** 84,697.06

**Net Income** 1,301.20

**Total Equity** 146,162.49

**TOTAL LIABILITIES & EQUITY** 146,162.49

**BOARD OF ADJUSTMENT  
2011 REPORT**

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions, 2) issue "special use permit," 3) grant "special exceptions" to the terms of the zoning ordinances, 4) grant waivers to the zoning ordinances by "variance," and 5) grant "equitable waiver" caused by a violation of a physical layout or dimensional requirement imposed by the zoning ordinance. The appeals for an administrative decision are commonly the result of non-issuance of a building permit due to the interpretation of the zoning ordinances by the administrative officer or land use board, such as the Zoning Compliance Officer, Planning Board and/or the Board of Selectmen.

A "special use permit" and "special exception" are appeals for a particular land use permitted by the zoning ordinance, but must meet specific criteria for the issuance of a permit or special exception. Currently, the only use in the Town's ordinance, which requires a "special use permit", is for a junkyard. A "variance" is a deviation from the zoning ordinance where the applicant requests to "break the rules." A variance appeal is the most restrictive and requires a balance between the spirit of the ordinance and the hardship to the owner. An "equitable waiver" is an appeal that results from an error in a lot's physical layout or lot survey. As an example, a recent survey of a property reveals that the building was constructed closer to the lot line and now encroaches within the required set back. The owner will be able to seek an "equitable waiver" due to this error that was not the fault of the property owner, as long as, the conditions of RSA 674:33-a are met.

The Zoning Board of Adjustment provides an essential "safety valve" for landowners to appeal land use restrictions and is the first step in seeking relief from those restrictions. Using the standardized processes discussed above, the Zoning Board enables the landowner to make his case in a public forum at minimal expense prior to seeking legal recourse in NH Superior Court.

The appeals are heard by Board of Adjustment, which consists of five members, up to three alternate members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three-year voluntary position. The Board meets when specific application for an appeal is submitted and operates under the bylaws as established by the Board.

During this past year (2011), the Board of Adjustment processed nine (9) new applications and held nineteen (19) Public Meetings to hear and deliberate zoning appeals. Zoning appeals heard by the Board this year consisted of eight (8) variances, three (3) special exceptions and four (4) administrative appeals. Summaries of the new appeals and those continued from 2010 are provided below:

CASE NO. (MONTH)	APPLICANT (OWNER)	TAX MAP (LOT NO.)	APPEAL TYPE	APPEAL DESCRIPTION	APPEAL DECISION
2010-03 (February)	Colden Landholdings, LLC (Chasse)	R7 (2, 5, 13 & 16) and U11 (22)	Special Exception	Construction of multifamily townhouses containing a maximum of 40 single-family units on 88 acres. (Suncook Valley Highway)	Approved
2010-07 (February)	Goldwasser, Esq. (Fiorentino)	U2 (4)	Admin Appeal & Variance	To overturn the Zoning Compliance Officer's (ZCO) finding that the applicant was not in compliance with Case 2008-18 Variance Approval Conditions 1 & 3 and to clarify or modify the Approval Conditions. (White Birch Lane)	Various*

CASE NO. (MONTH)	APPLICANT (OWNER)	TAX MAP (LOT NO.)	APPEAL TYPE	APPEAL DESCRIPTION	APPEAL DECISION
2010-06 (March)	Fahey, Esq. (Gruette)	U6 (16)	Admin Appeal, Variance & Special Exception	To overturn ZCO's decision that business development on the property exceeded the scope and impact of Case 2008-09 Variance Approval Conditions and to modify Case 2008-09 Variance Approval Conditions 5 and 8. (Dover Road)	Upheld / Condition 8 Modified
2011-01 (March)	Wead	U14 (31)	Variance	To permit the replacement of an existing residential dwelling with a new dwelling exceeding the maximum 25% enlargement allowed on a pre-existing, non-conforming lot. (Short Falls Road)	Approved
2011-02	Villnave	R3 (27)	Variance	To permit the construction of a single-family residence on a lot with 50 feet of public road frontage. (Mt. Delight Road)	Pending**
2011-03 (May)	Desimone	U11 (23)	Variance	To permit the construction of a storage shed within 6 feet of the property sideline. (Windymere Drive)	Approved
2011-04 (April)	Goldwasser, Esq. (Fiorentino)	U2 (4)	Admin Appeal	To overturn the Zoning Compliance Officer's (ZCO) findings regarding restrictions on the use of a commercial garage as specified in Case 2008-18 Variance Approval Condition 5. (White Birch Lane)	Upheld
2011-04 (June)	Goldwasser, Esq. & Cretella, Esq. (Fiorentino)	U2 (4)	Admin Appeal	Motion to Rehear April 2011 Decision (White Birch Lane)	Denied***
2011-05 (June)	Murphy, Esq. (Morrison)	U19 (33)	Admin Appeal	To overturn the ZCO's finding that a seasonal dwelling had been converted into a single-family residence. (Chestnut Pond Road)	Upheld
2011-05 (September)	Murphy, Esq. (Morrison)	U19 (33)	Admin Appeal	Motion to Rehear June 2011 Decision. (Chestnut Pond Road)	Denied***
2011-06 (September)	Grayshan	U19 (12)	Variance	Conversion of a seasonal dwelling to a single-family residence. (Lake View Road)	Denied
2011-06 Rehearing (December)	Grayshan	U19 (12)	Variance	Conversion of a seasonal dwelling to a single-family residence. (Lake View Road)	Denied

CASE NO. (MONTH)	APPLICANT (OWNER)	TAX MAP (LOT NO.)	APPEAL TYPE	APPEAL DESCRIPTION	APPEAL DECISION
2011-07	Towle	U09 (29)	Special Exception	To permit the establishment of a recreational vehicle rental business. (Suncook Valley Highway)	Pending**
2011-08 (October)	Emery	U08 (101-1)	Special Exception	To permit the establishment of a motor vehicle service station providing vehicle servicing, reconditioning, state inspection and storage for service. (Suncook Valley Highway)	Approved
2011-09 (October)	Therrien	R1 (29-8)	Variance	To permit kitchen facilities in an accessory dwelling separate from those in the single-family residence. (North Pembroke Road)	Approved

\*Case 2010-07 (Fiorentino) decisions were as follows: Admin Appeal to overturn ZCO's finding the owner was not in compliance with Case 2008-18 Variance Approval Condition 1, pertaining to the type of business approved, was upheld. Admin Appeal to overturn the ZCO's finding the owner was not in compliance with Case 2008-18 Variance Approval Condition 3, pertaining to the parking requirements for a bulk paving material truck, was withdrawn.

Prior Case 2008-18 Variance Approval Conditions 2 and 3 were modified.

\*\*Case 2011-02 (Villnave) and Case 2011-07 (Towle): No decision has been made on these cases. The Board of Adjustment will continue to take testimony during public hearings scheduled in 2012.

\*\*\*Case 2011-04 (Fiorentino) and Case 2011-05 (Morrison): The appellants have appealed the Board of Adjustment's denials to the Merrimack Superior Court.

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EPSOM BOARD OF ADJUSTMENT

2011

I would like to take this opportunity to thank the other members of the Board for their dedicated service to the community. They are Rick Belanger, George Carlson, John Dodge, Alan Quimby, Mark Riedel, Mike Hoisington and Andrew Ramsdell all of whom volunteer their time and effort to maintain this essential part of town government. I would also like to thank our secretary, Darlene Phelps, for her continued professional administrative services and the Town's Zoning Compliance Officer, Jay Hickey, for his work enforcing the Town's Zoning Ordinances.

Respectfully submitted,  
Glenn Horner, Chairman

EPSOM ZONING COMPLIANCE OFFICER REPORT  
2011  
PERMITS ISSUED

ACCESSORY DWELLING	1
ACCESS RAMP	1
ADDITIONS RESIDENTIAL	7
ADDITIONS COMMERCIAL	2
APARTMENT	2
BARNs	1
BUSINESS COMMERCIAL	4
BUSINESS IN HOME	2
CAR SHELTER	3
DECKs	20
DEMOLITION	11
GARAGEs	8
FOUNDATION- EXISTING BUILDING	0
CABINs @ CAMPGROUND	0
GAZEBO	1
CHURCH	0
MOBILE HOME	2
MOBILE HOME- REPLACE WITH NEWER	1
MOBILE HOME / CAMPER TEMPORARY	0
OCCUPANCY PERMITS	10
OUTDOOR FURNACE	0
PORCH	5
RENEWALS	0
SEASONAL BUSINESS	1
SHEDs	26
SIGN PERMIT TEMPORARY	3
SIGNAL TOWER-ANTENNA	0
SIGNs	3
SINGLE FAMILY RESIDENCES	10
SWIMMING POOL	<u>1</u>

**TOTAL PERMITS ISSUED**

**125**

Permits issued for single-family residences are 10 including 3 senior condos.  
If you have questions or need assistance with Zoning issues please  
Call me at 736-9002 or 608-7101.

THE ZONING REGULATIONS AND FEE SCHEDULE ARE LOCATED AT [epsomnh.org](http://epsomnh.org).

JOHN F. HICKEY  
ZONING COMPLIANCE OFFICER

# EPSOM CENTRAL SCHOOL

282 Black Hall Road, Epsom, New Hampshire 03234, (603) 736-9331 FAX (603) 736-8703

Patrick Connors, Principal

Brian Beaverstock, Assistant Principal

Tami Preve, Special Education Coordinator

Karen Goulet, Instructional Facilitator

Paul Gagnon, Technology Coordinator



**OFFICERS OF EPSOM SCHOOL DISTRICT  
For the Year Ending June 2011**

**Moderator**  
JEFF KEELER

**District Clerk**  
TRISH MCDONALD

**School Board**

JOY TYRRELL	Term Expires 2012
DAVID CUMMINGS	Term Expires 2012
PATRICK NEAL BURNS	Term Expires 2013
GORDON ELLIS	Term Expires 2014
WILLIAM YEATON	Term Expires 2014

**Superintendent of Schools**  
PETER WARBURTON

**Asst. Superintendents of Schools**  
HELENE BICKFORD  
PATTY SHERMAN

**Business Administrator**  
PETER AUBREY

**Principal**  
PATRICK CONNORS

**Treasurer**  
LINDA MARTEL

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Truant Officer**  
EPSOM POLICE DEPARTMENT

**School Nurse**  
JOAN POZNER

EPSOM SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 13th day of March, 2012 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing three years.
2. To choose a Clerk for the ensuing three years.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing three years.
5. Other School District business previously considered at the District's Deliberative Session.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

Given under our hands at said Epsom this \_\_\_\_ day of January, 2012.

