

Town of Epsom
Epsom, New Hampshire
Budget Committee

2012 Department Liaison Assignments
Responsibilities of Budget Committee Liaisons

1. Contact and introduce yourself to department head. Exchange e-mail and telephone numbers.
2. Establish dates and times to meet. Defer to their work schedules and commitments. Contact should be made at least once a month.
3. Become thoroughly informed with your department's budget including all allocations and expenditures. Monthly status reports are produced for the Select Board by Nancy Wheeler based on each department's expenditures up to that point. These reports are available at the town office or at the monthly select board/department head meetings. Please contact Nancy Wheeler if you would like a copy.
4. Become familiar with your department's long range plan as described in the Epsom Capital Improvement Plan. This plan is available at the Town Office.
5. Become knowledgeable of revenues generated by your department and to what use those funds are applied.
6. Become an independent source of information to the Budget Committee to assist us in our work and decision making.

Liaison Assignments for 2012-13

BCEP Transfer/Recycling Center	Carole Brown
Cemetery Trustees	Gary Kitson
Conservation Commission	Dave Fiorentino
Epsom Public School District	Dave Cummings
Fire Department/Emergency Medical Services	Bob Sawyer
Emergency Management	Bob Sawyer
Health Department	Dave Fiorentino
Highway Department	Penny Graham
Parks Department/Swimming Lessons	Ralph Weeks
Planning Board	Mary Frambach
Police Department	Virginia Drew
Public Library	Joyce Heck
Select Board	Don Harty
Town Clerk/Tax Collector	Mary Frambach
Village Water District	Gary Kitson
Welfare Office	Joyce Heck
Zoning Compliance/Zoning Board of Appeal	Ralph Weeks