

TOWN OF EPSOM  
BUDGET COMMITTEE  
JUNE 17, 2021

**Attendees:** Marylou LaFleur Keane, Chairman; Joni Kitson, Vice Chairman; Gary Kitson, Water District Representative; Virginia Drew, Selectmen's Representative; Meadow Wysocki, Joy Sheehan, Penny Graham; Mary Frambach; Joyce Heck; Len Gilman; Michael Muise, School Board Representative; Linda Hodgdon

**Not in Attendance:**

**Other Attendees:**

Marylou opened the meeting at 6:31 PM and had everyone introduce themselves.

Marylou opened nominations for Chairman.

**Gary nominated Marylou as Chairman; Meadow seconded the motion. The motion passed.**

Marylou opened nominations for Vice Chairman.

**Virginia nominated Joni as Vice Chairman; Meadow seconded the motion. The motion passed.**

**Minutes of January 14, 2021.**

The minutes of January 14 were reviewed and amended.

**Meadow motioned to accept the minutes as amended; Joni seconded the motion. The motion passed with Mike abstaining.**

Marylou had members update their contact information and verified the liaison assignments.

**Expenditures to Date**

It was discussed if the report included payroll until May 12 with the report being completed as of May 31. Clarification is needed with Marylou to verify the correct date for the last payroll completed.

Virginia noted Rental and Leases shows the payment for the office lease for 6 months. Virginia discussed the Town Office Space might move to other units (former Dentist Office). The meeting space will remain as it is. The landlord is the requesting the office

move. The issues of moving the office were discussed. Virginia noted that the Selectmen have discussed moving some of the offices and files to the basement of the Meetinghouse.

Len suggested renegotiating the lease.

Virginia reviewed the expenditures noting some items have been paid for the entire year. Under elections Betsy noted the Supervisors have to “purge” (remove inactive names) the checklist this year. Virginia also noted the costs for the tent, etc. for the elections.

Health and Dental Insurance and Workers Comp have been paid for half of the year.

Virginia noted the Zoning Compliance Officer had resigned and a new officer has been employed, Scott LaCroix. Len asked if he would be presenting a budget, Virginia noted he would be. Len noted that Scott had completed an inspection of his property and things went very well. Virginia noted Scott thought he could complete the position in 20 hours a week rather than 30 hours budgeted.

Printing and Publishing for the ZBA is expensive with putting ads in the newspaper.

Virginia noted the costs to complete the work at the Town Hall was more expensive than originally estimated. The work completed was discussed. Virginia noted local subcontractors were used to complete most of the work.

Police Department is within its budget. Virginia noted that both the Police and Fire Departments have had an excess of calls.

The Fire Department is currently understaffed.

The pumper needed repairs at the Fire Department with its Dispatch paid in full.

Virginia noted the Selectmen have requested bids for fuel oil.

The Highway Department is under budget. The Road Agent is watching the Diesel Fuel line as the cost is more than last year.

Len questioned if the backhoe was leased, Virginia noted that it was for 5 years.

Half of the year BCEP costs are paid.

Welfare is under budget.

Swimming Lessons is having issues obtaining lifeguards so they might not be held. The children may be able to attend Pittsfield or Concord lessons.

They are working on reforesting the park.

Penny discussed that the Band is not playing this year, but plan on it for next year.

Virginia noted the American Legion did the program for Patriotic Services . The Epsom Bible Church allowed the use of their property for the service.

Virginia noted the Pastor of the Church told her if any town organization needed a meeting space, they would try to work with the groups to accommodate them.

It was noted the new Library Director will begin work July 1.

Virginia noted areas of concern are heat if there is early snow, if the Fire Department has issues and the Town Office situation.

Virginia discussed the grants, etc. received by the Meetinghouse Committee. They have raised approximately \$20,000.00. Virginia noted that they are planning a raffle to have someone ring the Meetinghouse bell on July 4<sup>th</sup> between 4 to 5 PM.

Marylou discussed the September meeting; she will try to have the school attend that meeting. She suggested September 16. It will be at the Fire Department.

**Meadow motioned to adjourn; Joni seconded the motion. The motion passed.**

Marylou adjourned the meeting at 7:48 PM.

Respectfully submitted,

Betsy Bosiak  
Recording Secretary