Joy Tyrrell, Chair  
Gordon Ellis  
David Cummings  
Patrick Neal Burns  
William Yeaton  
EPSOM SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 7th day of February, 2012 at 6:30 P.M. o'clock in the evening to deliberate upon the warrant articles below. This session shall consist of explanation, discussion, and debate of each warrant article. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

Voting on warrant articles will be conducted by official ballot at the second session scheduled for March 13, 2012 at the Epsom Central School from 8:00 A.M. to 7:00 P.M.

1. Shall the Epsom School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,709,213? Should this article be defeated, the default budget shall be \$8,690,898 which is the same as last year, with certain adjustments required by previous action of the Epsom School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Note: Warrant Article #1 (operating budget article) does not include separate Warrant Articles #2, and #3.]

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

2. Shall the Epsom School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Epsom School Board and the Epsom Teachers Association for the 2012/13, 2013/14 and 2014/15 fiscal years which calls for the following increases in salaries and benefits at the current staffing level:

Year 2012/13	\$ 47,160
Year 2013/14	\$ 99,995
Year 2014/15	\$113,454

and further to raise and appropriate the sum of \$47,160 for the 2012/13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Does Not Recommend Approval*

3. Shall the Epsom School District vote to approve the cost items set forth in the collective bargaining agreement reached between the Epsom School Board and the Epsom Support Staff Association for the 2012/13, 2013/14, 2014/15 and 2015/16 fiscal years which calls for the following increases in salaries and benefits at the current staffing level:

Year 2012/13	\$ 16,529
Year 2013/14	\$ 21,758
Year 2014/15	\$ 23,636
Year 2015/16	\$ 25,051

and further to raise and appropriate the sum of \$16,529 for the 2012/13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels?

*School Board Recommends Approval*  
*Budget Committee Recommends Approval*

To transact other business that may legally come before said meeting.

Given under our hands and seal this \_\_\_\_ day of January, 2012.

Joy Tyrrell, Chair  
Gordon Ellis  
David Cummings  
Patrick Neal Burns  
William Yeaton  
EPSOM SCHOOL BOARD

A True Copy of Warrant - Attest  
Joy Tyrrell, Chair  
Gordon Ellis  
David Cummings  
Patrick Neal Burns  
William Yeaton  
EPSOM SCHOOL BOARD

**SCHOOL ADMINISTRATIVE UNIT #53 BUDGET**

**2012/13**

**Estimated Revenues**

<b>Account</b>	<b>Number</b>	<b>Description</b>		
	770	Unreserved Fund Balance, June 30, 2010.....	\$	-
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE		
		Tuition/Transportation		2,114,602.00
		TOTAL REVENUES.....	\$	<u>2,114,602.00</u>

**Estimated Expenditures**

<b>Function</b>	<b>Object</b>	<b>Purpose of Expenditure</b>		
1000		INSTRUCTION		
	1200	ALL Special Programs.....	\$	151,071.00
2100		SUPPORT SERVICES		
	2190	ALL Other Pupil Services.....		1,719,465.00
2200		INSTRUCTIONAL STAFF SERVICES		
	2210	ALL Improvement of Instruction.....		2,500.00
2300-2335		GENERAL ADMINISTRATION SERVICES		
	2310	ALL School Administrative Unit Board.....		12,209.00
	2320	ALL Office of the Superintendent.....		444,480.00
	2330	ALL Special Area Administrative Services.....		94,920.00
	2335	ALL Other General Administration Services.....		56,363.00
2340-2600		BUSINESS SERVICES		
	2340	ALL Fiscal.....		187,380.00
	2600	ALL Operation & Maintenance of Plant.....		31,152.00
2350		MANAGERIAL SERVICES.....		226,044.00
2900		OTHER SUPPORT SERVICES.....		462,751.00
		TOTAL EXPENDITURES.....	\$	<u>3,388,335.00</u>
		LESS ESTIMATED REVENUES.....		2,114,602.00
		AMOUNT TO BE SHARED BY DISTRICTS.....	\$	<u>1,273,733.00</u>

**EPSOM SCHOOL DISTRICT  
2012-13 PROPOSED BUDGET**

<b>ACCOUNT #</b>	<b>DESCRIPTION</b>	<b>2010/11 ACTUAL</b>	<b>2011/12 VOTED BUD.</b>	<b>2012/13 PROP. BUD.</b>	<b>BUDGET COMMITTEE RECOMMENDED NOT RECOMMENDED</b>
<b>1000 INSTRUCTION</b>					
<b>1100 REGULAR PROGRAMS</b>					
110	Teachers' Salaries	1,702,964.27	1,722,808.00	1,722,075.00	1,722,075.00
111	Tutor	0.00	200.00	200.00	200.00
112	Substitute Salaries	50,630.00	50,050.00	50,050.00	50,050.00
113	After School Tutorial	0.00	2,400.00	2,400.00	2,400.00
114	Aides' Salaries	77,140.22	82,414.00	65,759.00	65,759.00
115	ELL Services	19,537.14	21,222.00	21,222.00	21,222.00
116	Summer School Program	0.00	1.00	1.00	1.00
320	Contracted Services	2,097.01	3,300.00	3,300.00	3,300.00
321	Computer Training	900.00	800.00	800.00	800.00
430	Maintenance Agreements	3,882.00	10,882.00	11,076.00	11,076.00
431	Instr. Equipment Repairs	335.00	1,292.00	500.00	500.00
432	Server/Network Upgrade	0.00	1.00	1.00	1.00
550	Rebinding of Books	0.00	1.00	1.00	1.00
561	Tuition-Other-Districts	1,983,358.72	2,106,648.00	2,159,890.00	2,159,890.00
610	General Supplies	44,496.34	48,433.00	53,808.00	53,808.00
611	Computer Parts	2,170.15	2,359.00	1,680.00	1,680.00
641	Textbooks	7,380.77	6,090.00	4,018.00	4,018.00
642	Audio Visual	469.70	716.00	108.00	108.00
649	Student Publications	348.20	333.00	307.00	307.00
650	Audio Visual-Computer	3,606.46	2,547.00	2,912.00	2,912.00
733	New Instructional Equipment	983.32	3,970.00	1,654.00	1,654.00
734	Technology Equipment	5,008.84	2,663.00	8,001.00	8,001.00
737	Repl. Instructional Equipment	0.00	1.00	1.00	1.00
738	Replace Computers	37,123.88	43,000.00	23,650.00	23,650.00
739	New Equipment-Physical Ed.	968.35	1,618.00	1,698.00	1,698.00
	<b>SUBTOTAL 1100</b>	<b>3,943,400.37</b>	<b>4,113,749.00</b>	<b>4,135,112.00</b>	<b>4,135,112.00</b>

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
<b>1200</b>	<b>SPECIAL PROGRAMS</b>					
110	Teachers' Salaries	85,696.91	86,447.00	88,882.00	88,882.00	88,882.00
114	Aides' Salaries	233,954.79	250,739.00	240,147.00	240,147.00	240,147.00
115	Summer Program	17,944.69	13,000.00	15,000.00	15,000.00	15,000.00
116	Special Education Coordinator	60,469.00	62,283.00	59,317.00	59,317.00	59,317.00
321	Tutoring Services	0.00	1.00	1.00	1.00	1.00
322	Special Education Training	112.50	1,200.00	1,200.00	1,200.00	1,200.00
323	Contracted Services	210,257.61	221,915.00	199,410.00	199,410.00	199,410.00
330	EH Consultant	0.00	1.00	1.00	1.00	1.00
519	Field Trips	42.00	400.00	400.00	400.00	400.00
568	Summer Spec. Placements	37,142.17	45,200.00	13,500.00	13,500.00	13,500.00
569	Special Placements	564,720.03	718,304.00	485,229.00	485,229.00	485,229.00
610	Special Education Supplies	1,858.41	2,245.00	2,043.00	2,043.00	2,043.00
641	Special Education Books	0.00	768.00	1.00	1.00	1.00
642	Special Education Audio Visual	129.90	615.00	1.00	1.00	1.00
650	Special Education Software	840.95	1.00	428.00	428.00	428.00
734	New Equipment	2,487.73	809.00	164.00	164.00	164.00
737	Replacement Equip/Furniture	0.00	1.00	1.00	1.00	1.00
738	Replacement Computer Equip	0.00	1.00	1.00	1.00	1.00
	<b>SUBTOTAL 1200</b>	<b>1,215,656.69</b>	<b>1,403,930.00</b>	<b>1,105,726.00</b>	<b>1,105,726.00</b>	<b>1,105,726.00</b>
<b>1410</b>	<b>CO-CURRICULAR PROGRAMS</b>					
110	Cocurricular Salaries	28,620.00	25,745.00	29,500.00	29,500.00	29,500.00
340	Cocurricular Officials	3,740.00	5,950.00	4,240.00	4,240.00	4,240.00
610	Cocurricular Supplies	2,609.01	2,924.00	3,395.00	3,395.00	3,395.00
734	Cocurricular New Equipment	0.00	1.00	1.00	1.00	1.00
	<b>SUBTOTAL 1410</b>	<b>34,969.01</b>	<b>34,620.00</b>	<b>37,136.00</b>	<b>37,136.00</b>	<b>37,136.00</b>
<b>2000</b>	<b>SUPPORT SERVICES</b>					
<b>2120</b>	<b>GUIDANCE</b>					
110	Guidance Salary	62,421.75	61,402.00	63,024.00	63,024.00	63,024.00
610	Guidance Supplies	202.09	200.00	48.00	48.00	48.00
641	Guidance Books	0.00	1.00	279.00	279.00	279.00

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
642	AV Guidance	0.00	1.00	1.00		1.00
330	Special Education Diagnostic	179,958.71	191,000.00	187,004.00	187,004.00	
331	NWEA Assessment	0.00	1.00	5,720.00	5,720.00	
610	Testing Supplies	4,812.50	4,900.00	1.00		1.00
<b>SUBTOTAL 2120</b>		<b>247,395.05</b>	<b>257,505.00</b>	<b>256,077.00</b>	<b>256,077.00</b>	
<b>2130 HEALTH</b>						
110	Nurse's Salary	56,555.28	55,388.00	56,848.00	56,848.00	
430	Equip. Calibration	198.23	340.00	220.00	220.00	
610	Medical Supplies	1,844.72	3,079.00	3,040.00	3,040.00	
641	Health Instruction	0.00	1.00	1.00		1.00
739	Health Equipment	1,339.00	1.00	1.00	1.00	
430	Software Support	0.00	1.00	1.00	1.00	
580	Travel	0.00	1.00	1.00		1.00
610	Office Supplies	246.80	144.00	144.00	144.00	
810	Memberships/Dues	0.00	110.00	100.00	100.00	
<b>SUBTOTAL 2130</b>		<b>60,184.03</b>	<b>59,065.00</b>	<b>60,356.00</b>	<b>60,356.00</b>	
<b>2190 OTHER PUPIL SERVICES</b>						
321	Other Instructional Services	489.98	1.00	1.00		1.00
810	Membership/Dues	196.50	286.00	215.00	215.00	
890	Assembly	703.95	1,100.00	1,100.00	1,100.00	
<b>SUBTOTAL 2190</b>		<b>1,390.43</b>	<b>1,387.00</b>	<b>1,316.00</b>	<b>1,316.00</b>	
<b>2210 IMPROVEMENT OF INSTRUCTION</b>						
322	Curriculum Development Consultant	0.00	1.00	1.00		1.00
240	Course Reimbursement	4,967.06	15,355.00	15,355.00	15,355.00	
241	Para Workshop/Course Reimbursement	3,406.94	3,600.00	3,600.00	3,600.00	
322	Inservice Training	941.00	4,000.00	4,000.00	4,000.00	
641	Professional Books/Subscriptions	457.56	426.00	163.00	163.00	
<b>SUBTOTAL 2210</b>		<b>9,772.56</b>	<b>23,382.00</b>	<b>23,119.00</b>	<b>23,119.00</b>	

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
<b>2222 LIBRARY</b>						
110 Librarian's Salary		51,662.00	51,662.00	51,662.00	51,662.00	
610 Library/General Supplies		441.16	528.00	535.00	535.00	
641 Library Books		0.00	1,000.00	500.00	500.00	
642 Library/General Reference		143.66	355.00	355.00	355.00	
650 Computer Software		0.00	1.00	1.00	1.00	
733 Furniture & Fixtures		0.00	162.00	1.00	1.00	
610 Media Supplies		0.00	1.00	1.00	1.00	
642 Library Film Rental		146.98	200.00	100.00	100.00	
733 New Equipment/Furn/Fixtures		0.00	162.00	1.00	1.00	
734 New Computer Equipment		0.00	1.00	1.00	1.00	
737 Replacement Equipment/Furn/Fixtures		0.00	1.00	1.00	1.00	
738 Replace Technology Equip.		0.00	1.00	1.00	1.00	
	<b>SUBTOTAL 2222</b>	<b>52,393.80</b>	<b>54,074.00</b>	<b>53,159.00</b>	<b>53,159.00</b>	
<b>2290 OTHER INSTRUCTION SERVICES</b>						
580 Travel and Conference		15,947.72	14,645.00	14,645.00	14,645.00	
	<b>SUBTOTAL 2290</b>	<b>15,947.72</b>	<b>14,645.00</b>	<b>14,645.00</b>	<b>14,645.00</b>	
<b>2310 SCHOOL BOARD</b>						
110 Board Salaries		10,500.00	10,500.00	10,500.00	10,500.00	
115 Secretary to the Board		2,000.00	2,000.00	2,000.00	2,000.00	
540 Advertising		319.41	200.00	200.00	200.00	
610 Board Expense		257.49	250.00	250.00	250.00	
810 Dues NHSBA		3,466.35	3,605.00	3,467.00	3,467.00	
2312-116 Clerk		250.00	250.00	250.00	250.00	
2313-110 Treasurer's Salary		1,500.00	1,500.00	1,500.00	1,500.00	
610 Treasurer's Expense		572.95	500.00	500.00	500.00	
2314-121 Moderator		250.00	250.00	250.00	250.00	
340 Legal Notices		324.80	275.00	325.00	325.00	
610 SB 2 Voting Expenses		1,005.20	800.00	1,005.00	1,005.00	
2317-300 Auditors		2,901.00	2,988.00	3,078.00	3,078.00	

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
2318-380	Attorneys	5,165.52	1,000.00	1,000.00	1,000.00	
	<b>SUBTOTAL 2310</b>	<b>28,512.72</b>	<b>24,118.00</b>	<b>24,325.00</b>	<b>24,325.00</b>	
2321	<b>SAU MANAGEMENT SERVICES</b>					
312	S.A.U. #53	207,960.00	210,565.00	215,261.00	215,261.00	
	<b>SUBTOTAL 2320</b>	<b>207,960.00</b>	<b>210,565.00</b>	<b>215,261.00</b>	<b>215,261.00</b>	
2400	<b>SCHOOL ADMINISTRATION SERVICES</b>					
110	Principal's Salary	83,297.00	85,796.00	89,228.00	89,228.00	
111	Assistant Principal's Salary	61,272.00	63,110.00	66,271.00	66,271.00	
550	Report Cards	0.00	100.00	1.00	1.00	
810	Professional Dues	1,123.20	2,000.00	1,200.00	1,200.00	
115	Secretaries' Salaries	96,851.80	100,237.00	99,305.00	99,305.00	
116	Extra Typing Services	0.00	1.00	1.00	1.00	
110	Tech. Coord. Salary	44,426.00	45,759.00	45,759.00	45,759.00	
111	Tech. Support Salary	14,168.04	13,975.00	15,683.00	15,683.00	
240	Course Reimbursement	0.00	1,500.00	1.00	1.00	
300	Criminal Records	659.00	1,450.00	700.00	700.00	
320	Workshops & Conferences	1,061.72	2,200.00	1,800.00	1,800.00	
430	Maintenance Contracts	22,764.69	29,961.00	37,432.00	37,432.00	
580	Adm. Travel	1,092.01	2,000.00	1,200.00	1,200.00	
610	Office Supplies	6,458.30	11,291.00	11,332.00	11,332.00	
641	Professional Books/Subscriptions	0.00	500.00	500.00	500.00	
650	Office Software	0.00	1.00	1.00	1.00	
733	New Equipment/Furn/Fixtures	0.00	1.00	1.00	1.00	
734	New Computer Equipment	0.00	1.00	1.00	1.00	
737	Replacement Equip/Furn/Fixtures	0.00	1.00	1.00	1.00	
738	Replacement Computer Equip	0.00	1.00	1.00	1.00	
890	Commencement	188.00	350.00	397.00	397.00	
	<b>SUBTOTAL 2400</b>	<b>333,361.76</b>	<b>360,235.00</b>	<b>370,815.00</b>	<b>370,815.00</b>	
2600	<b>OPERATION/MAINTENANCE</b>					
110	Custodian Salaries	123,733.96	127,374.00	127,069.00	127,069.00	

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
411	Water	3,044.75	4,700.00	3,100.00	3,100.00	
531	Telephone	7,963.81	7,800.00	8,000.00	8,000.00	
600	Supplies	25,282.85	16,600.00	18,000.00	18,000.00	
622	Electricity	40,629.30	43,000.00	42,000.00	42,000.00	
623	Propane	1,428.16	850.00	1,500.00	1,500.00	
624	Utility Oil	72,593.37	33,844.00	39,720.00	39,720.00	
430	Other Repairs to Building	25,876.05	5,500.00	12,895.00	12,895.00	
431	Repairs-Electricity/Plumbing	17,380.07	9,100.00	11,000.00	11,000.00	
520	Liability Insurance	14,409.87	15,275.00	15,019.00	15,019.00	
424	Fields/Grounds Improvement	20,390.64	10,174.00	11,092.00	11,092.00	
430	Equipment Repair	375.42	1,500.00	2,400.00	2,400.00	
432	Contracted Services	24,490.51	32,819.00	39,233.00	39,233.00	
442	Equipment Rental	1,048.80	1,352.00	1,350.00	1,350.00	
731	New Equipment	3,485.37	500.00	1,700.00	1,700.00	
735	Equipment Replacement	13,580.81	250.00	7,000.00	7,000.00	
<b>SUBTOTAL 2600</b>		<b>395,713.74</b>	<b>310,638.00</b>	<b>341,078.00</b>	<b>341,078.00</b>	<b>341,078.00</b>
<b>2720</b>	<b>PUPIL TRANSPORTATION</b>					
518	High School Bus	0.00	1.00	1.00	1.00	
519	Contracted Services	263,128.97	273,110.00	282,593.00	282,593.00	
518	Summer Transportation	11,052.80	16,100.00	7,685.00	7,685.00	
519	Special Education Transportation	118,047.42	170,400.00	59,666.00	59,666.00	
2724	519 Athletic Trips	3,840.84	5,500.00	4,340.00	4,340.00	
2725	519 Field Trips	1,438.52	1,925.00	1,621.00	1,621.00	
<b>SUBTOTAL 2720</b>		<b>397,508.55</b>	<b>467,036.00</b>	<b>355,906.00</b>	<b>355,906.00</b>	<b>355,906.00</b>
<b>2900</b>	<b>OTHER SUPPORT SERVICES</b>					
211	Health Insurance	778,232.97	839,599.00	855,578.00	855,578.00	
212	Dental Insurance	28,813.58	31,086.00	28,083.00	28,083.00	
213	Life Insurance/Annuity	12,076.43	13,357.00	17,608.00	17,608.00	
214	Disability Insurance	7,079.67	7,666.00	7,627.00	7,627.00	
230	FICA	218,858.71	218,325.00	218,359.00	218,359.00	
232	Teachers' Retirement	185,489.34	209,918.00	262,671.00	262,671.00	

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
239	Separation-Early Retirement	0.00	0.00	0.00		0.00
250	Unemployment Compensation	6,156.39	6,987.00	7,616.00		7,616.00
260	Workers' Compensation	15,574.63	20,349.00	22,363.00		22,363.00
270	Sick Leave Benefit	999.96	1.00	1.00		1.00
290	Non-Bargaining Unit Increase	0.00	0.00	9,172.00		9,172.00
<b>SUBTOTAL 2900</b>		<b>1,253,281.68</b>	<b>1,347,288.00</b>	<b>1,429,078.00</b>		<b>1,429,078.00</b>
<b>4200 FACILITIES AQU./CONSTR.</b>						
424	Site Improvements-Grounds	0.00	1.00	1.00		1.00
450	Site Improvements-Building	3,995.00	2,000.00	5,000.00		5,000.00
<b>SUBTOTAL 4200</b>		<b>3,995.00</b>	<b>2,001.00</b>	<b>5,001.00</b>		<b>5,001.00</b>

ACCOUNT #	DESCRIPTION	2010/11	2011/12	2012/13	BUDGET COMMITTEE	
		ACTUAL	VOTED BUD.	PROP. BUD.	RECOMMENDED	NOT RECOMMENDED
<b>4300</b>	<b>ARCHITECTURAL/ENG. SERVICES</b>					
	ARCHITECT & ENG. STUDIES	0.00	0.00	0.00	0.00	0.00
	<b>SUBTOTAL 4300</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5100</b>	<b>DEBT SERVICE</b>					
	910 Principal	0.00	0.00	0.00	0.00	0.00
	830 Interest	0.00	0.00	0.00	0.00	0.00
	<b>SUBTOTAL 5100</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>5200</b>	<b>FUND TRANSFERS</b>					
	5221 To Food Service Fund	8,959.34	20,537.00	8,101.00	8,101.00	8,101.00
	5251 Transfer to Capital Reserve	0.00	0.00	0.00	0.00	0.00
	5252 Transfer to Trust	0.00	0.00	0.00	0.00	0.00
	<b>SUBTOTAL 5200</b>	<b>8,959.34</b>	<b>20,537.00</b>	<b>8,101.00</b>	<b>8,101.00</b>	<b>8,101.00</b>
	<b>ANTICIPATED GRANTS</b>	<b>135,672.85</b>	<b>80,000.00</b>	<b>114,000.00</b>	<b>114,000.00</b>	<b>114,000.00</b>
	<b>FUND IV FOOD SERVICE PROGRAM</b>	<b>149,526.47</b>	<b>156,373.00</b>	<b>159,002.00</b>	<b>159,002.00</b>	<b>159,002.00</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>8,495,601.77</b>	<b>8,941,148.00</b>	<b>8,709,213.00</b>	<b>8,709,213.00</b>	<b>8,709,213.00</b>

EPSOM SCHOOL DISTRICT  
DELIBERATIVE SESSION  
MINUTES  
FEBRUARY 9, 2011

The Moderator opens the meeting at 6:30 p.m.

Jeff Keeler leads with the Pledge of Allegiance.

The Moderator opens the meeting with the reading of the rules and by having the Budget Committee introduce themselves. They are Marylou LaFleur-Keane, Carole Brown, Bob Sawyer, Virginia Drew, Penny Graham and Joyce Heck.

Jeff Keeler introduces the School Board members which are, Mike Wiggett, Joy Tyrrell, David Cummings, Patrick Burns, Peter Warburton-Superintendent, Patrick Connors-Principal, Brian Beaverstock-Assistant Principal, Peter Aubrey-Business Administrator, Helene Bickford-Assistant Superintendent of Schools, Patty Sherman-Assistant Superintendent of Schools and Trish McDonald-School District Clerk.

Patrick Connors reviews the budget and states how the budget is prepared and how they arrive at the figures. He also reviewed the NECAP scores and that the scores remained high and even ranked 1<sup>st</sup> in numerous class subjects between various towns and that the staff and students should be commended for a job well done.

The Moderator reads Article 1# Shall the District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,941,148? Should this article be defeated, the operating budget shall be \$8,920,502 which is the same as last year, with certain adjustments required by previous action of the Epsom school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

*School Board recommends approval  
Budget Committee recommends approval*

Tom Langley asked what the tax impact would be for the budget and default budget.

Peter Aubrey responds with the tax impact figures. If the budget passes, the tax rate would increase by \$.38 per \$1,000.00 and the default budget would be \$ .33 increase.

Mike Hoisington asked if the high school buses were figured into the budget this year.

Mike Wiggett stated that they were not included in this year's budget.

Patrick Connors said the cost is very high, between \$70-80,000.00.

The Moderator asks if any citizen comments. Hearing none, the article will appear on the ballot as is.

The Moderator reads Article #2. To see if the Epsom School District will vote to change the name and purpose of an existing School Construction and Renovation Capital Reserve Fund to the School Repair and Improvement Capital Reserve Fund. (2/3 Vote Required)

*School Board recommends approval  
Budget Committee recommends approval*

The Moderator opens the floor for questions regarding Article #2.

Larry Yeaton asked what the balance was in the Construction fund.

Peter Aubrey stated that as of June 30, 2010 the balance is \$175,769.00.

Bob Blodgett state that Article #2 cannot use the words "To see" according to SB77 bill which was passed by the governor.

Jeff Keeler stated that it was written before the governor signed it into law and that Article #2 will stand as written.

The Moderator asked if there is any other business to be conducted. Hearing no further business, the meeting was adjourned at 6:46 p.m.

**Epsom School District**  
Annual Report  
2011/2012

Epsom Central School is a K-8 elementary school serving the rural community of Epsom, NH. There are approximately 432 students enrolled for the 2011-2012 school year. Epsom Central School is part of SAU #53 with Allenstown, Deerfield, Chichester, and Pembroke. Students from Epsom Central School attend Pembroke Academy in Pembroke, NH for high school with approximately 216 Epsom students at the high school.

We have completed numerous assessment tests so far this year. Our individual Star Reading scores are used to properly place students at the appropriate book level to assess student progress. The Northwest Evaluation Association (N.W.E.A.) tests are given in January to determine a baseline for growth in mathematics and reading in one-half year growth increments and administered again in May for year-end results. The New England Common Assessment Program, referred to as NECAP, took place over a three-week period in October for students in grades three through eight. Each student has three mathematics sections and three reading sections, along with the fifth and eighth grade students having two additional writing segments. These scores will be available from the New Hampshire Department of Education in the late winter of 2012. Similar to last year, we are using the Star Math assessment for grades one through eight once per trimester, a daily math fact fluency practice program titled Math Facts in a Flash, and our continued use of IXL.com for math practice in grades K-8.

Community service hours are a goal for our middle school students. Over 1,100 community service hours were completed last year keeping to our high expectations for each year. Our goals are set at ten hours for sixth grade students, 20 hours for seventh grade students, and 30 hours for eighth grade students. These community service opportunities fit well with our middle school philosophy.

The middle school is continuing with two of our annual educationally based overnight field trips. Our sixth grade students are planning to attend Camp Mi-Te-Na in the spring as part of our environmental camp program. Our current eighth grade students and families have been working extremely hard at fund-raising from January through December as we are planning our fifth annual historical trip to our nation's capital. This year our eighth graders will once again be stopping in New York City at Ellis Island on the way to Washington D.C. while also visiting the historical sites at Gettysburg, PA.

Extracurricular activities have already begun this year and many students in grades 4-8 are participating. After school groups include a podcast club, chorus, yearbook, student council, drama, band, intramural sports and our team sports. Epsom students compete with other schools in the Southeast League in fall boys' and girls' soccer and cross-country, boys' and girls' basketball and cheerleading in the winter, and baseball, softball, and track in the spring. The Epsom Central School mascot is the Eagle and we encourage our students to "soar to great heights" through good sportsmanship and dedication both on and off the playing field.

The fire and police departments have continued working together with our teachers and staff as part of our safety program. The fire department has worked closely with us to prepare students and staff for fire related emergencies while at school and home. Regular fire drills and lock down procedures are conducted at various times of the day along with fire prevention lessons at all levels. Personal safety is the number one priority along with respect, peer interactions, and the proper use of emergency telephone numbers. The staff and students appreciate the help offered by the Epsom Fire and Police Departments as we work together in preparation for any emergencies.

Epsom Central School continues to follow one of the school district's goals of integrating technology into the classroom. With the help from previous grants, each classroom utilizes digital whiteboards that allow the use and interaction with computers on a large whiteboard at the front of every classroom. These whiteboards facilitate the use of many programs to aid in class lessons and allow for student interactions. Each classroom has also received a microphone sound system for teachers' instructions to be heard by every student clearly wherever they are seated in the classroom. Four classrooms have also received a science grant that has added stations of digital microscopes, a weather station, and other technological tools for science investigations in the classroom. Between researching or investigating topics with the help of computers and developing technology skills by creating products, students at Epsom Central are provided opportunities to enhance their 21<sup>st</sup> century skills.

Please visit our website, [www.sau53.org/ecs](http://www.sau53.org/ecs), to learn more about Epsom Central and the many student activities. Our monthly newsletter, "News from the Eagles' Nest," is posted online along with our "Curriculum Themes" listing areas of study for each month. The website also lists announcements for students, parents, and the community.

Respectfully Submitted,

Patrick Connors  
Principal

EPSOM CENTRAL SCHOOL

2011 GRADUATES

Alyssa M. Abbott  
Logan J. Abbott  
Alexander S. Allard  
Kelly V. Barton  
Seth R. Bean  
Zackarey C. Blye  
Chandler A. Boyce  
Tyler A. Brown  
John J. Butler  
Zachary T. Come  
Conor M. Dougherty  
Brianna M. Douglas  
Drew D. Dustin  
Vincent L. Dustin  
Baily A. Ellsworth  
Eleanor F. Ferrera  
Jessica R. Fife  
Robert C. Hanchett  
Kyle P. Hoisington  
Allison A. Jones

Kristin L. Kezar  
Cameron L. King  
Derek A. Larck  
Haley M. Lavigne  
David B. Marston  
Nicholas M. Matte  
Samantha S. Mitchell  
Gage K. Munson  
Jennifer A. O'Brien  
Tristen F. Parker  
Rebecca L. Porter  
Ashton N. Prive  
Nicole D. Richardson  
Dylan G. Rondeau  
Megan D. Ryder  
Christopher J. Swanson  
Eric (H) J. Tsirovakas  
Katelyn S. Verville  
Troy A. Wallace  
Nathan D. Wilson

**EPSOM TEACHER ROSTER**

2011/12

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>SALARY</u>	<u>DEGREE</u>	<u>YEARS EXP.</u>
Grade 3 Teacher	Bachelder, Sarah E.	49,915.00	BA	12
Middle School Social Studies Teacher	Bauer, Lisa L.	55,878.00	BA+15	25
Middle School Math Teacher	Baxter, Kenneth	62,252.00	MA+15	25
Kindergarten Teacher	Bryant, Lori A.	60,002.00	MA	23
Kindergarten Teacher/RTI Teacher	Cheney, Joy A.	51,290.00	MA	10
Middle School Language Arts Teacher	Conway, Kathleen A.	57,834.00	BA+30	14
Grade 3 Teacher	Damelio, Cynthia A.	57,834.00	BA+30	26
Foreign Language/Math Teacher	Donovan, Heather E.	44,161.00	BA+15	8
Grade 4 Teacher	Donovan, Robin E.	57,834.00	BA+30	15
Middle School Language Arts Teacher	Dougherty, Richard M.	57,834.00	BA+30	22
Middle School Science Teacher	Elliott, Linda J.	60,002.00	MA	25
Middle School Language Arts Teacher	Fargo, Jane E.	64,587.00	MA+30	25
RTI Teacher	Figliolini, Kathryn E.	41,032.00	MA	10
Special Ed. Case Manager	Flannery, Claire J.	45,487.00	MA+15	7
Middle School Math Teacher	Gallagher, Jennifer L.	41,027.00	BA	7
SPED Teacher	Gould, Krystle	36,473.00	BA	4
Instructional Facilitator	Goulet, Karen D.	60,002.00	MA	21
Grade 2 Teacher	Graham, Lynne M.	57,834.00	BA+30	25
Middle School Social Studies Teacher	Lee, Scott C.	57,834.00	BA+30	14
Grade 4 Teacher	Martin, Paul L.	62,252.00	MA+15	23
Grade 3 Teacher	May, Darcy M.	49,915.00	BA	12
Grade 1 Teacher	Mondello, Ross P.	42,668.00	BA	8
Physical Education Teacher	Nase, Brian	57,834.00	BA+30	19
Grade 1 Teacher	Nelson, Barbara	55,878.00	BA+15	21
Language Arts Teacher	Patterson, Steven D.	64,587.00	MA+30	19
Grade 2 Teacher	Powers, Rebecca	42,668.00	BA	8
Grade 1 Teacher	Rieger, Marie A.	60,002.00	MA	20
Grade 4 Teacher	Rowe, Francine B.	55,878.00	BA+15	35
SPED Case Manager	Santosuosso, Janet M.	53,988.00	BA	15
Integrated Studies (Health/Computers)	Smithurst, Melissa	36,297.00	BA+15	3
SPED Case Manager	Stroberg, Paula	45,597.00	MA	8
Music Teacher	Swain, Carl J.	60,002.00	MA	17
Art Teacher	Teune, Joann M.	53,729.00	BA+15	13
Grade 2 Teacher	Valley, Linda M.	53,988.00	BA	20
Middle School Science Teacher	Verity, Carol A.	60,002.00	MA	15
Special Ed. Coordinator	Preve, Tami	59,317.00	BA	17
Guidance	Puffer, Carolyn D.	60,002.00	MA	23
Nurse	Pozner, Joan M.	53,988.00	BA	26
Librarian	Ortisi, Carolyn A.	51,662.00	BA+15	13
Technology Coordinator	Gagnon, Paul	45,759.00		11
Principal	Connors, Patrick	85,796.00	CAGS	17
Assistant Principal	Beaverstock, Brian	63,722.00	CAGS	13

**CUSTODIAN ROSTER**

2011/12

<u>POSITION</u>	<u>NAME</u>	<u>SALARY</u>
Custodian	Colon-Pagan, Luis	\$ 30,568.00
Custodian	Nelsen, Grant	\$ 30,568.00
Custodian	Neely, William	\$ 22,154.00
Head of Maintenance	Rouillard, Jr., Ralph	\$ 41,697.00

REPORT OF THE SCHOOL DISTRICT TREASURER  
For the Fiscal Year July 1, 2010 to June 30, 2011

Cash on hand July 1, 2010.....	\$396,274.87
Received from Selectmen .....	\$5,506,419.00
Received from State Sources.....	\$3,026,458.01
Received from Other Sources.....	\$1,778,582.70
Balance in Money Market 6/30/11.....	\$ 603.97
<b>TOTAL RECEIPTS</b> .....	<b>\$10,312,063.68</b>
Total Amount Available for Fiscal Year.....	\$10,708,338.55
Less School Board Orders Paid .....	\$10,254,253.73
<b>BALANCE ON HAND</b> June 30, 2011 .....	<b>\$ 454,084.82</b>

**Linda Martel**  
**District Treasurer**

**STATISTICAL REPORT**

Half day in Session.....	360
Total Enrollment .....	442
Percent of Attendance .....	95.9
Average Daily Attendance .....	389.4

**DISTRICTS' SHARE OF SAU**

<u>District</u>	<u>2010 Equalized Valuation</u>	<u>Valuation Percentage</u>	<u>2010/11 Pupils</u>	<u>Pupil Percent</u>	<u>Combined Percent</u>	<u>2012/13 District Share</u>
Allenstown	\$ 260,107.00	13.4	389	12.3	12.4	\$ 163,038
Chichester	246,095.00	12.6	233	7.4	10.4	127,373
Deerfield	471,797.00	24.2	480	15.2	18.9	250,925
Epsom	406,069.00	20.9	406	12.8	16.3	215,261
Pembroke	<u>562,479.00</u>	<u>28.9</u>	<u>1651</u>	<u>52.3</u>	<u>42.0</u>	<u>517,136</u>
	<b>\$1,946,547.00</b>	<b>100.0</b>	<b>3159</b>	<b>100.0</b>	<b>100.0</b>	<b>\$1,273,733</b>

**EPSOM SCHOOL DISTRICT**  
**SUMMARY REPORT**  
**SPECIAL EDUCATION EXPENDITURES/REVENUES**

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

	<u>FY 2009/10</u>	<u>FY 2010/11</u>
Actual Expenditures	\$1,866,862	\$1,813,277
Actual Revenues		
♦ Catastrophic Aid	\$ 115,721	\$ 144,909
♦ Medicaid	49,082	26,241
♦ Federal Grant	93,436	95,849
♦ Tuition	<u>-0-</u>	<u>-0-</u>
Total Offsetting Revenues	\$ 258,239	\$ 266,999

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## *Report of the Superintendents*

*“Hope is a feeling that life and work have meaning.”* Vaclav Havel

All of us involved in learning and teaching believe in a hopeful future. A single look at the young faces in front of us confirms this work. SAU #53 continues to promote 21<sup>st</sup> Century Skills, Response to Instruction, and Common Core Standards.

### **21<sup>st</sup> Century Skills**

The Partnership for 21<sup>st</sup> Century Skills advocates for the integration of skills in core academic subjects to advance the learning of all students. The SAU #53 Leadership Team has committed to promoting these skills in all of our schools. By advocating for creativity, innovation, flexibility, adaptability, initiative, self-direction, leadership, responsibility, and information, communication, and technology literacy, we are preparing students for an ever-changing workplace while developing their unique talents. Teachers can take heart in knowing that creativity and self-direction are again necessary in this world of accountability in educational practices. The website offers much information and many resources: [www.P21.org](http://www.P21.org)

Here is a sampling of the outcomes and skills from the 21<sup>st</sup> Century Skills Map:

**Innovation:** Students will investigate new processes, implement creative ideas, and revisit traditional ideas to create new and reinterpret existing works.

- *Developing, implementing, and communicating new ideas to others*
- *Acting on creative ideas to make a tangible and useful contribution*

**Information, Communication, & Technology Literacy:** Students will use technology effectively to research, access, create, and communicate creative ideas and information with an understanding of ethical and legal issues.

- *Using digital technology, communication tools, and/ or networks appropriately to access, manage, evaluate, and create information in order to function in a knowledge economy*
- *Using technology as a tool to research, organize, evaluate, and communicate information and the possession of a fundamental understanding of the ethical/legal issues surrounding the access and use of information*

**Productivity & Accountability:** Students will set goals, accept responsibility, and refine their work to meet high standards of excellence and accountability.

- *Setting and meeting standards and goals for delivering high-quality work on time*
- *Demonstrating diligence and a positive work ethic (e.g., being punctual and reliable)*

### **Response to Instruction (RtI)**

In the next logical step, we are moving from a focus on intervention to one of instruction as the key to providing continued growth and achievement for all students. SAU #53 has been a leader in RtI, often the acronym for “Response to Intervention.” It is purposeful that the emphasis moves to “Instruction” and how teachers will continually change and adapt their instruction to individual student needs. Even though the difference is slight, the focus is central to improved student learning.

Promoted so well in a position paper by the Indiana Department of Education, RtI is a systemic process designed to meet the individual needs of all students through the delivery of scientific,

research-based core curriculum and instruction, the ongoing monitoring of student data to assess the effectiveness of instruction, and the determination and delivery of targeted, intensive student support. As the future unfolds, our schools will focus not only on educating resilient students, but also promoting resilience within the communities.

### **Common Core Standards**

A third component in helping our students is the transition to common core standards in English language arts and mathematics. By having a set of national core standards, students moving in or out of New Hampshire will have the necessary knowledge base to succeed in these core areas. Administrators and teachers are in process of aligning the curriculum to these standards which is to be assessed nationally in the spring of 2014. Additional information is available at [www.corestandards.org](http://www.corestandards.org)

While the SAU is determining next steps to replace the Superintendent of Schools, the two Assistant Superintendents, Hélène Bickford and Patty Sherman, will serve as Interim Co-Superintendents.

Ms. Bickford continues to be primarily responsible for matters relating to curriculum, school improvement, instruction, professional development, and assessment. Additionally, she will be the point person for the Allenstown, Chichester, and Epsom school districts.

Ms. Sherman continues to be primarily responsible for matters relating to student services: special education, 504 plans, homeless students and home schooling. Additionally, she will be the point person for the Deerfield and Pembroke school district and the SAU Board.

Both have been Assistant Superintendents in SAU #53 since 2010. Ms. Bickford replaced Gail Paludi and Ms. Sherman was Director of Special Education Services in SAU #53, having served the SAU for twelve years. Both finished their Certificate of Advanced Graduate Study with Plymouth State University in the summer of 2010, earning their superintendent's certification.

Through the changes in leadership, the staff of SAU #53 continues to collaborate and commit to creating and sustaining these collaborative efforts within each district's professional learning community, we continue the focus on individual student achievement in the 21st century, and to promote positive community perceptions and fiscal responsibility. Please join us in these efforts. We seek and appreciate your input as we move in a positive direction in SAU #53.

Respectfully Submitted,

Hélène Bickford & Patty Sherman  
Co-Superintendents of Schools

**EPSOM SCHOOL DISTRICT  
ESTIMATED REVENUES**

<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>	<b>REVISED REVENUES 2011/12</b>	<b>SCHOOL BOARD'S BUDGET 2012/13</b>	<b>BUDGET COMMITTEE BUDGET 2012/13</b>
<b>REVENUE FROM LOCAL SOURCES</b>			
Earnings on Investments	-	-	-
Food Service Sales	80,400	79,000	79,000
Other Local Sources	1,600	1,601	1,601
Tuition	12,876	2,000	2,000
Rental	2,600	2,600	2,600
<b>REVENUE FROM STATE SOURCES</b>			
Catastrophic Aid	94,000	57,635	57,635
Child Nutrition	1,900	2,000	2,000
Other State Sources	4,825		
<b>REVENUE FROM FEDERAL SOURCES</b>			
Federal Program Grants	80,000	114,000	114,000
Child Nutrition	53,535	69,900	69,900
Medicaid Distribution	40,000	30,000	30,000
<b>OTHER FINANCING SOURCES</b>			
Transfer to Food Service	20,537	8,101	8,101
Voted From Fund Balance	-	-	-
Fund Balance to Reduce Taxes	141,805	-	-
<b>Total School Revenues &amp; Credits</b>	<b>534,078</b>	<b>366,837</b>	<b>366,837</b>
<b>Total Cost of Adequate Education (State Tax)</b>	<b>3,452,833</b>	<b>3,528,060</b>	<b>3,528,060</b>
<b>District Assessment</b>	<b>4,954,237</b>	<b>4,878,005</b>	<b>4,830,845</b>
<b>Total Revenues &amp; District Assessments</b>	<b>8,941,148</b>	<b>8,772,902</b>	<b>8,725,742</b>

***Brent W. Washburn, CPA, Prof. Assoc.***  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400  
603-224-6133

Independent Auditor's Report

December 28, 2011

The School Board  
Epsom School District  
Epsom, New Hampshire

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Epsom School District as of and for the year ended June 30, 2011, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Epsom School District's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Epsom School District as of June 30, 2011, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report date December 28, 2011 on my consideration of the Epsom School District's internal control over financial reporting and on my test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

The management's discussion and analysis and budgetary comparison information on pages 3 through 4 and pages 23 and 24, respectively are not required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Epsom School District's basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance are presented for purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

Respectfully Submitted,

Brent W. Washburn, CPA

**SCHOOL ADMINISTRATIVE UNIT #53**

**SUPERINTENDENT'S SALARY  
2010/11**

Allenstown	\$ 14,473
Chichester	12,140
Deerfield	22,061
Epsom	19,026
Pembroke	<u>49,025</u>
	\$116,725

**ASSISTANT SUPERINTENDENT'S  
SALARY 2010/11**

Allenstown	\$20,904
Chichester	17,533
Deerfield	31,862
Epsom	27,479
Pembroke	<u>70,804</u>
	\$168,582

**BUSINESS ADMINISTRATOR'S  
SALARY 2010/11**

Allenstown	\$10,608
Chichester	8,897
Deerfield	16,169
Epsom	13,945
Pembroke	<u>35,931</u>
	\$85,550

**DETAILED STATEMENT OF RECEIPTS  
2010/11**

<u>DATE</u>	<u>RECEIVED FROM</u>	<u>SOURCE</u>	<u>AMOUNT</u>
7/9/2010	ECS	Reimburse DC trip	\$5,562.84
7/16/2010	SAU #53	IDEA Grant	\$93,436.00
7/22/2010	State of NH	Title 1,IV, etc	\$26,161.35
7/30/2010	Town of Epsom	Appropriation	\$200,000.00
7/30/2010	TD Bank	Interest	\$104.32
7/23/2010	State of NH	Medicaid	\$140.60
7/23/2010	State of NH	Medicaid	\$1,897.50
7/23/2010	Epsom Better Buddies	Rent	\$247.25
7/30/2010	State of NH	ARRA	\$3,873.47
7/30/2010	Local Government	Ins Claim	\$3,028.39
7/30/2010	SAU #53	TLC YE adj	\$916.34
8/6/2010	State of NH	Reap Grant	\$5,684.43
8/13/2010	Town of Epsom	Appropriation	\$200,000.00
8/20/2010	Epsom Better Buddies	Rent	\$136.75
8/20/2010	Pembroke School District	YE final PA aides	\$896.38
8/20/2010	SAU #53	June Food, Fund 4,5,9 final	\$6,241.10
8/20/2010	State of NH	Medicaid	\$91.39
8/27/2010	Town of Epsom	Appropriation	\$200,000.00
8/31/2010	TD Bank	Interest	\$84.08
8/31/2010	Epsom Lunch	Sales	\$670.00
8/31/2010	State of NH	Adequacy Grant	\$511,512.00
9/3/2010	SAU #53	Fund 9, IND cost	\$560.35
9/3/2010	David Beauher	Tuition	\$11,456.03
9/3/2010	State of NH	Medicaid	\$168.78
9/10/2010	Town of Epsom	Appropriation	\$200,000.00
9/15/2010	State of NH	Title 1,ARRA	\$1,132.89
Sep-10	Toshiba	Reimbursement	\$898.12
9/24/2010	Town of Epsom	Appropriation	\$200,000.00
9/27/2010	State of NH	Title 1, ARRA	\$335.26
9/29/2010	State of NH	Reap Grant	\$548.98
9/30/2010	Epsom Lunch	Sales	\$12,658.97
9/30/2010	TD Bank	Interest	\$111.25
9/30/2010	Epsom Better Buddies	Rent	\$172.00
9/30/2010	State of NH	Medicaid	\$575.00
10/8/2010	Town of Epsom	Appropriation	\$200,000.00
10/22/2010	Town of Epsom	Appropriation	\$200,000.00
10/22/2010	Epsom Better Buddies	Rent	\$264.00
10/22/2010	SAU #53	Aug food	\$3,239.93
10/28/2010	State of NH	Adequacy Grant	\$511,512.00
10/31/2010	TD Bank	Interest	\$43.71
10/31/2010	Epsom Lunch	Sales	\$8,270.37
11/5/2000	SAU #53	Sept food	\$5,483.27
11/8/2010	Town of Epsom	Appropriation	\$200,000.00
11/16/2010	Town of Epsom	Appropriation	\$100,000.00
11/17/2010	State of NH	Title IIA	\$7,448.73
11/18/2010	State of NH	Medicaid	\$666.02
11/19/2010	Town of Epsom	Appropriation	\$200,000.00
11/22/2010	State of NH	ARRA	\$4,841.12
11/30/2010	Epsom Lunch	Sales	\$8,011.89
11/30/2010	TD Bank	Interest	\$54.47
12/3/2010	Town of Epsom	Appropriation	\$250,000.00

12/3/2010	Epsom Better Buddies	Rent	\$261.50
12/3/2010	SAU #53	reimbursement	\$480.00
12/10/2010	Epsom Better Buddies	Rent	\$238.50
12/10/2010	State of NH	Medicaid	\$1,093.69
12/17/2010	Town of Epsom	Appropriation	\$250,000.00
12/17/2010	State of NH	Medicaid	\$2,347.59
12/17/2010	SAU #53	Oct food	\$5,662.91
12/20/2010	State of NH	Title IIA, etc	\$22,770.72
12/29/2010	State of NH	Adequacy Grant	\$767,267.00
12/30/2010	Town of Epsom	Appropriation	\$250,000.00
12/30/2010	Stephanie Colvin	Jury Duty	\$51.00
12/30/2010	State of NH	Medicaid	\$2,745.60
12/30/2010	SAU #53	Nov food	\$5,751.33
12/31/2010	TD Bank	Interest	\$101.87
12/31/2010	Epsom Lunch	Sales	\$5,357.43
1/7/2011	Weddle's	scholarship	\$500.00
1/7/2011	Joan Kelly	rent	\$503.64
1/14/2011	Town of Epsom	Appropriation	\$250,000.00
1/14/2011	State of NH	Medicaid	\$1,946.47
1/26/2011	State of NH	Title I	\$4,781.52
1/28/2011	Town of Epsom	Appropriation	\$250,000.00
1/28/2011	Epsom Better Buddies	Rent	\$209.50
1/28/2011	SAU #53	Dec food	\$4,747.64
1/31/2011	TD Bank	Interest	\$260.13
1/31/2011	Epsom Lunch	Sales	\$7,416.43
2/1/2011	State of NH	Title IIA, etc	\$10,695.26
2/11/2011	Town of Epsom	Appropriation	\$250,000.00
2/11/2011	LGC W/C	refund	\$679.40
2/11/2011	State of NH	Medicaid	\$49.08
2/18/2011	Epsom Better Buddies	Rent	\$213.00
2/18/2011	State of NH	Medicaid	\$796.27
2/22/2011	Town of Epsom	Appropriation	\$250,000.00
2/23/2011	State of NH	Title IIA, etc	\$7,914.18
2/28/2011	TD Bank	Interest	\$111.61
2/28/2011	Epsom Lunch	Sales	\$6,106.51
2/25/2011	State of NH	Title IIA, etc	\$2,665.96
2/28/2011	State of NH	Catastrophic Aid	\$144,909.25
3/2/2011	State of NH	Medicaid	\$1,885.31
3/11/2011	Town of Epsom	Appropriation	\$250,000.00
3/11/2011	SAU #53	Jan food	\$5,240.68
3/18/2011	Epsom Better Buddies	Rent	\$213.75
3/18/2011	State of NH	ARRA	\$1,732.00
3/25/2011	Town of Epsom	Appropriation	\$250,000.00
3/25/2011	State of NH	Title 1	\$4,781.52
3/31/2011	TD Bank	Interest	\$73.94
3/31/2011	Epsom Lunch	Sales	\$8,329.59
3/30/2011	State of NH	Adequacy Grant	\$767,266.00
3/31/2011	State of NH	Medicaid	\$6,778.51
4/8/2011	Town of Epsom	Appropriation	\$250,000.00
4/8/2011	State of NH	Medicaid	\$418.68
4/8/2011	SAU #53	Feb food	\$6,586.04
4/15/2011	State of NH	Medicaid	\$1,007.29
4/22/2011	Town of Epsom	Appropriation	\$250,000.00
4/22/2011	Epsom Better Buddies	Rent	\$228.25
4/22/2011	State of NH	Medicaid	\$171.43
4/22/2011	State of NH	Title IIA	\$2,292.94

4/26/2011	State of NH	Title IIA, etc	\$7,069.03
4/30/2011	TD Bank	Interest	\$173.25
4/30/2011	Epsom Lunch	Sales	\$7,661.82
4/29/2011	State of NH	Title IIA	\$5,800.00
5/6/2011	SAU #53	IDEA Grant	\$38,339.24
5/6/2011	State of NH	Medicaid	\$163.18
5/6/2011	State of NH	Medicaid	\$106.53
5/13/2011	Epsom Better Buddies	Rent	\$191.75
5/13/2011	GWN Marketing	refund	\$75.00
5/13/2011	GWN Marketing	refund	\$75.00
5/13/2011	UNH	Rent	\$261.81
5/13/2011	State of NH	Medicaid	\$1,444.54
5/18/2011	Merrimack County Ext	Rent	\$174.54
5/18/2011	State of NH	Medicaid	\$376.72
5/18/2011	SAU #53	March food	\$7,254.22
5/27/2011	Bureau of Education	refund	\$398.00
5/27/2011	State of NH	Medicaid	\$1,612.08
5/27/2011	State of NH	Medicaid	\$1,410.66
5/31/2011	TD Bank	Interest	\$51.82
5/31/2011	Epsom Lunch	Sales	\$6,455.37
5/31/2011	State of NH	Medicaid	\$104.83
5/31/2011	SAU #53	April food	\$5,401.41
6/8/2011	State of NH	Title IIA, etc	\$6,917.36
6/8/2011	Town of Epsom	Appropriation	\$250,000.00
6/10/2011	David Beauher	Tuition	\$11,875.93
6/10/2011	State of NH	Medicaid	\$69.25
6/17/2011	Epsom Better Buddies	Rent	\$238.75
6/23/2011	State of NH	Reap Grant	\$6,700.90
6/24/2011	Town of Epsom	Appropriation	\$606,419.00
6/24/2011	ECS	reimb-DC trip	\$462.68
6/27/2011	State of NH	Medicaid	\$748.79
6/28/2011	SAU #53	IDEA Grant	\$9,584.81
6/28/2011	Richard Dougherty	Tuition	\$500.00
6/28/2011	SAU #53	May food	\$7,253.73
6/30/2011	TD Bank	Interest	\$28.97
6/30/2011	Epsom Lunch	Sales	\$7,597.82
7/8/2011	State of NH	Medicaid	\$385.96

TOTAL \$8,698,163.00

7/31/2010	TD Banknorth	Money Market Interest	\$0.13
8/31/2010	TD Banknorth	Money Market Interest	\$0.13
9/30/2010	TD Banknorth	Money Market Interest	\$73.76
10/31/2010	TD Banknorth	Money Market Interest	\$87.95
11/30/2010	TD Banknorth	Money Market Interest	\$34.33
12/29/2010	TD Banknorth	Money Market Interest	\$0.15
1/31/2011	TD Banknorth	Money Market Interest	\$33.08
2/28/2011	TD Banknorth	Money Market Interest	\$103.42
3/28/2011	TD Banknorth	Money Market Interest	\$74.71
4/30/2011	TD Banknorth	Money Market Interest	\$79.17
5/31/2011	TD Banknorth	Money Market Interest	\$114.55
6/30/2011	TD Banknorth	Money Market Interest	\$2.59
TOTAL			\$8,698,766.97

## EPSOM CENTRAL SCHOOL

### NURSE/GUIDANCE REPORT 2011

Student visits to the health office during the school year are for various issues including first aid, illness, and health counseling and social issues. Screenings continue in the areas of vision and hearing. These screenings result in appropriate treatment and early recognition of potential deficits as they relate to learning and development. The nurse is a member of the Student Assistance Team, the Wellness Committee, the Joint Loss Committee, Crisis Intervention Team as well as being the Homeless Liaison for any families in transitional crisis. Families in transition should not hesitate to contact the nurse for confidential counseling and referral assistance for homelessness issues.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical or dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the TD Bank North, Suncook Branch, and supported through several local businesses and organizations throughout the school districts of Epsom, Pembroke, Allenstown and Hooksett. Their continued support of this program is greatly appreciated. Lenscrafters of Concord, NH, as well as Wal-Mart Optometry have assisted many families in need of vision care. We thank them for their continued support. Any family in need of financial medical assistance is encouraged to contact the nurse, who can provide resources for those in need.

All of our students are properly immunized according to the New Hampshire Board of Immunization regulations and all are in compliance with state regulations.

As of June 2011, 35 of our staff members hold current CPR/AED/First Aid certification. During all school activities, including field trips and extracurricular activities, there is at least one person available who is certified in both First Aid and CPR. This complies with state of NH requirements. We will continue to offer certification classes to our faculty to be able to assure the highest level of safety to our students. Epsom Central School has three Automated External Defibrillators, one in the gymnasium, one in the cafeteria and one used as a "traveling AED" for the Athletic department.

We continue to offer staff members educational opportunities regarding safety and wellness. We strive to have a healthy staff at ECS. We offer yearly flu shots for our staff and the opportunity to participate in our Flu Shot clinic is offered to all employees of the town of Epsom. We thank Cigna/SchoolCare in assisting and providing flu shot clinic opportunities to our community as well as other health promotion and educational opportunities.

An active educational campaign continues to be focused on preventing the spread of influenza-like illnesses as well as other diseases. Anyone with questions regarding flu-like illnesses can call the newly created 211 New Hampshire hotline, visit the Center for Disease Control at <http://www.cdc.gov/h1n1flu/>, or call the school nurse for information or assistance with dealing with influenza related health issues.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and in their homes. Comprehensive health

education continues for all students with the focus on encouraging the students to take responsibility for themselves and others.

The guidance office is available to all students and continues to offer individual and small group counseling on an as needed basis. Students in grades 3 – 5 are given the opportunity to come for an informal lunch date once each year. Students in middle school may schedule a lunch date any time. Snack recess and lunch dates are also offered to students on an as need basis to provide a relaxed format where students can get help with personal or social issues.

Character and citizenship efforts continue with reading Words of Wisdom over the intercom each morning by different staff members. Guidance bulletin boards support character and citizenship efforts.

The final year of the Title IV Safe and Drug Free Schools grant concluded with sending three primary teachers to be trained in Responsive Classroom techniques. The Responsive Classroom approach is a way of teaching that emphasizes social, emotional, and academic growth in a strong and safe school community.

Guidance also worked with PA to schedule the high school transition activities including arranging for one of their counselors to meet with 8<sup>th</sup> grade students to begin to understand graduation requirements and sign up for courses for their freshman year. A parent information night was held by PA to help parents assist their children in making appropriate class selections to accomplish their long-term educational goals. A trip to PA was held in late spring for students to become aware of all the many classes and co-curricula activities available at the high school level. All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations.

We appreciate the continued support of the Epsom School Board, Superintendents Helene Bickford and Patty Sherman, our Principal, Patrick Connors, our Assistant Principal, Brian Beaverstock, as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,

Joan Pozner, R.N.  
School Nurse

Carolyn Puffer  
Guidance Counselor

# TOWN OF EPSOM

## VITAL RECORDS

Birth Report

Marriage Report

Death Report

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2011-12/31/2011

--EPSOM--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
ANDREWS, MAX GERALD	01/06/2011	CONCORD, NH	ANDREWS, GERARD	CASSAUAUGH, TESSA
LEHRHAUPT, ZEPHYRA TALIA	01/13/2011	MANCHESTER, NH	LEHRHAUPT, JAPHETH	LEHRHAUPT, DYLAN
IENTILE, LANDON MATTHEW	01/13/2011	MANCHESTER, NH	IENTILE, JASON	IENTILE, ALYSSA
DOWNES, SERENITY PAYTON	01/16/2011	CONCORD, NH	DOWNES JR, ALLEN	MATTHEWS, MARYELLEN
WYMAN, BROOKE ELIZABETH	02/02/2011	CONCORD, NH	WYMAN, KENT	WYMAN, LAURA
WILSON, JACOB ROBERT	02/05/2011	CONCORD, NH	WILSON, TIMOTHY	WILSON, STEPHANIE
DULOVICH, VIOLET MARIE	02/21/2011	CONCORD, NH	DULOVICH JR, ROBERT	DULOVICH, TANIA
HUSS, SOPHIA KRISTINE	02/24/2011	EPSOM, NH	HUSS, SOLOMON	HUSS, STEPHANIE
COTE, MYLES TAKODA	03/11/2011	CONCORD, NH	COTE, DOUGLAS	WEAD, REBECCA
HEDSTROM, DEXTER THOMAS	03/26/2011	CONCORD, NH	HEDSTROM, MICHAEL	HEDSTROM, MEGHAN
BROEK, ANDREW PAUL	04/10/2011	CONCORD, NH	BROEK, MICHAEL	BROEK, HEIDI
UY, TESSA NOELLE	04/29/2011	CONCORD, NH	UY, ANDRE	UY, KATHERINE
DEWITT, LOGAN ANDREW	05/07/2011	CONCORD, NH	DEWITT II, MERLE	REED, AMANDA
LONG, HANNAH HOPE	05/07/2011	CONCORD, NH	LONG, RYAN	LONG, SARAH
COTE, HUNTER MICHAEL	06/20/2011	CONCORD, NH	COTE JR, DONALD	COTE, JILLIAN
GATES JR, DEREK ANDREW	06/23/2011	CONCORD, NH	GATES, DEREK	COOK, DEANNA
NEALLEY, JAYCEE JANE-ANN	07/04/2011	CONCORD, NH	NEALLEY, SCOTT	NEALLEY, KIMBERLY
BELLORADO, SILVIO SANTO	07/07/2011	CONCORD, NH	BELLORADO, DAMON	BELLORADO, DAWN
DYER, KAIDEN IRA	07/27/2011	CONCORD, NH	DYER, MATTHEW	OUELLETTE, JESSICA
JENDRICK, YNES PADME	07/30/2011	CONCORD, NH	JENDRICK, KYLE	JENDRICK, MINDY
LITTLE, CAMDEN MICHAEL	08/05/2011	CONCORD, NH	LITTLE, SETH	LITTLE, ANGELA
CURRIER, DANIEL JAMES	08/21/2011	EXETER, NH	CURRIER, NICHOLAS	CURRIER, ALEXANDRIA
HUBBARD, GREGORY BENEDICT PIO	08/27/2011	MANCHESTER, NH	HUBBARD, CREE	HUBBARD, JAMIE
MILLS, OLIVIA JOSEPHINE	09/01/2011	CONCORD, NH	MILLS, TIMOTHY	BUTTS, TARA
CALDERONE, FENTON NOYSE	09/19/2011	MANCHESTER, NH	CALDERONE, JAMES	CALDERONE, SARAH
PEIGHTELL, CHASE COTE	09/25/2011	CONCORD, NH	PEIGHTELL, CHRISTOPHER	PEIGHTELL, DIANA
GIROUARD, DELANA JANE	09/29/2011	MANCHESTER, NH	GIROUARD, CHRISTOPHER	GIROUARD, STACIE
BROWN, CAITLIN BLANCHE	10/12/2011	CONCORD, NH	BROWN, MICHAEL	WOEHRLE, KATHLEEN
GALLAGHER, JACOB CONNOR	11/02/2011	CONCORD, NH	GALLAGHER, PAUL	GALLAGHER, ANGELA
SCHLOSSER, JACOB FREDERICK	11/26/2011	CONCORD, NH	SCHLOSSER, MICHAEL	SCHLOSSER, KATE EMMA
PHILHOWER, PAYGE ANN-MAUREEN	12/05/2011	CONCORD, NH	PHILHOWER, EUGENE	PHILHOWER, MELISSA
WESTCOTT, LEIGHLEND KAYE	12/10/2011	CONCORD, NH	FORD, DON	WESTCOTT, JESSICA
GOSSELIN, CAMDEN GREGORY	12/23/2011	CONCORD, NH	GOSSELIN, DONALD	GOSSELIN, NICHOLE
KROCHMAL, JOHN THOMAS	12/29/2011	CONCORD, NH	KROCHMAL, CORY	KROCHMAL, COLLEEN

DEPARTMENT OF STATE  
 DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- EPSOM --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
NOYES, BROCK J EPSOM, NH	NEMICCOLO, WHITNEY R LOUDON, NH	LOUDON	MEREDITH	01/08/2011
LIZOTTE, AMANDA D EPSOM, NH	BOND, DAVID M EPSOM, NH	EPSOM	BRETTON WOODS	06/04/2011
HOLLOWAY, MARTIN D EPSOM, NH	SILVESTRIADIS, CHRISTINA L EPSOM, NH	EPSOM	RYE	06/18/2011
LESIEUR, LYNNE M EPSOM, NH	GRAHAM, FLOYD P EPSOM, NH	EPSOM	EPSOM	07/09/2011
VEILLEUX, CHRISTOPHER M WAUREGAN, CT	FOYE, MICHELLE M EPSOM, NH	EPSOM	EPSOM	08/06/2011
BRADLEY, JAMES R EPSOM, NH	HARTFORD, JAIME L EPSOM, NH	EPSOM	MANCHESTER	08/20/2011
CARRIER, HEATHER EPSOM, NH	AUGER, MICHAEL J EPSOM, NH	EPSOM	WINDHAM	08/27/2011
SALINAS, JOSHUA R EPSOM, NH	BODDIE, RACHEL E EPSOM, NH	EPSOM	CHICHESTER	09/10/2011
RAND, MEGAN J EPSOM, NH	MEAGHER III, WILLIAM C MILFORD, NH	EPSOM	HAMPSTEAD	09/17/2011
TETRAULT, MELISSA L EPSOM, NH	BLACKWELL, BRYAN M EPSOM, NH	EPSOM	DURHAM	10/08/2011
GALLANT, MICHAEL J EPSOM, NH	VEILLEUX, RACHEL A MERRIMACK, NH	EPSOM	CANAAN	10/15/2011

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- EPSOM --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WOEHRLE, KATHLEEN A EPSOM, NH	BROWN, MICHAEL EPSOM, NH	EPSOM	EPSOM	12/23/2011
WOMERSLEY, BRIAN P EPSOM, NH	LAVALLEY, STEPHANIE M EPSOM, NH	EPSOM	BEDFORD	12/31/2011

Total number of records 13

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--EPSOM, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
GULLAGE, MELVIN	01/01/2011	CONCORD	GULLAGE, STEPHEN	SWEETLAND, IRENE
WILMOT, PAULINE	01/30/2011	EPSOM	KEANEY, UNKNOWN	UNKNOWN, THERESA
BAILEY, ALLAN	02/14/2011	EPSOM	BAILEY, GEORGE	MATTHESON, ALICE
DURANT, JOSEPH	02/27/2011	FARMINGTON	DURANT, ALBERT	DEERING, ROSEMARY
RHOADES, KRISTEN	02/27/2011	CONCORD	GILMAN, THEODORE	JACOBSEN, MALVENA
YEATON, VIRGINIA	03/17/2011	EPSOM	HUCKINS, CHARLES	WATERHOUSE, DORIS
YEE, JAMES	03/19/2011	CONCORD	YEE, UNKNOWN	UNKNOWN, TERESA
KEMP, ERNEST	03/20/2011	EPSOM	KEMP, CARL	MISKOVSKY, ANNIE
MCDONALD JR, RAPHAEL	03/21/2011	EPSOM	MCDONALD, RAPHAEL	MEEGAN, MARGARET
MOORE, ANN	03/25/2011	MANCHESTER	COURY, ANTHONY	BRUMBELS, MILDRED
PELLERIN, RICHARD	04/05/2011	EPSOM	PELLERIN, ALFRED	RICHARD, ELIZABETH
DESCHENEAU, BERTHA	04/10/2011	CONCORD	UNKNOWN, UNKNOWN	BAILLARGEON, GERMAINE
WATSON, JUDITH	04/11/2011	CONCORD	SATURLEY, HOWARD	FOWLER, GERALDINE
MIVILLE, CHARLES	04/20/2011	EPSOM	MIVILLE, MAURICE	CARIGNAN, LILLIAN
HICKEY, JANET	05/08/2011	EPSOM	TREFRY, ARTHUR	MCCANN, EVA
PICKERING, HILDA	05/18/2011	CONCORD	LINDQUIST, JOHN	WASSMOUTH, ELLEN
CODEIRO, FLORENCE	05/31/2011	CONCORD	COIMBRA, ANTONIO	DASILVA, CAROLINE
WOOD, FLOREN	06/30/2011	CONCORD	WOOD, FLOREN	TUSTIN, JENNIE

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--EPSOM, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union
JACQUES, GRETCHEN	07/01/2011	EPSOM	SCHOENFELD, WALTER	WIRTS, HYLA
DICKEY JR, LEROY	07/27/2011	CONCORD	DICKEY SR, LEROY	MILNES, AGNES
HANSON SR, ROGER	08/02/2011	MILFORD	HANSON, PAUL	CUMMINGS, CORINNE
MCALLISTER, JOSEPH	08/08/2011	EPSOM	MCALLISTER, FREDERICK	LEBORIA, IRENE
GROULX, ALFRED	08/31/2011	CONCORD	GROULX, JOHN	SNAY, FABIOLA
WHITE, THERESA	10/01/2011	EPSOM	MAHER, WILLIAM	MANTZ, BELLA
HOWLETT, SYLVIA	10/13/2011	EPSOM	HAMMELL, PETER	ALLEN, META
SHALLOW, LEONARD	10/31/2011	EPSOM	SHALLOW, ALMON	WILLEY, BELLE
SHAW JR, ROBERT	11/10/2011	EPSOM	SHAW SR, ROBERT	GLIDDEN, MARY
LAFLEUR, RITA	11/16/2011	CONCORD	GRANDMONT, ELIE	LEVESQUE, ARMANDINE
AMES, MILDRED	11/26/2011	EPSOM	PALMER, GEORGE	KENISTON, HARRIETT
PATTERSON, CAROLYN	11/29/2011	EPSOM	SHILLABER, JOHN	SMITH, ELEANOR
WARRINER, LUCY	12/11/2011	EPSOM	PRUSIA, ALVIN	BROWN, ETHEL
DANZE JR, FRANCIS	12/11/2011	EPSOM	DANZE SR, FRANCIS	DANZE, SOPHIA
JOHNSON, MARIE	12/23/2011	EPSOM	FIRLA, KALMAN	MILYKO, ELIZABETH

Total number of records 33

**EPSOM TOWN OFFICES  
2012 HOLIDAY CLOSINGS**

NEW YEAR'S EVE DAY	Monday,	January 2, 2012
CIVIL RIGHTS DAY	Monday,	January 16, 2012
PRESIDENT'S DAY	Monday,	February 20, 2012
MEMORIAL DAY	Monday,	May 28, 2012
INDEPENDENCE DAY	Wednesday,	July 4, 2012
LABOR DAY	Monday,	September 3, 2012
VETERAN'S DAY	Friday,	November 12, 2012
THANKSGIVING	Thursday, & Friday,	November 22, 2012 November 23, 2012
CHRISTMAS DAY	Monday,	December 25, 2012

**2012 Saturday Schedule  
8am to Noon**

January	14 <sup>th</sup> & 28 <sup>th</sup>
February	11 <sup>th</sup> & 25 <sup>th</sup>
March	10 <sup>th</sup> & 31 <sup>st</sup>
April	14 <sup>th</sup> & 28 <sup>th</sup>
May	12 <sup>th</sup> & 26 <sup>th</sup>
June	9 <sup>th</sup> & 30 <sup>th</sup>
July	14 <sup>th</sup> & 28 <sup>th</sup>
August	11 <sup>th</sup> & 25 <sup>th</sup>
September	8 <sup>th</sup> & 29 <sup>th</sup>
October	13 <sup>th</sup> & 27 <sup>th</sup>
November	17 <sup>th</sup>
December	8 <sup>th</sup> & 29 <sup>th</sup>

## TELEPHONE DIRECTORY

<b>SELECTMEN</b>	736-9002
ROBERT BLODGETT	736-8388
KEITH COTA	736-8811
DONALD HARTY	736-4590
<b>TAX COLLECTOR</b>	736-4825
Tax Payments	
<b>TOWN CLERK</b>	736-4825
Auto Registrations	
Vital Records	
Voter Registration	
Dog Licensing	
<b>ASSESSING OFFICE</b>	736-9002
<b>BCEP</b>	435-9707
<b>EPSOM CENTRAL SCHOOL</b>	736-9331
<b>FIRE DEPARTMENT</b>	736-9291
Chief Yeaton	
<b>HEALTH OFFICER</b>	969-4104
Cec Curran	
<b>HIGHWAY DEPARTMENT</b>	736-8989
Gordon Ellis	545-4302
<b>LIBRARY</b>	736-9920
<b>PLANNING</b>	736-9002
<b>POLICE DEPARTMENT</b>	736-9624
Chief Preve	
<b>WEBSTER PARK</b>	736-9002
Reservations	
<b>WELFARE</b>	736-5507
Lee Margosian	
<b>ZONING</b>	736-9002
<b>ZONING COMPLIANCE</b>	736-9002
John Hickey, Officer	608-7101